

2000



ANNUAL REPORT

Town Manager: Steven Angelo

in Back

Ref 352

2010

Local History

9/2001

Acknowledgement

We would like to thank the Town employees, Town boards and commissions and others who have contributed to this report. We would especially like to thank Susan Dunn, Chief Administrative Aide to the Town Manager, for her invaluable assistance in the editing of this report.

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Boards Commissions Committees

Accident Review Board

Peter Bogdan
Don Trainor
Robert Florence

Appeals, Board of

Catherine Galenius, Chw.
Robert Cox
Robert Favuzza
Frank Piwowarski
Peter Rossetti, Jr.

Assessors, Board Of

Dr. Frederick Wagner, Chm.
Michael J. Murphy
Robert Marshall

Building Committee

Robert Hoffman, Chm.
Peter G. DePlacido
Joseph Attubato
George Brown
Christopher Luongo
Steve Dever
Thomas S. O'Connell
Stephen Rich
Christie Serino

Cable TV. Commission

John Carakatsane, Chm.
David Berkowitch
Charles Bono
Ted Golan
William Lombardo
John Mangini
Angela Maraia
Ed Waurzynowicz
Thomas Hashem

Cemetery Commission

Russell Blood, Chm.
Gene Leighton
Howard A. Spofford

Commission On Disability

Kathy Forbes, Chw.

Geraldine Roche

Kevin Currie
David J. Nelson
Hugh T. Doherty
Timothy Witten

Conservation Commission

Ray Martin, Chm.
Timothy Dame Vice Chm.
Francis McKinnon
William Snowden
David Jackson

Council on Aging

Peter E. Bogdan
Vince DeCain
John E. Mangini
Carmine C. Moschella
Ralph Badger, Chm.
James Nicholl, Treas.
Ann Ciccarelli
Loretta Nicolo
Leona Verrengia
Margaret Joyce, Vice Chw.
Richard J. Barry
John Picariello
Mary Dunlop, Secretary

Cultural Council

Eileen Clancy
Harriet Flashenburg
William Palmerini
Nancy Lemoine
Joanne Simmonelli

Fence Viewers

Tamara Y. Cerbone
Fred Varone, Jr.

Finance Committee

Martin L. Casey
Theresa Katsos
George DeDomenico
Ronald E. Jepson
Henry Holmes
Peter Manoogian, Chm.

Boards Commissions Committees

Florence C. Chandler
Robert Palleschi
Louis J. Rossi, Jr.

Health, Board Of

Joe Vinard, Chm.
Diane Serino
Dr. Darol Duca
Dr. Edwin Faulkner
Louise Bucchiere

Historical Commission

Stephen Carlson
John Picarello
Edward Patterson
Stephen Rich
Phyllis Brown
Marilyn Carlson
Raymond F. Lawrence

Housing Authority, Saugus

Patricia Annis
Stanley King
Judith Hoffman
Mary Burke

Kasabuski Arena's Board of Governors

Charles Naso
James Ravagno
Margaret Lankow
Jack Wright
Joseph Morello
Wayne Kucharski
Tim Whyte
Steve Manley
John Clark
Jim Quinlan
Richard Fioravanti
Dennis Hartigan
Edwin Kasabuski
John S. Hatch

Library Board of Trustees

Marilyn Carlson
Mary Leahy
Marion Attubato

Andrew Nagelin
Kathleen Tozza
Mary Rose Quinn, Director

Planning Board

Ellen Palleschi
William T. Howell
Mary Carfagna, Chw.
William Jones
Michelle Nadeau O'Brien

Registrars, Board Of

Carol J. Teague
Daniel Berg, Chm.
Lorraine Wilson
Jean Banks

RESCO Task Force

Richard Barry
David Berkowitch
Louise Bucchiere
Maureen Dever
Ronald Jepson
Peter Manoogian
Bruce Manning

Retirement Board

Kevin Gill, Town Accountant
Henry MacKenzie
William Cross III
Doreen DiBari
Eugene Decareau

School Committee

John S. Hatch
Ellen L. Faiella
Barbara J. Malone
Christine A. Wilson
Wendy L. Reed

Selectmen, Board Of

Janette Fasano, Chw.
Christie Ciampa, Jr.
Michael Kelleher
Janice K. Jarosz

Boards Commissions Committees

Michael J. Serino

Tree Planting Program Committee

Steven Angelo

Tim Hawkes

William Vatcher

Christie Ciampa

Ann Devlin

Debra Panetta

Jean Johnson-Delios

Timothy Wendell

Albert DiNardo

Judith Hoffman

Youth and Recreational Commission

Donna Gould, Chm.

Timothy White

Bruce Banks

Michael A. Navarro

Leanne Furey

Carla Scuzzarella

Town Meeting Members

Precinct 1

Ellen Burns

F. Ann Devlin

Elly Rosenberg

Darol D. Duca

William R. Jones

Precinct 2

Peter A. Rossetti, Jr.

Kevin M. Olsen

Peter E. Bogdan

Stephen J. Manley

Stephen D. Sweezey

Precinct 3

Maureen P. Dever

Albert W. Diotte, Jr.

David M. Jackson

Fred R. Moore

Charles F. Gill

Precinct 4

Jane M. Leuci

Albert J. DiNardo

Thomas W. Raiche

Dennis R. Robitaille

Nora Shaughnessy

Precinct 5

Patricia A. Annis

Brenton H. Spencer

Darren J. Brown

Frederick J. Doucette, Jr.

Debra C. Panetta

Precinct 6

George T. Moriello

Joseph Attubato

Debra A. Johanson

Marcia A. Pollack

Jon H. Gillis

Precinct 7

James B. Costin

Charlotte W. Wilson

John F. Harrington

Edward S.W. Boesel

Timothy R. Hawkes

Precinct 8

Judith A. McCarthy

Henry E. MacKenzie

John H. Nicholson

Robert D. Hoffman

William E. Cross, III

Precinct 9

John S. Greelish

Robert J. Long

Christopher Luongo

Eric W. Brown

Jeffrey D. Moses, Sr.

Precinct 10

Christie Serino

Ronald E. Jepson

Richard Nuzzo

James J. Harrington

Carmine J. Ciampa

DEPARTMENTS

Accounting 781-231-4105
Town Hall, Lower Level
Kevin Gill, Town Accountant

Canine 781-231-4175
515R Main Street, Saugus
Harold Young, Canine Control Office

Clerk, Town 781-231-4101
Town Hall, First Floor
Jean P. Banks, Town Clerk
Joanne Rappa, Asst. Town Clerk

Conservation 781-231-4129
Town Hall Annex, First Floor
Judith Riley, Clerk

Emergency Mgt. Agency 781-231-4175
12 Hamilton Street
Robert Autilio, Director

Fire Department 781-941-1170
27 Hamilton Street, Saugus
Walter Newbury, Chief

Kasabuski Arena 781-231-4183
2 Forest Street, Saugus
John Hatch, Manager

Library 781-231-4168
295 Central Street, Saugus
MaryRose Quinn, Director

Parking Tickets 781-231-4113
Town Hall, First Floor
Jacqueline Howard, Clerk

Police Department 781-941-1199
27 Hamilton Street, Saugus
Edward Felix, Chief

Assessors 781-231-4130
Town Hall, First Floor
Karen Rassias, Deputy Assessor

Cemetery 781-231-4170
164 Winter Street, Saugus
Michael McLaughlin, Supervisor

Collector/Treasurer 781-231-4135
Town Hall, First Floor
Wendy Hatch, Collector/Treasurer
Mary Gaudet, Asst. Collector

Counsel, Town 781-233-2977
320 Central Street, Saugus
John Vasapolli, Esquire

Engineering 781-231-4149
515 Main Street
Philip Randazzo, Engineer in Charge

Inspectional Services 781-231-4115
Town Hall, Lower Level
Kevin Nigro, Director of Operations
Debra Rosati, Health Agent
Fred Varone, Inspector of Buildings
John Hansen, Sealer of Weights
Arthur Rumson, Plumbing Inspector
Charles Reed, Electrical Inspector

Manager, Town 781-231-4111
Town Hall, First Floor
Steven V. Angelo, Town Manager

Personnel 781-231-4126
Town Hall, Lower Level
Jean Delios, Director

Purchasing 781-231-4125
Town Hall, Lower Level
Jean-Delios, Director

Public Works 781-231-4145

515 Main Street, Saugus
Joseph Attubato, Director

School Administration 781-231-5000

23 Main Street, Saugus
Dr. Keith Manville, Superintendent
Charlotte Sciola, Asst. Superintendent

Senior Citizens Center 781-231-4178

466 Central Street, Saugus
Frances Rigol, Executive Director

Vitale Memorial Park 781-231-4177

100 Ballard Street, Saugus
Vincent Cicolini, Harbor Master
Peter Bogdan, Park Manager

Purchasing 781-231-4125

Town Hall, Lower Level
Jean Delios, Purchasing Agent

Selectmen, Board of 781-231-4125

Town Hall, First Floor
Wendy Reed, Clerk

Veterans' Benefits 781-231-4010

Town Hall Annex, First Floor
Carl Saunders, Veterans' Agent

Youth & Recreation 781-231-4022

120 Essex Street, Saugus
C.J. Serino, Director

Town of Saugus – 2000 Annual Report

TOWN MANAGER'S OFFICE

June 30, 2001

Dear Friend:

I am pleased to present to you the 2000 Town of Saugus Annual Report. Over the past year, and especially over the last three years, the Town of Saugus has undergone significant positive changes and is now in outstanding fiscal condition.

The past three years have been ones in which we have successfully reconstructed our 125 year old Town Hall, constructed a new Public Safety Building and completed the first new school built in almost forty years, the new Veteran's Memorial Elementary School. We have accomplished these things by working together as a community to make Saugus a better place to live and work.

Additionally, we have realized the dredging of the Saugus River after a thirty-year wait and the revitalization of the Waterways Commission to oversee the protection of the River as an important community resource. Further, we have established the Saugus Youth and Recreation Commission expanding programs for children, established a partnership with the YMCA and continued to renovate our playgrounds throughout our community.

Although we have made a significant commitment to funding public education, exceeding for the first time state mandated spending requirements, more has to be done to improve the quality of education and rehabilitate our school buildings. As we enter the first decade of a new century, new and improved school buildings must be our first priority.

Finally, we have established a strong Community Policing force that must be maintained and strengthened in the years ahead. Our community resources must also provide for a public safety presence on the westerly side of our Town.

I have been proud to be Saugus' Town Manager during this three-year period of our Town's unparalleled financial stability. We look forward to working with you to further improve our Town with the goal of making our Town the best place to live and work.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven", written in a cursive style.

Steven V. Angelo
Town Manager

ACCOUNTING DEPARTMENT

The Accounting Department is responsible for keeping the municipal books for the Town. Items recorded include Town Meeting appropriations, expenditures charged, amounts received from revenue, assessments levied and abatements issued.

The Accounting Department also records all debt, including the purpose, date of borrowing, rate of interest and provision for payment. Town payroll and financial records are available in the Accounting Department where payroll and vendor checks are produced on a weekly basis. At the end of the calendar year, W-2's and 1099's are produced for all required Town employees and vendors.

The Accounting Department consists of Nancy Sweet, Junior Accountant; Gail Peach, Data Processing Coordinator; and Joanne Gayron, Accounting Clerk.

The following Accounting Reports to be incorporated into the 2000 Annual Town Report are attached:

Balance Sheet
Receipts and Expenditures
Bonded Debt Schedule
Bond Maturities and Interest Payable
Debt Accounts
Trust and Investment Accounts

Kevin Gill
Town Accountant

Town of Saugus - 2000 Annual Report

TOWN OF SAUGUS

BALANCE SHEETS JUNE 30, 2000

ASSETS

CASH:

General	\$	5,799,569.52
Special Details		50,407.15
Dare Program		508.38
Calendar		12.37
Tot Lot Fund		9,137.16
Millennium Committee		17,069.69
MWRA Infrastructure		60,024.94
CDBG		1,194.92
Housing Rehab.		258.64
Historical Mural		9,333.14
270 Main Street (Escrow)		945.26
Tree 2000 Committee		5,205.07
Kasabuski Arena Renovations		655,382.42
Petty Cash		300.00

ACCOUNTS RECEIVABLE:

TAXES:

Levy of Prior to 1997	\$		
Personal Property		166,575.74	
Real Estate		457.35	
Levy of 1998			
Personal Property		19,093.37	
Real Estate		1,629.04	
Levy of 1999			
Personal Property		15,533.24	
Real Estate		24,974.19	
Levy of 2000			
Personal Property		21,494.22	
Real Estate		319,624.40	
Levy of 2001			
Personal Property		600,969.56	
Real Estate		15,548,548.85	16,718,899.96
Deferred Real Estate			6,106.61

Town of Saugus - 2000 Annual Report

MOTOR VEHICLE EXCISE:

Levy of Prior to 1996	\$	236,873.29	
Levy of 1997		14,772.73	
Levy of 1998		28,010.20	
Levy of 1999		70,776.85	
Levy of 2000		99,749.98	\$ 450,183.05

BOAT EXCISE:

Levy of Prior to 1995	25,391.77	
Levy of 1996	3,485.26	
Levy of 1997	2,061.00	
Levy of 1998	2,349.00	
Levy of 1999	5,152.00	38,439.03

PARKING VIOLATIONS:

Collections	77,240.00
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SPECIAL ASSESSMENT:

SEWER:

Added to Taxes:

Levy of 1999	(65.97)
Levy of 2000	(452.93)

Sewer Rentals:

Levy of 1999	2,276.58
Levy of 2000	(3,567.82)

Committed Interest:

Levy of 1999	69.35	
Levy of 2000	(296.42)	(2,037.21)

TAX TITLES & POSSESSIONS:

Tax Titles	309,807.53	
Tax Possessions	125,106.95	434,914.48

DEPARTMENTAL:

Sewer Rentals:

Levy of 2000	<u>100,316.35</u>	100,316.35
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WATER:

Lien Added to Taxes:

Levy of 1999	(322.12)
Levy of 2000	(24,111.23)

Town of Saugus - 2000 Annual Report

Rates:

Levy of 1999	\$	261.37
Levy of 2000		81,921.19

Water Maintenance

Levy of 2000	223.32	\$	57,972.53
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WATER & SEWER:

Added to Taxes:

Levy of 1999 - Interest	(571.11)	
- Demands	(322.47)	
Levy of 2000 - Interest	(1,083.16)	
- Demands	(799.33)	(2,776.07)

AID TO HIGHWAY:

State	591,264.81
Chapter 90	591,263.81

DEPARTMENTAL:

Veteran's Benefits	(13,889.37)
DUE FROM BANK LIQUIDATION	11,542.34
DUE FROM COMM. OF MASS.	4,040.00
LOAN AUTHORIZED	20,908,766.00
REVENUE - FY 2001 APPROP. VOTED	48,248,682.00

TOTAL ASSETS	94,830,276.98
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Town of Saugus - 2000 Annual Report

LIABILITIES & RESERVES

DUE TO STATE:

Fishes & Games	\$	45.40		
Firearms - Permits		<u>305.00</u>	\$	350.40

PAYROLL DEDUCTIONS:

Medical & Group Ins.				6,741.12
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PUBLIC LAWS:

CH. 1 FY 99 #305-132-9-0262	16,273.48	
Saugus Enhanced Health FY98	138.67	
Saugus Enhanced Health FY97	(688.80)	
Saugus Enhanced Health FY96	735.35	
Saugus Enhanced Health FY94	336.65	
PL 94-142 FY99 #240-176-9-0262	1.93	
Early Child FY00 #262-102-0-0262	6,091.94	
Early Child FY99 # 262-170-9-0262	6.62	
Title VI FY 00 #302-119-0-0262	13,430.00	
Tech Math-Scie FY 99 #303-175-9-0262	72.00	
Health Protect FY 00 #346-039-0-0262	5,171.54	
Health Protect FY 99 #346-057-9-0262	1,418.38	
Health Protect FY 96 #346-079-6-0262	119.88	
Sped 94-142 FY 00 #240-115-0-0262	26,727.36	
Sped Frame FY99 #274-192-9-0262	7.39	
Sped Curr FY00 #274-115-0-0262	4,276.96	
G 2000 Induc FY98 #509-041-9-0262	762.95	
Teach Train FY 00 # 303-111-0-0262	5,841.00	
Tech Train FY 99 #609-188-9-0262	(687.50)	
Academic Sup FY 00 #632-024-0-0262	12,520.00	
IEP Training FY 00 #244-227-0-0262	0.16	
Encumbered Grant Balance	2,127.91	94,683.87

OTHER GRANTS:

Council on Aging	24,191.81
Community Affairs	7,500.00
LIG (Library)	80,299.59
Arts Lottery	8,173.80
Community Septic Rehab Grant	540.00
CDBG: FY 99	(64,725.37)
Town to Work Grant	6,355.00
Improv. At RTE/Walnut	53,970.26
Community Septic Loan Grant	193,500.00
New Meter Install Grant	50,560.01

Town of Saugus - 2000 Annual Report

OTHER GRANTS:

Underground Tank Cleanup Grant	\$	1,998.50	
Strategic Urban Grant - CIP		50,000.00	
Urban Rivers Small Grant		9.14	
Griswold Pond Grant		5,000.00	
Heritage Tree Care Grant		(495.00)	
Dare Program Grant		508.38	
1999 Cops		61,656.24	
1998 Cops Fast		(10,328.50)	
1997 Cops More		(20,629.00)	
1998 Cops More		(14,149.82)	
Community Police Grant		709.60	
Local Law Enforcement Grant		1,183.00	
Local Law Enforcement Block Grant		(3,994.30)	
Fire Prevention Educ. Grant		146.07	
Hazardous Mat. Response Team		1,000.00	
Watch Your Car		675.00	
	\$		433,654.41

REVOLVING ACCOUNTS:

Cafeteria	213,328.69	
Athletic	32,878.46	
CH. 88	10,196.65	
Summer School	20,674.44	
Evening School	18,820.43	
Kid's Come First	31,081.74	
Vitale Memorial Park	743.57	
Home Compost Bins	843.00	
Cross Connection Fees	7,271.80	
Senior Center Lunch Program	2,460.35	
Landfill Closing	6,100.53	
Wetland Protection Funds	1,294.15	
Special Details	50,407.15	396,100.96

OTHERS:

Bi-Centennial Commission	743.00
Historical Calendar	1,415.24
Clock Fund	765.36
Town Hall Prints	50.00
Donations - Community Police	812.37
Donations - Playground Improve.	1,025.00
Donations - Youth Program	127.61
Donations - Community Fund	3,000.00
Donations - Friends of Town Hall	1,610.00
Donations - Library Books	2,428.45

Town of Saugus - 2000 Annual Report

OTHERS:

Walk for Clause	\$	736.50	
Cap. Improvement Consult.		2,599.00	
Tenneco Open Space		114,744.38	
Mall Transportation Title 3C		1,000.00	
Sale from Town Owned Land		12,000.00	
Tot Lot Fund		9,137.16	
Millennium Committee		17,069.69	
MWRA Infrastructure		60,024.94	
Historical Mural		9,333.14	
Tree 2000 Committee		5,205.07	
Kasabuski Arena Renovations		655,382.42	
270 Main St. (Escrow)		945.26	
Gift to Senior Citizen		<u>27,240.82</u>	\$ 927,395.41

SEWER PROJECT - ROUTE I 1,855.40

ENTERPRISE FUNDS:

Kasabuski Rink	(17,034.53)	
Sewer	668,154.51	
Water	(11,080.88)	640,039.10

TRUST FUNDS:

Ora Kimball Welfare	2,302.99	
Anne Kimball Library	196.89	
Wilson Library	325.58	
McKenzie Library	488.78	
Johnson Library Fund	987.68	
Cemetery Perpetual Care	<u>121,205.49</u>	125,507.41

CEMETERY SALE OF LOTS & GRAVES 179,400.50

GIFTS AND BEQUESTS:

Bertha S. Barrar High School	998.45
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TAILINGS:

Unclaimed Checks	23,618.23
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DUE FROM MMA - DEPUTY FEES 4,238.82

DUE FROM PARKING EXC/TELEPROCESS FEES 348.10

UNLOCATED ACCOUNTS 51,747.80

Town of Saugus - 2000 Annual Report

RESERVE FOR PETTY CASH		\$	300.00
RESERVE FOR BANK LIQUIDATION			11,542.34
<u>RESERVE FOR OTHERS:</u>			
Melrose-Wakefield Hospital	\$	6,416.78	
Medical Reimbursement		87,161.67	
Water Damage Claim Settlement		(5,833.02)	
Resco		<u>4,026.00</u>	91,771.43
<u>OVER-UNDERESTIMATED:</u>			
Mosquito Control Projects		25.00	
Essex County Agricultural		(31,858.00)	
RMV Non-Renewal Surcharge		(20,900.00)	
Special Education CH 71B		(2,126.00)	
MBTA		<u>23,994.00</u>	(30,865.00)
LOAN AUTHORIZED - UNISSUED			11,557,434.00
TEMPORARY LOAN			9,351,332.00
PREMIUM			409.68
<u>OVERLAY RESERVE FOR ABATEMENT:</u>			
Levy of Prior to 1996		205,652.66	
Levy of 1997		150,124.12	
Levy of 1998		134,684.99	
Levy of 1999		275,497.71	
Levy of 2000		<u>313,394.17</u>	1,079,353.65
<u>APPROPRIATION BALANCE:</u>			
Revenue:			
General		522,483.75	
Non-Revenue:			
School		1,467,774.76	
RESERVE FOR BOND ISSUE 1996		(27,348.42)	
RESERVE FOR VET SCH CONST 1999		<u>(1,424,568.85)</u>	538,341.24
APPROPRIATION FY 2001 - VOTED			50,049,163.00
RESERVE FOR DEBT SERVICE FUND			(715,000.00)

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RESERVE FOR MEDICAL TRUST	(231,000.00)
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REVENUE RESERVED UNTIL COLLECTED:

Motor Vehicle Excise Revenue	\$	450,183.05	
Boat Excise Revenue		38,439.03	
Sewer Revenue		98,279.14	
Water Revenue		57,972.53	
Water & Sewer Revenue		(2,776.07)	
Parking Violations Revenue		77,240.00	
Tax Title & Tax Possession Revenue		434,914.48	
Aid to Highway Revenue		591,264.81	
Departmental Revenue		(13,889.37)	\$ 1,731,627.60

DEFERRED SPECIAL ASSESSMENT REVENUE	6,106.61
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QUARTERLY TAXES - DEFERRED REVENUE	16,149,518.41
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SURPLUS REVENUE	2,353,562.04
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TOTAL LIABILITIES AND RESERVES	\$	94,830,276.98
		=====

Town of Saugus - 2000 Annual Report

TOWN OF SAUGUS

RECEIPTS

JULY 1, 1999 - JUNE 30, 2000

FISCAL 2000

General Revenue	\$ 41,288,091.94
Commercial Revenue	2,612,854.99
General Government	926,672.30
Protection to Persons & Property	697,127.14
Health & Sanitation	1,938,630.94
Veteran's Benefits	13,443.60
Highway & Bridges	1,197,140.64
Education & Libraries	1,127,926.04
Enterprises & Cemetery	1,809,043.91
Interest	739,601.98
Indebtness	18,542,277.78
Agency & Trust	8,442,863.87
Tailings	888.14
Unlocated Accounts	3.40
Refunds	276,800.00
Sub-total	\$ 79,613,366.67
Transfers	9,292,268.67

Total	\$ 88,905,635.34
	=====

Town of Saugus - Annual Report

TOWN OF SAUGUS

RECEIPTS

JULY 1, 1999 - JUNE 30, 2000

GENERAL REVENUE:

TAXES:

Levy of FY 00 Personal	\$ 1,145,647.40	
Levy of FY 00 Real Estate	29,400,068.73	
Levy of FY 99 Personal	3,142.26	
Levy of FY 99 Real Estate	515,959.77	
Levy of FY 98 Personal	444.29	
Levy of FY 98 Real Estate	9,842.75	
Levy of FY 97 Personal	398.91	
Levy of FY 97 Real Estate	1,355.19	
Levy of FY 96 Personal	560.76	
Levy of FY 96 Real Estate	1,229.01	
Levy of FY 95 Personal	481.15	
Deferred Real Estate	2,459.20	
In Lieu of Taxes - Refuse Energy Systems	38,562.55	

Total		\$ 31,120,151.97

LICENSES & PERMITS:

Liquor	119,545.00
Victualars	4,950.00
Entertainment	950.00
Sunday Entertainment	3,100.00
Taxi	125.00
Misc.	2.00
Auto Dealer	2,450.00
Coin-op.	9,300.00
Juke Box	500.00
Golf	200.00
Rinks	200.00
Fortune Telling	2.00
Valuable Goods	500.00
Special Permits	1,150.00
Used Goods	20.00
Cable License	100.00
Marriages	795.00

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LICENSES & PERMITS:

Certified Copies	\$ 11,455.57
Business Certificates	2,006.40
Misc.	104.80
Gasoline Storage	721.00
Resident Listing	318.00
U.U.C.'s	3,431.00
Raffles	130.00
Poll Locations	145.00
Terminations	296.00
Pole & Conduit Fee	155.00
Town By Laws	152.00
Town Charter	15.00
Census Book	270.00

Total	\$ 163,088.77

TAX TITLE REDEMPTIONS: 233,152.33

COMMONWEALTH OF MASS:

Elderly Abatement	51,204.00
School Aid CH. 70	3,370,057.00
Local Aid Fund	2,245,040.00
School Transportation	130,995.00
Charter School	125.00
Tuition State Ward	147,883.00
Lottery, Beano, Charity	2,023,325.00
Local Option - Room Occupancy	214,770.00
Police Career Incentive	152,563.00
Civil Defense	14,118.30
Polling Hours	2,374.50
COLA	6,419.76
State Owned Land	1,775.00
Municipal Incentive Recycling	96.25
Surplus Lottery	257,996.00
CH. I FY 00	203,038.00
P.L. 94-142 FY 00 #240-1115-0-0262	204,458.00
Early Childhood FY 00 #262-102-0-0262	17,983.00
Title VI FY 00 #302-119-0-0262	13,430.00
Drug Free FY 00 # 331-101-0-0262	13,396.00
Health EDU FY 00 #346-039-0-0262	73,043.00
Sped Curr FY 00 #274-115-0-0262	14,325.00
Class Redu Prog FY 00 #651-162-0-0262	19,998.00
Tech Train FY 00 #302-111-0-0262	11,130.00
G2000 Induction FY 00 #509-010-0-0262	15,000.00

Town of Saugus - Annual Report

COMMONWEALTH OF MASS:

Academic Sup FY 00 #632-024-0-0262	\$ 54,532.00
IEP Training FY 00 # 244-227-0-0262	3,400.00
Town to Work	13,855.00
Library Incentive Grant	32,938.57
Arts Lottery	10,967.00
Hazardous Mat.	2,000.00
Community Police Grant	709.60
COPS FAST 1998	13,219.46
COPS More 1999	5,988.92
COPS 1999	114,901.20
Local Law Enforcement Block 1998	57,589.00
Watch Your Car	675.00
Fire Prevention EDU. Grant	4,739.26
Dare Grant 2000	15,000.00
Mass Water Pollution Abatement Trust	24,886.24
Urban River Small Grant	8,800.00
Heritage Tree Care Grant	800.00
Griswold Pond	5,000.00
Comm. Septic Loan Grant	10.00
Strategic Urban Grant	44,480.14
Special Records - Vets.	40.00
Home Improvement Grant	5,949.67

	-----	\$ 9,625,023.87
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ESSEX COUNTY:

Court Fines		146,675.00
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TOTAL FOR GENERAL REVENUE:		\$ 41,288,091.94
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COMMERCIAL REVENUE:

SPECIAL ASSESSMENTS:

SEWERS:

Apport. Sewer Paid in Advance	24.00
Apport. Sewer Added to Taxes	
FY 00	3,550.26
FY 00 - Int.	1,056.74
FY 99	224.63
FY 99 - Int.	70.22

	-----	4,925.85
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Town of Saugus - Annual Report

MOTOR VEHICLE & TRAILER EXCISE:

Levy of 2000	\$ 2,018,664.47	
Levy of 1999	544,788.12	
Levy of 1998	27,022.37	
Levy of 1997	5,083.43	
Levy of 1996	3,255.86	
Levy of 1995	2,076.78	
Levy of 1994	390.21	
Levy of 1993	1,396.98	
Levy of 1992	850.09	
Levy of 1991	546.46	
Levy of 1990	128.75	
Levy of 1989	316.77	
Levy of 1988	319.07	
Levy of 1987	156.35	
Levy of 1986	19.18	
Levy of 1985	156.25	

Total		\$ 2,605,171.14

BOAT EXCISE:

Levy of 1999	2,425.00	
Levy of 1998	213.00	
Levy of 1997	120.00	

Total		2,758.00

TOTAL FOR COMMERCIAL REVENUE: \$ 2,612,854.99
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GENERAL GOVERNMENT:

Manager:

Subpoena Fees	9.00
Printer for BOS - Donation	200.00
Friends of Town Hall - Donations	775.00

Purchasing:

Copies	2.70	
Sale of Used Generator	450.00	

Total		452.70

Town of Saugus - Annual Report

Town Clerk:

Dog Licenses	\$ 6,352.00	
Sport Fees	139.35	
Fines	800.00	
Copies	136.60	
Town Hall Prints	50.00	

Total		\$ 7,477.95

Collector:

Cost:

Property Taxes	3,163.37	
Motor Vehicle Excise	27,219.14	
Boat Excise	24.00	
Pro-Forma Taxes	3,295.70	

Total		33,702.21

Service Fees for Delinquent Taxes	1,437.98	
Clearing Fees	9,271.00	
Deputy Fees	24,559.00	
MVE Lessor Charge	1,625.40	
Parking /Excise Processing Fees	53.10	
Parking Fines	1,825.00	
Processing Fees	214.10	

Total		38,985.58

Treasurer:

Lien Certificates	28,380.00	
Trailer Fees	7,950.00	
Rental - Cablevision	4,483.50	
Rental - Cliftondale	22,916.30	
Rental - 270 Main St.	10,950.00	
Rental - Ambulance Service	12,000.00	
Rental - Town Hall	150.00	
Lease from American Legion Hall	10.00	
Franchise Fee Cablevision	4,438.00	
Misc. Fees	322.45	
Misc. - Default Warrant Removal Fee	150.00	
Recruit Training Fee. Reimb.	600.00	
Return Checks Charges	1,171.82	
Unused Bal. Tax Lien Case	573.50	
Abandoned Property	157.45	
Tel. Comm.	43.40	

Total		94,296.42

Town of Saugus - Annual Report

Assessors:

Field Cards & Misc.	\$	2,876.50
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Planning Board:

Filing Fees	\$	18,717.50
Advertising		3,498.60
Copies		191.35

Total		22,407.45

Board of Appeals:

Filing Fees		7,204.00
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Public Works:

Street Opening Permits	13,608.00	
Water Taps	12,408.00	
Maps & Misc.	1,387.64	
Cross Connection Fees	6,640.00	

Total		34,043.64

Improvement at RTE I/Walnut		88,628.42
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Kasabuski Rink:

Ice Rental	549,883.15	
Concession	6,243.42	
Pro Shop Sales	800.00	
Pro Shop Rental	374.18	
Public Skating	1,988.00	
Ticket Sales	6,358.00	
Misc. Income	23.46	

		565,670.21

Playground:

Registrations Fees		633.00
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Youth Programs:

Registrations Fees	25,007.61	
Field Permits	100.00	
Playground Improvement - Donation	875.00	
Youth Program - Donations	327.61	
Youth (Community Fund) - Donation	3,000.00	

		29,310.22

TOTAL FOR GENERAL GOVERNMENT:	\$	926,672.30
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Town of Saugus - Annual Report

PROTECTION TO PERSONS & PROPERTY:

Building:

Permits	\$ 448,559.50	
Trailer Permits	15,700.00	
Cert. of Inspect.	5,485.00	
Occup. Permits	13,650.00	
Zoning Books & Maps	1,559.40	
Copies	23.50	

Total		\$ 484,977.40

Fire:

Permits	10,894.00	
Copies	14.00	

		10,908.00

Electrical:

Permits		54,234.50
Reimb. - Electricity		5,855.00

Sealer:

Fees		5,764.00
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Conservation Comm.:

Filing Fees	6,438.76	
Fines	50.00	
Copies	8.30	

Total		6,497.06

Police:

F.I.D. Cards	2,437.50	
Gun Permits	2,173.00	
Taxi Licenses	300.00	
Photos	5,522.50	
Ins. Copies	6,080.65	
Towing Fees	17,934.00	
Restitution	280.00	
Subpoena Fees	67.80	
Reimb.- Fidelity Ins.	2,636.20	
Reimb Ins.	1,543.15	
False Alarm	10,000.00	
Parking Tickets	16,830.00	
Special Details - Service Charge	62,886.38	

Total		128,691.18

Donations - Community Police	\$ 200.00	

TOTAL FOR PROTECTION TO PERSONS & PROPERTY:	\$ 697,127.14
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Town of Saugus - Annual Report

HEALTH & SANITATION:

Council on Aging:

Elder Affairs	\$ 30,880.00	
Gift to Senior Citizen	1,989.63	
Programs & Activities	20,713.02	
Miscellaneous	150.00	

Total		53,732.65

Code Enforcement:

Plumbing Permits	23,769.00	
Gas Permits	11,951.00	
Re-inspection fee - Gas & Plumbing	25.00	
Health Permits	49,059.00	
Health - Occupancy Permits	1,700.00	
Health - Fines	100.00	
Refuse Stickers	27,903.00	
Recycling Bins	565.00	
Copies	83.50	

Total		115,155.50

Sewer Account:

Special Sewer	1,350.00	
Sewer Rehab.	55,110.00	

Total		56,460.00

Canine Control:

Administration Fees	320.00	
Boarding Fee	174.00	
Adoption Fee	35.00	
Fines	1,675.00	
Wakefield Board	3,000.00	
City of Melrose	6,000.00	
Misc.	20.00	

Total		11,224.00

Medicaid Reimbursement	59,594.00
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SEWER DIVISION OF PUBLIC WORKS:

Sewer Rental Commitments:

Sewer Rate Relief 2000	\$ 85,646.00	
Rates 2000	1,398,434.15	
Rates 1999	96,202.82	
Added to Taxes FY 00	60,187.23	
Added to Taxes FY 99	1,994.59	

Total		\$ 1,642,464.79

TOTAL FOR HEALTH & SANITATION:	\$ 1,938,630.94
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Town of Saugus - Annual Report

VETERAN'S BENEFITS:

Comm. of Mass.	13,443.60	
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TOTAL FOR VETERAN'S BENEFITS:		\$	13,443.60
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HIGHWAY & BRIDGES:

Comm. of Mass.	160,562.00	
Aid to Highway	1,036,578.64	

TOTAL FOR HIGHWAY & BRIDGES:		\$	1,197,140.64
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EDUCATION & LIBRARIES:

Schools:

Evening	6,542.00	
Summer	34,435.00	
Chapter 88	1,080.97	
Kid's Come First	70,966.00	

Total		113,023.97
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Libraries:

Donations - Library Books	11,879.06	
Book Fines	6,036.36	
Printer & Supplies	1,737.50	
Lost Books	1,147.52	

Total		20,800.44
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<u>Athletic Revolving Fund:</u>		\$		42,750.00
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<u>Senior Center Lunch Program:</u>				193,771.94
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School Lunch Program:

Lunches	\$ 620,004.60	
Elderly - State	137,575.09	

Total		757,579.69
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TOTAL FOR EDUCATION & LIBRARIES:		\$	1,127,926.04
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Town of Saugus - Annual Report

ENTERPRISES & CEMETERY

Water Division of Public Works:

Water Rates - 2000	1,449,143.15
Water Rates - 1999	111,140.93

Water Lien Added to Taxes:

FY 00	85,319.76
FY 99	4,658.03
FY 98	33.37

Water Maintenance 2000	3,675.93
Water Maintenance 1999	667.48

Water & Sewer ATT:

Int. FY 00	13,440.33
Cost	4,365.55
Int. FY 99	537.67
Cost	365.80
Int. FY 98	3.91
Cost	5.00

Total		\$ 1,673,356.91

Water & Sewer 200

Interest	6,107.26
Cost	10,378.56

Water & Sewer 1999

Interest	7,784.61
Cost	6,182.06

Total	30,452.49
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CEMETERY:

Land Sales	\$ 25,800.00
Internments	51,845.00
Foundation	11,265.00

Total		\$ 88,910.00

VITALE MEMORIAL PARK:

Locker Rental	15,545.51
Ramp Pass	400.00
Boat Landing Permit	359.00
Dock Rent	20.00

Total		16,324.51

TOTAL FOR ENTERPRISES & CEMETERY:		\$ 1,809,043.91
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Town of Saugus - Annual Report

INTEREST:

Perpetual Care Fund	40,536.85
Johnson Library	216.73
Wilson Library	93.19
McKenzie Library	232.03
Real Estate & Personal	84,510.33
Motor Vehicle Excise	13,531.67
Boat Excise	6.99
Tax Title Redemptions	56,964.24
Savings Account	232,278.22
Kasabuski Rink	3,270.73
Sewer Rehab.	22,778.97
Secondary Wastewater Treatment	16,461.41
Bond Proceed	42,232.76
Vets School	219,032.90
Sick Leave	5,356.56
Police Drug Acct.	120.23
Special Details	1,978.17

TOTAL FOR INTEREST: \$ 739,601.98
=====

INDEBTEDNESS:

Temp. Loan	18,486,332.00
Premium	55,945.78

TOTAL FOR INDEBTEDNESS: \$ 18,542,277.78
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AGENCY & TRUST:

Perpetual Care Bequest	\$ 25,800.00
Fish & Games	7,296.00
Firearms for State	4,680.00
Federal Taxes	3,792,301.42
FICA	198,218.72
State Taxes	1,327,470.93
Medical Trust	2,936,344.12
Managed Blue of SRS	11,496.34
Harvard	27,317.46
U.S. Health	21,423.91
Standard Life Ins.	44,836.86
Met. Life Ins.	9,305.74
Aetna (Obra Emp Def Comp 457)	36,372.37

TOTAL FOR AGENCY & TRUST: \$ 8,442,863.87
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TAILINGS: \$ 888.14
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UNLOCATED ACCOUNTS: \$ 3.40
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Town of Saugus - Annual Report

REFUNDS:

Manager	10,131.92
Purchasing-Personnel	625.32
Accounting	1,470.61
Collector	550.47
Data Processing	51,436.02
Bd. Of Appeals	276.00
Police - Sal.	1,430.87
Police - Exp.	115.00
Fire - Exp.	3,225.26
Dispatchers	195.84
Zoning	3,580.50
Forestry	200.00
Highway - Exp.	807.82
Water - Sal.	1,456.43
Water - Exp.	5,153.38
Sewer	859.77
Building Maint.	232.87
School - Sal.	39,484.79
Exp.	3,156.62
Inspectors	919.44
Council on Aging - Sal.	\$ 2,633.08
Council on Aging - Exp..	1,650.71
Youth Programs	3,772.50
Insurance	5,554.09
Kasabuski - Exp.	19,007.00
Kasabuski - Sal.	26,802.00
Contrib. Retirement	39,359.41
CIP	2,652.00
Self Insurance	6,924.79
Workmen's Compensation - Adm	185.44
- Highway	1,788.76
- Water	648.27
- Building	656.16
- School	29,155.34
Refund - Arch (Taxes)	50.00
Lexis Law Publishing - Overpayment	458.10
PWD - Overpayment	196.91
Medical - Overpayment	85.55
Legal - Grievance	1,000.00
IBM - Overpayment	3,257.47
Home Depot - Overpayment	1,097.06
OfficeMax - Overpayment	36.67
Reimb Town - Millennium Committee	2,027.80
Reimb from Mel-Wakefield for Day Care Program	652.75
Reimb. From Aetna Deferred Life	300.00
Reimb from Special Details	1,539.21

TOTAL FOR REFUNDS: \$ 276,800.00

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TOTAL RECEIPTS - FISCAL 2000 \$ 88,905,635.34

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Town of Saugus - 2000 Annual Report

TOWN OF SAUGUS

ESTIMATED RECEIPTS

JULY 1, 1999 - JUNE 30, 2000

Motor vehicle excise	\$2,559,316.00
Other excise	\$217,528.00
Penalties and interest on taxes and excises	\$232,610.00
Payments in lieu of taxes and excises	\$38,563.00
Fees	\$210,187.00
Rentals	\$50,510.00
Departmental revenue - Libraries	\$8,882.00
Departmental revenue - Cemeteries	\$63,110.00
Licenses and permits	\$810,682.00
Fines and forfeits	\$151,125.00
Investment income	\$500,999.00
Miscellaneous recurring	\$161,395.00
Miscellaneous non-recurring	\$212,595.00
Total	\$5,217,502.00

Town of Saugus - 2000 Annual Report

TOWN OF SAUGUS

RECEIPTS FROM COMMONWEALTH OF MASS.

JULY 1, 1999 - JUNE 30, 2000

Chapter 70 school aid	\$3,370,057.00
School transportation programs	\$130,995.00
Tuition of state wards	\$147,883.00
Lottery, beano & charity games	\$2,023,325.00
Additional assistance	\$2,245,040.00
Highway fund	\$160,562.00
Police career incentive	\$152,563.00
Veterans' benefits	\$13,443.00
Elderly exemptions	\$51,204.00
State owned land	\$1,775.00
Total	\$8,296,847.00

Town of Saugus - 2000 Annual Report

1999 - 2000 EXPENDITURES

RECAPITULATION

General Government	\$2,504,662.15	
Protection of Persons & Property	\$7,741,421.83	
Health & Sanitation	\$2,727,147.87	
Highway & Bridges	\$813,206.67	
Charities & Veteran's Benefits	\$60,659.18	
Schools & Libraries	\$20,216,233.47	
Recreation & Unclassified	\$6,682,865.02	
Enterprise & Cemeteries	\$937,693.17	
Interest & Maturing Debt	\$3,132,820.33	
Special Articles	\$10,535,200.59	
Judgements	<u>\$0.00</u>	
Total Appropriation	\$55,351,910.28	
Non-Appropriation	<u>\$32,155,418.61</u>	
		<u><u>\$87,507,328.89</u></u>

Town of Saugus - 2000 Annual Report

1999 - 2000 EXPENDITURES

GENERAL GOVERNMENT

BOARD OF APPEALS:

Salaries	\$	2,040.00	
Expenses		<u>5,010.57</u>	\$ 7,050.57

PLANNING BOARD:

Salaries	18,296.40	
Expenses	<u>8,156.69</u>	26,453.09

FINANCE COMMITTEE:

Salaries	700.00	
Expenses	<u>764.44</u>	1,464.44

BOARD OF SELECTMEN:

Salaries	26,384.46	
Expenses	<u>4,740.57</u>	31,125.03

MANAGER:

Salaries	119,068.07	
Longevity	24,250.00	
Expenses	141,461.89	
Accrued Sick Leave	47,202.00	
Postage	<u>51,673.24</u>	383,655.20

LAW:

Salaries	44,541.32	
Expenses	<u>232,792.23</u>	277,333.55

COMMUNITY DEVELOPMENT:

Salaries	115,557.18	
Expenses	<u>6,377.35</u>	121,934.53

PURCHASING/PERSONNEL:

Salaries	101,215.37	
Expenses	<u>1,396.47</u>	102,611.84

DATA PROCESSING:

Expenses		131,162.44
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Town of Saugus - 2000 Annual Report

ACCOUNTING:

Salaries	154,868.36	
Expenses	<u>3,212.17</u>	158,080.53

COLLECTOR/TREASURER:

Salaries	198,648.47	
Expenses	8,154.51	
Tax Title Foreclosure	<u>25,000.00</u>	231,802.98

TOWN CLERK:

Salaries	\$ 73,282.40	
Expenses	<u>3,279.64</u>	\$ 76,562.04

ELECTION & REGISTRATION:

Salaries	32,067.15	
Expenses	<u>33,432.84</u>	65,499.99

ASSESSORS:

Salaries	115,957.63	
Expenses	<u>49,256.16</u>	165,213.79

PUBLIC WORKS:

Salaries	186,228.44	
Expenses	<u>5,398.17</u>	191,626.61

ENGINEERING:

Salaries	73,084.78	
Expenses	<u>2,020.33</u>	75,105.11

MOTOR POOL/MV MAINT.:

Salaries	71,858.69	
Expenses Motor Pool	2,490.11	
Expenses MVM	<u>75,438.67</u>	149,787.47

CAPITAL ACCOUNTS:

Equipment	204,433.34	
Improvement	<u>103,759.60</u>	308,192.94

TOTAL FOR GENERAL GOVERNMENT: \$ 2,504,662.15

Town of Saugus - 2000 Annual Report

PROTECTION OF PERSONS & PROPERTY

POLICE:

Salaries	3,557,160.75	
Expenses	<u>189,477.11</u>	3,746,637.86

HARBORMASTER:

Salaries	2,111.52	
Expenses	<u>29.99</u>	2,141.51

FIRE:

Salaries	2,434,542.13	
Expenses	<u>138,122.40</u>	2,572,664.53

DISPATCHERS:

Salaries	447,407.53	
Expenses	<u>5,418.07</u>	452,825.60

BUILDING:

Salaries	226,511.31	
Expenses - Adm.	2,268.83	
Expenses - Maint.	<u>296,425.83</u>	525,205.97

BUILDING/ZONING/ELECTRICAL:

Expenses		6,597.51
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ELECTRICAL:

Expenses	\$ 85,786.90	
Streetlighting	<u>312,000.00</u>	\$ 397,786.90

SEALER-WGTS & MEASURE:

Salaries	8,237.05	
Expenses	<u>731.50</u>	8,968.55

CONSERVATION COMMISSION:

Salaries	22,034.16	
Expenses	<u>1,955.94</u>	23,990.10

EMERGENCY MANAGEMENT:

Expenses		4,603.30
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TOTAL FOR PROTECTION OF PERSONS & PROPERTY: \$ 7,741,421.83

Town of Saugus - 2000 Annual Report

HEALTH & SANITATION

INSPECTORS:

Salaries		174,448.75
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HEALTH:

Salaries	138,074.00	
Expenses	10,229.55	
Mosquito Control	4,649.27	
Rubbish Contract	387,588.00	
Resco	684,189.34	1,224,730.16

CANINE CONTROL:

Salaries	39,454.16	
Expenses	4,343.96	43,798.12

COUNCIL ON AGING:

Salaries	139,496.92	
Expenses	20,609.40	160,106.32

SEWER:

Expenses		1,095,090.56
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RECYCLING:

Expenses		28,973.96
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TOTAL FOR HEALTH & SANITATION:		\$ 2,727,147.87
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HIGHWAY & BRIDGES

HIGHWAYS DIVISION:

Salaries	\$ 294,761.48	
Expenses	229,928.82	
Snow & Ice	263,438.37	
School Plowing	25,078.00	\$ 813,206.67

TOTAL FOR HIGHWAY & BRIDGES:		\$ 813,206.67
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Town of Saugus - 2000 Annual Report

CHARITIES & VETERAN'S BENEFITS

VETERAN'S BENEFITS:

Salaries	8,400.00	
Expenses	435.00	
Expenses - Assist.	<u>51,824.18</u>	60,659.18

TOTAL FOR CHARITIES & VETERAN'S BENEFITS: \$ 60,659.18

SCHOOLS & LIBRARIES

SCHOOLS:

Salaries	15,733,586.11	
Expenses	<u>3,929,674.88</u>	19,663,260.99

LIBRARIES:

Salaries	430,641.89	
Expenses	<u>122,330.59</u>	552,972.48

TOTAL FOR SCHOOLS & LIBRARIES: \$ 20,216,233.47

Town of Saugus - 2000 Annual Report

RECREATIONS & UNCLASSIFIED

PLAYGROUND:

Salaries	0.00	
Expenses	<u>5,488.60</u>	5,488.60

YOUTH PROGRAMS:

Salaries	72,742.60	
Expenses	<u>114,983.90</u>	187,726.50

SAUGUS ENRICHMENT PROGRAM:

Salaries	5,327.50	
Expenses	<u>3,986.94</u>	9,314.44

KASABUSKI RINK:

Salaries	337,300.36	
Expenses	<u>268,533.75</u>	605,834.11

INSURANCE:

Expenses		\$ 3,061,947.13
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HOLIDAYS:

Expenses		6,184.71
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CONTRIBUTORY RETIREMENT:

Salaries	\$ 62,457.50	
Expenses	<u>10,324.62</u>	72,782.12

NON-CONTRIBUTORY RETIREMENT:

Salaries	39,359.41	
Expenses	<u>2,694,228.00</u>	2,733,587.41

TOTAL FOR RECREATION & UNCLASSIFIED: \$ 6,682,865.02

Town of Saugus - 2000 Annual Report

ENTERPRISES & CEMETERIES

WATER DIVISION:

Salaries	360,423.34	
Expenses	<u>133,872.34</u>	494,295.68

CEMETERY:

Salaries	151,408.50	
Expenses	<u>12,098.07</u>	163,506.57

FORESTRY & PARKS:

Salaries - Forestry	84,330.30	
Salaries - Parks	102,650.80	
Expenses	<u>92,909.82</u>	279,890.92

TOTAL FOR ENTERPRISES & CEMETERIES: \$ 937,693.17

INTEREST & MATURING DEBT

Maturing & Debt: 1,921,175.59

Interest: 1,211,644.74

TOTAL FOR INTEREST & MATURING DEBT: \$ 3,132,820.33

SPECIAL ARTICLES: 10,535,200.59

TOTAL FOR APPROPRIATIONS: \$ 55,351,910.28

Town of Saugus - 2000 Annual Report

REVOLVING FUNDS & PUBLIC LAW ACCOUNTS

CAFETERIA REVOLVING FUND:

Salaries	\$ 320,396.14	
Expenses	<u>419,638.80</u>	\$ 740,034.94

ATHLETIC REVOLVING FUND:

Salaries	7,045.00	
Expenses	<u>20,165.95</u>	27,210.95

CHAPTER #88:

Expenses		1,990.00
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SUMMER SCHOOL:

Salaries	35,555.64	
Expenses	<u>750.00</u>	36,305.64

KID'S CARE PROGRAM:

Salaries	64,458.28	
Expenses	<u>200.73</u>	64,659.01

VITALE MEMORIAL:

Salaries	9,999.96	
Expenses	<u>6,613.07</u>	16,613.03

CROSS CONNECTION FEES:

Expenses		3,036.00
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SCHOOL LUNCH SENIOR CENTER:

Salaries	24,384.86	
Expenses	<u>166,741.70</u>	191,126.56

Town of Saugus - 2000 Annual Report

PUBLIC LAWS ACCOUNTS:

CH I FY99 #305-0074-0-0262-2	S	199,007.16
" " "	E	4,462.53
PL 94-142 FY00 #240-115-0	S	155,775.65
" " "	E	19,554.99
Early Child FY 00 #262-102-0	S	10,534.01
" " "	E	1,357.05
Early Child FY 99 #262-170-9	E	511.33
ACAD Sup FY00 #632-024-0	S	38,470.00
" " "	E	3,542.00
IEP Train FY00 #244-277-0	S	3,399.84
Title VI FY99 #302-184-9	E	7,340.00
Class RedFY00 #651-162-0	S	19,337.00
" " "	E	661.00
Math/Scien FY00 #303-111-0	S	2,580.00
" " "	E	2,709.00
Math/Scien FY99 #303-175-9	E	4,483.00
Drug Free FY00 #331-101-0	S	4,801.80
" " "	E	7,594.20
Drug Free FY99 #331-036-9	E	598.01
Health Ed. FY00 #346-039-9	S	49,697.00
" " "	E	18,174.46
Health Ed. FY99 #346-057-9	E	2,541.13

PUBLIC LAWS ACCOUNTS:

Acad Sup FY99 #632-072	E	29,876.65
Sped Curr FY00 #274-115-0	S	2,067.11
	E	7,980.93
Sped Curr FY99 #240-176-9	S	685.74
" " "	E	7,335.22
Sped FY99 #274-192-9	S	36.37
" " "	E	3,867.07
G2000 FY00 #509-010-0	S	15,000.00
G2000 Induc FY99 #509-041-9	E	5,746.02
Tech Train FY99 #609-188-9	S	540.00
" " "	E	18,795.81
		\$ 649,062.08

TOTAL FOR REVOLVING FUNDS & PUBLIC LAW ACCOUNTS: . . . \$ 1,730,038.21

Town of Saugus - 2000 Annual Report

AGENCIES & TRUSTS

PERPETUAL CARE BEQUESTS: 25,800.00

WITHHOLDING:

Federal Taxes	3,792,301.42	
FICA	198,218.72	
State Taxes	1,327,470.93	
Medical	2,992,480.14	
Group Ins.	67,180.06	
Aetna (Def Comp 457)	<u>36,372.37</u>	8,414,023.64

STATE CHARGES:

Fish & Games	7,296.50	
Firearms - State	4,550.00	
State Assessments	<u>1,606,411.00</u>	1,618,257.50

DUE FROM:

Conservation Commission	\$ 250.00	
Historical Mural	15,540.00	
Dare Program	5,371.13	
Fed & State Drug Acct.	1,545.89	
Ann Kimball Library	434.66	
CDBS - Senior Bldg	193,908.30	
MWRA Infrastructure	315,700.26	
Due from MMD	24,714.00	
Parking Excise/Teleprocess Fees	<u>85.55</u>	\$ 557,549.79

OTHER GRANTS:

Arts Lottery	15,916.00
Lig Grant	25,444.27
Dare Program Grants	19,288.53
Hazardous Materials	1,000.00
Fire Prevention Grant	4,886.73
Cops 1999	62,243.14
Cops Fast 1998	25,253.65
Cops More 1998	17,377.80
Cops More 1997	20,629.00

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OTHER GRANTS:

Local Law Enforcement Grant	\$	13,013.71	
Local Law Enforce Block FY 98 Gra		83,030.80	
Energy Maint.		21,487.01	
Community Septic Rehab Grant		6,510.00	
Home Improvement Grant		5,949.67	
Heritage Tree Care Grant		495.00	
Mass. Water Pollution Trust Abate		<u>24,886.24</u>	\$ 347,411.55

OTHERS:

Medicaid Reimbursement	3,448.75	
Improve. RT. I/Walnut	34,658.16	
Gift to Senior Citizens	1,708.62	
Town to Work	7,500.00	
Donations - Library Books	9,450.61	
Donations - Youth Programs	<u>200.00</u>	56,966.14

TOTAL FOR AGENCIES & TRUSTS: \$ 11,020,008.62

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REFUNDS:

Real Estate	105,508.78	
Motor Vehicle	45,855.60	
Sewer	6,284.83	
Water	6,119.15	
Water & Sewer	70.70	
Parking Collections	45.00	
Premium	9,662.50	
Other	<u>4,785.72</u>	178,332.28

TOTAL FOR REFUNDS: \$ 178,332.28

TEMPORARY LOANS:

Anticipation Note	10,076,332.00	
BAN CIP 1999	2,410,000.00	
Vet Sch Cons 99	6,725,000.00	
Premium	<u>15,707.50</u>	\$ 19,227,039.50

TOTAL FOR TEMPORARY LOANS: \$ 19,227,039.50

TOTAL FOR NON-APPROPRIATION: \$ 32,155,418.61

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TOWN OF SAUGUS

BONDED DEBT SCHEDULE

OUTSTANDING DEBT AS OF JUNE 30TH EACH YEAR

2000	\$17,305,090.00
2001	\$16,686,558.00
2002	\$15,064,661.00
2003	\$13,751,848.00
2004	\$12,438,435.00
2005	\$11,185,044.00
2006	\$10,071,054.00
2007	\$8,956,263.00
2008	\$7,850,472.00
2009	\$6,743,781.00
2010	\$5,636,091.00
2011	\$4,527,300.00
2012	\$3,537,700.00
2013	\$2,566,600.00
2014	\$1,575,400.00
2015	\$583,000.00
2016	\$139,200.00
2017	\$47,700.00

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TOWN OF SAUGUS

BOND MATURITIES AND INTEREST PAYABLE BY FISCAL YEAR

Category	Year	Principal	Interest	Totals
Sewer	2000	\$490,100.00	\$148,779.70	\$638,879.70
School		\$160,000.00	\$11,360.00	\$171,360.00
CIP		\$990,000.00	\$794,775.00	\$1,784,775.00
Water		\$60,622.40	\$0.00	\$60,622.40
Sewer	2001	\$490,384.00	\$115,418.25	\$605,802.25
CIP		\$990,000.00	\$745,020.00	\$1,735,020.00
Water		\$60,622.40	\$0.00	\$60,622.40
Sewer	2002	\$471,200.00	\$87,154.00	\$558,354.00
CIP		\$990,000.00	\$700,523.00	\$1,690,523.00
Water		\$150,913.10	\$0.00	\$150,913.10
Sewer	2003	\$171,900.00	\$59,152.00	\$231,052.00
CIP		\$990,000.00	\$657,713.00	\$1,647,713.00
Water		\$150,913.10		\$150,913.10
Sewer	2004	\$172,500.00	\$47,854.00	\$220,354.00
CIP		\$990,000.00	\$613,913.00	\$1,603,913.00
Water		\$150,913.10		\$150,913.10
Sewer	2005	\$173,100.00	\$36,532.00	\$209,632.00
CIP		\$990,000.00	\$563,962.50	\$1,553,962.50
Water		\$90,290.70		\$90,290.70
Sewer	2006	\$33,700.00	\$25,186.00	\$58,886.00
CIP		\$990,000.00	\$508,103.00	\$1,498,103.00
Water		\$90,290.70		\$90,290.70
Sewer	2007	\$34,500.00	\$23,649.50	\$58,149.50
CIP		\$990,000.00	\$451,732.50	\$1,441,732.50
Water		\$90,290.70		\$90,290.70

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TOWN OF SAUGUS

BOND MATURITIES AND INTEREST PAYABLE BY FISCAL YEAR

Sewer	2008	\$35,500.00	\$21,899.50	\$57,399.50
CIP		\$980,000.00	\$397,135.00	\$1,377,135.00
Water		\$90,290.70		\$90,290.70
Sewer	2009	\$36,400.00	\$20,238.50	\$56,638.50
CIP		\$980,000.00	\$346,715.00	\$1,326,715.00
Water		\$90,290.70		\$90,290.70
Sewer	2010	\$37,400.00	\$18,506.63	\$55,906.63
CIP		\$980,000.00	\$297,955.00	\$1,277,955.00
Water		\$90,290.70		\$90,290.70
Sewer	2011	\$38,500.00	\$16,561.69	\$55,061.69
CIP		\$980,000.00	\$248,278.00	\$1,228,278.00
Water		\$90,290.70		\$90,290.70
Sewer	2012	\$39,600.00	\$14,560.38	\$54,160.38
CIP		\$950,000.00	\$198,163.00	\$1,148,163.00
Sewer	2013	\$21,100.00	\$32,217.18	\$53,317.18
CIP		\$950,000.00	\$147,912.50	\$1,097,912.50
Sewer	2014	\$41,200.00	\$12,489.89	\$53,689.89
CIP		\$950,000.00	\$97,475.50	\$1,047,475.50
Sewer	2015	\$42,400.00	\$10,347.63	\$52,747.63
CIP		\$950,000.00	\$46,912.50	\$996,912.50
Sewer	2016	\$43,800.00	\$8,138.75	\$51,938.75
CIP		\$400,000.00	\$108,000.00	\$508,000.00
Sewer	2017	\$45,100.00	\$5,860.69	\$50,960.69
Sewer	2018	\$46,400.00	\$3,545.00	\$49,945.00
Sewer	2019	\$47,700.00	\$1,192.50	\$48,892.50

DEBT ACCOUNTS

JUNE 30, 2000

Net Fund or Fixed Debt:

Outside Debt Limit

General,	\$	17,305,090.00
		=====

Serial Loans:

Outside Debt Limit:

General:	\$	
Water & Sewer		2,255,090.00
Capital Improvements		<u>15,050,000.00</u>
	\$	17,305,090.00
		=====

Town of Saugus - 2000 Annual Report

TRUST AND INVESTMENTS ACCOUNTS

JUNE 30, 2000

Trust and Investment Funds:

Cash and Securities:

In Custody of Treasurer,	\$	10,085,742.49
		=====

In Custody of Treasurer:

Medical Trust:	\$	119.26
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Investments,		1,840,221.72
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Library Funds:

Benjamin N. Johnson,	5,000.00
George W. Wilson,	2,150.00
Ann Kimball,	128.43
Ann Kimball - Senior Center,	18,830.13
Wallace McKenzie,	5,329.18

Conservation Commission Fund,	47,227.79
Cemetery Perpetual Care Fund,	759,775.61
George & Frances Price Scholarship Fund,	26,843.34
Guaranteed Deposits - Planning Bd.	56,192.06
Guaranteed Deposits - Conservation Comm.	5,113.69
Hoffman Family Scholarship,	73,550.27
The John Bucchiere Humanitarian Scholarship Fund,	5,768.72
Police - State Drug,	4,395.85
Police - Federal Drug,	2,074.10
Sick Leave Buy-Back Fund,	100,000.00
Debt Service Reserve,	1,104,815.85
Employee Deferred Compensation #457	5,416,911.89
Investments Funds:	
Stabilization,	611,294.60
	=====

\$	10,085,742.49
	=====

ADMINISTRATIVE SERVICES

Effective December 27, 2000, the following three departments were merged into the Administrative Services Department:

- Community Development
- Personnel
- Purchasing

Community Development's role is to promote the Town of Saugus through neighborhood revitalization and other community based beautification and improvement programs. Efforts over the past fiscal year included: planning projects, infrastructure projects, a federally funded housing rehabilitation program, and coordinating the Adopt-A-Site and Farmer's Market programs.

The Personnel duties include assisting with employment needs of the Town. Personnel was involved in hiring, firing, administration of benefits and workers compensation, coordinating training programs, administering insurance coverage for the Town and its employees, and maintaining employment records for the Town of Saugus.

The Purchasing function consists of a centralized system of procuring goods and services such as raw materials, equipment, tools, parts, supplies, construction, infrastructure, maintenance, and consultant services following applicable local and state laws, procedures, and policies.

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Community Development

I. Grants – Community Development has participated in loan/grant or other in-kind donations for the Town (attached).

II. Planning –

- Assisted the Golden Hills Neighborhood Association with Lake & Pond Management analysis. Dollars raised through the efforts of Representative Steven V. Angelo (\$50,000 State Budget).
- Attended regular meeting of Mass. Assoc. of Planning Directors.
- Attended training and information sessions held by the Commonwealth of Massachusetts regarding de-leading and other regulations pertaining to the CDBG Housing Rehab. Program.
- Attended statewide meeting of housing professionals on the Commonwealth of Mass. programs for housing assistance.
- Unsuccessfully, researched possible funding opportunities for a health study of impacts associated with RESCO.
- With Metropolitan Area Planning Council, regional planning agency, assisted with the build-out analysis of the Town of Saugus.
- Attended training on MS Word and other software programs.
- With CDM and DPW, administered drainage grants.
- Attended regular meetings of MAPC Inner Core. Elected Secretary of the Inner Core Committee.
- Attended regular meetings of the SBEC. Chaired the Program Committee and helped with fundraising related to the Taste for Education
- Attended regular meetings of New England Women in Real Estate (NEWIRE). Served on the public strategies subcommittee aimed at promoting women in government.
- With committee chair, continued planning for a river walk along the Saugus River, behind the Police/Fire Station on Hamilton Street.
- Completed ERR for CDBG-DRI program.

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III Marketing/Community Relations Projects

- Coordinated the development of exterior and interior signage for the Saugus Town Hall. Added signage was requested to assist in directing the public to the appropriate Town offices and with the hours of the Town Hall.
- Continued work on the “Bike to the Sea” project, which would convert, abandoned rail lines to bike trails.
- With the Saugus Chamber of Commerce, oversaw another productive year of the Adopt-A-Site program. Businesses or volunteer groups at a tremendous savings to the Town maintain twenty (20) municipal sites. Beautification efforts included seasonal displays, flower planting, and routine maintenance.

IV Downtown Revitalization

- Secured grant funds from the Commonwealth of Mass. to assist with Downtown Revitalization.
- Coordinated with representatives of the Clifondale Merchants Association the seventh (7) Annual Farmers Market designed as a way to draw more shoppers downtown. The success of the program has been demonstrated in the early morning crowds that line up for their weekly supply of native grown produce.

V Housing Programs

- Implemented final phase of CDBG funded Housing Rehabilitation program. Twenty four (24) homes, owned and occupied by low/moderate income families, were rehabbed under this program. Several clients were senior citizens, disabled, or single head of household with children.

Personnel

The Personnel area of Administrative Services oversees employee benefits programs and maintains employee relations. Under the direction of the Town Manager, personnel develop programs and policies for the Town of Saugus.

Over the past fiscal year personnel advised department heads and counseled employees about personnel and work related problems and disputes. Personnel directed recruitment and hiring activities, and posted/advertised twenty-four (24) employment

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opportunities during fiscal year 2000. Positions were filled in: Schools, Assessors, Inspectional Services, Senior Center, Library, Police/Fire, and Public Works.

Personnel are typically busiest filing paperwork for new hires in the fall and the spring. Fall is busy due to the beginning of the School year, when many new teachers are hired. In Spring DPW hired summer/seasonal help, generating several new hires.

Administrative Services is responsible for explaining the Town's benefits to and establishing personnel files for the new hires. New employees, eligible for benefits, were provided information on health, life, and dental insurance, as well as, a deferred compensation plan. The Town pays a portion of the costs of employees' health and life insurance coverages and the employee pays the remaining costs and the total cost of any other insurance/plan, which is selected.

The annual Insurance Fair was held at Town Hall, coordinated by Joanne Eaves, on April 11, 2000. This Fair allows employees the opportunity, during this open enrollment period, to modify their insurance coverage. The Town's insurance providers are all invited to participate in the Fair. The Fair was, once again, well attended by both insurance providers and Town of Saugus employees.

Like most employers, the Town of Saugus was challenged by the escalating cost of providing health insurance to its employees. With the assistance of our consultant, the Town was able to creatively budget the health insurance premiums using the Medical Trust Fund as a supplement to the Town's employer cost. Employees also benefited by using the Medical Trust Fund to grant a free month to the Employer and Employee. The Town has a stop loss policy, which provides insurance coverage on claims, which exceed a specified, aggregate limit.

A representative from the State Ethics Commission provided in-service training to Town Employees on the Ethics Law. Another training session was held for the Department of Public Works employees on proper methods to lift heavy items while avoiding injuries to the back.

The Safety Committee held quarterly meetings. The primary goal of this Committee is to maintain a low incidence of accidents/injuries in the workplace.

A personnel handbook was drafted and is being reviewed by the Town Manager.

Purchasing

In January 2000, the Director of Administrative Services, Jean Johnson Delios, was made the Chief Procurement Officer for the Town of Saugus. The Chief Procurement Officer is responsible for ensuring that the Town engages in cost effective purchasing procedures and is in compliance with Massachusetts General Law governing

Town of Saugus – 2000 Annual Report

procurement of municipal supplies, services, materials, equipment and construction projects.

The purchasing function involves procurement of goods and services consistent with the public bid laws Ch30B, Ch.149, Ch. 30,39M, and the Designer Selection Law. Requests are made by department heads for assistance with procurement. Typically, the department head provides specifications that are then translated into bid specs using an Invitation For Bid (IFB) or a Request for Proposals (RFP). The availability of the IFB/RFP is then advertised through a bid notice in the local papers, other publications, and postings. The resulting competition ensures that the Town receives the best goods/services at the lowest prices.

Activity for fiscal year 2000 included procurement of several goods and services for the Schools and the Town side of government. The attached listing details the amount and type of purchases approved by the Administrative Services Office.

The Purchasing Assistant processed 2,586 purchase orders totaling approximately \$3,412,790. Purchase orders were required for purchases over \$100.

The Purchasing Assistant, Fran Trainor, and the Director of Administrative Services, Jean Johnson Delios, participated in professional development seminars held by the Mass. Association of Public Purchasing Officials (MAPPO). The Director of Administrative Services successfully completed the requirements of the Massachusetts' Office of the Inspector General necessary to be a Massachusetts Certified Public Purchasing Official.

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C.D. Fundraising - Fiscal Year 2000					
Program	Source	Application Due Date	Award Date	Award Amount	
Housing Rehab. Program	In-Kind Donations, Saugus				
	Co-op Bank, Services	n.a.	n.a.	\$50,000	
Adopt-A-Site	Donations from Businesses	n.a.	n.a.	\$150,000	
Lake and Pond Grant	Commonwealth of Mass.	Dec.31,1999	Jan. 00	\$5,000	
Mass. Riverways Program	Lake & Pond Grant	05/06/1999	June,2000	\$8,800	
	Fisheries and Wildlife				
Mass. RE-LEAF	Commonwealth of Mass.	Nov. 99	Dec. 99	\$4,350	
EPA Grant	Federal Envrnmtl Prot.	23-Aug-99	Fall, 99	\$0	
Fleet All Stars	Fleet Bank	1 sept, 1999	21, Oct, 99	\$3,000	
Totals				\$221,150	

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FY 2000 Bids			
TITLE	DEPT.	VENDOR	AMOUNT
Building Fuel #2	Purchasing	George Todd - Coop	\$76,785
Building Fuel #4	Purchasing	Global Montello - Coop	\$111,421
Asbestos Removal	Inspectional Services	Op-Tech Env. Services	\$267,383
Furniture, Police/Fire	Purchasing	Various	\$259,867
Laptops	Police	Transcor/Haywood	\$29,675
Designer Services	Community Develop	Andres Rojas	\$7,800
Used Car	Police	York Ford	\$18,085
Art & General	School	Various	\$23,000
Historic Survey	Community Develop	Not Awarded	
Rider Mower	DPW	Vernon's Inc.	\$7,500
Engineering Services	DPW	Camp Dresser & McKee	\$13,000
Water Materials	DPW	Various	\$111,460
Exercise Equipment	Police/Fire	Various	\$17,166
Photocopier	DPW	B.L. Makepeace	\$6,400
Clerk of Works -Vets	Manager	Lehrer McGovern	\$220,000
Recreation Program	Manager	Saugus Family YMCA	\$60,000
Tank Removal	Inspectional Services	A1 Environmental	\$5,600
Milk Coolers	School	United Restaurant Equip.	\$9,000
Design-Communications	CIP	CCR Pyramid	\$19,750
Library Services	Library	N.O.B.L.E.	\$33,600
Sand	DPW	P.A. Landers Inc.	\$22,020
Catch Basin Cleaning	DPW	B.M.C. Corporation	\$82,980
Road Salt	DPW	Granite State Mineral	\$77,040
Census Cards	Clerk	Solutions & Services	\$5,100
Moving-Police/Fire	Purchasing	Wakefield Moving & Storage	\$3,969
Evaporators	Inspectional Services	American Refrigeration	\$11,450
Asbestos Testing	Inspectional Services	Environmental Remediation Svcs.	\$5,755
Asbestos Removal	Inspectional Services	Op-Tech Env. Services	\$9,975
Engineering Services	Inspectional Services	A1-Environmental	\$7,800
Door Openers	Inspectional Services	Alden Doors	\$7,229
Bulletin Boards	Purchasing	Cliftondale Woodworking	\$1,800
Sidewalks	DPW	Cooper Bros Paving	\$5,500
Guardrail	DPW	Bartlett Consolidate Inc.	
Repair Sewer Station	DPW	Hall Pump Sales	\$5,581
Remodel Ballard Kitchen	School	Alternative Sales	\$6,248
Police Furniture	Police	W.B. Mason	\$2,393
Playground Equipment	Youth	Packard Inc/Gametime	\$19,788
Reinspection Program	Assessor	Donna Putt	\$15,000
Data Process & Lockbox	Treas-Coll	Municipal Mgmt. Assoc.	\$90,000
Athletic Equipment	School	Various	\$35,000
Diesel Fuel	Adm.Service	Alliance Express	\$52,022
Deputy Collector	Treas-Coll	Kelley Assoc. Inc.	\$60,000
Telephone Contract	Adm.Service	Verizon	
Road Sand	DPW	PA Landers	\$22,500
			\$1,846,642

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BOARD OF APPEALS

I hereby submit the annual report of the Saugus Zoning Board of Appeals for the Fiscal Year July 1, 1999 to June 30, 2000

The present five member Board consists of Chairperson, Catherine A. Galenius, Robert J. Cox, Robert J. Favuzza, Frank J. Piwowarski and Peter A. Rossetti, Jr. Jacqueline E. Howard is the clerk.

The Board meets on the 4th Thursday of each month at the Saugus Public Library, 295 Central St., (Taylor Street entrance) at 7:00 p.m.

The Board of Appeals held hearings in each of the twelve months of July, '99 to June, 2000.

In the fiscal year of 1999-2000, a total of 88 advertised petitions were heard: 65 residential, 20 non-residential and 3 appeals against the building inspector's decision. The Board averaged between 7-12 petitions per month during this time. The Saugus Board of Appeals averages one-third to one-half more hearings per year than other surrounding communities.

Respectfully submitted,
Catherine A. Galenius, Chairperson
Jacqueline E. Howard, Clerk

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ASSESSOR'S DEPARTMENT

The Board of Assessors updated all property values in the Town of Saugus for FY2000. The values met State standards and were certified by the Massachusetts Department of Revenue. The average single family property value increased by 5.6% with an average tax increase of \$72.93. The average single family value is calculated at \$179,353.

A public hearing was held on December 14, 1999 where the Board of Selectmen selected a minimal residential factor of 78.0813%. This creates a shift in the tax burden of 164.997% to the commercial class. On December 21, 1999, the Board of Assessors received a tax rate approval from the Department of Revenue. The Residential rate was certified at \$11.59 and the Commercial, Industrial, Personal Property rate was certified at \$24.71.

FY2000 LEVY LIMIT CALCULATION

FY99 Levy Limit	\$29,894,924
x 2.5%	747,373
+ New Growth	<u>306,576</u>
FY2000 Levy Limit	\$30,948,873
Dept Exclusion	<u>202,118</u>
Total With Debt Exclusion	\$31,150,991

TAX RATE SUMMARY -- FISCAL 2000

Total Estimated receipts and other revenue sources	20,967,716.00
Net amount to be raised by taxation	<u>31,132,189.35</u>
Total amount to be raised	52,099,905.35

REAL ESTATE VALUATION

<u>Class</u>	<u>Tax Rate</u>	<u>Levy by Class</u>	<u>Valuation</u>
Residential	\$11.59	17,883,673.00	1,543,026,143
Commercial	\$24.71	9,518,604.88	385,212,662
Industrial	\$24.71	2,562,678.92	103,710,195
Personal Property	\$24.71	<u>1,167,232.55</u>	<u>47,237,254</u>
Totals		31,132,189.35	2,079,186,254

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PERSONAL PROPERTY VALUATION INCREASE

Personal Property - Fiscal 2000	47,237,254
Personal Property - Fiscal 1999	45,806,420

TOTAL VALUE INCREASE	1,430,834
----------------------	-----------

TOTAL REAL PROPERTY VALUATION INCREASE

Real Estate - Fiscal 2000	2,031,949,000
Real Estate - Fiscal 1999	1,930,348,800

TOTAL VALUE INCREASE	101,600,200
----------------------	-------------

COMPARISON OF MOTOR VEHICLE EXCISE

Year	Number of Bills	Valuation	Amount
1998	26,871	106,883,502	2,197,336.95
1999	28,340	126,725,456	2,625,254.46

COMPARISON OF BOAT EXCISE

Year	Number of Bills	Valuation	Amount
1998	160	699,500	6,987.00
1999	195	850,700	8,507.00

STATUTORY PROPERTY TAX EXEMPTIONS

<u>Exemption Type</u>	<u>Number Granted</u>
Police & Fire Widows	2
Blind (Clause 37A)	31
Elderly (Clause 41A)	82
Widows (Clause 17D)	98
Veterans (Clause 22)	269
Veterans (100% Disabled)	31
Veterans (Paraplegic)	5
Veterans (Clause 22A, B, & C)	<u>2</u>
Total Exemptions	516

Total Tax Amount of Exemptions	\$175,524.02
State Reimbursement	\$ 43,667.88

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LOCAL EXPENDITURES

Appropriations		48,935,050.00
Tax Title	25,000.00	
Cherry Sheet Offsets	49,737.00	
Snow & Ice Deficit	400,720.00	
Other	533,662.00	
Total Expenditures		1,009,119.00
State & County Cherry Sheet Charges		1,656,561.00
Overlay (Allowance for Abatements & Exemptions)		499,175.35
Total Amount to be Raised		52,099,905.35

ESTIMATED RECEIPTS

Estimated Receipts from State	8,357,225.00
Estimated Receipts from Local	8,815,023.00
Revenue Appropriated for Particular Purposes	3,795,468.00
Total Estimated Receipts	20,967,716.00

BREAKDOWN OF LOCAL ESTIMATED RECEIPTS

Motor Vehicle Excise	2,399,800.00
Other Excise	197,500.00
Penalties & Interest on Taxes & Excise	258,000.00
Payments in Lieu of Taxes	75,500.00
Fees	160,000.00
Rentals/Boards	42,000.00
Departmental Revenue-Libraries	5,000.00
Departmental Revenue-Cemetery	60,000.00
Licenses & Permits	650,000.00
Fines & Forfeits	160,000.00
Investment Income	500,000.00
Miscellaneous Recurring	158,000.00
Miscellaneous Non-Recurring	170,000.00
Total	4,835,800.00

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CEMETERY DEPARTMENT

The Cemetery Department has a crew of three (3) full time workers and a new part time clerk. We continue to maintain our budget and salaries. The Cemetery sold 84 new gravesites for 2000. There were 111 regular interments and 16 cremation burials for a total of 127 for the year. We poured 46 foundations, set 18 flat markers, 35 Veterans Markers were received to be set.

The new section of the Cemetery has opened and is called Chestnut. We have been continuing to sell gravesites on a need only basis. The Cemetery falls under the control of the Public Works, of which Joseph Attubato is the Director.

Discussion on the shrubs is still going on and no final decision has been made of this date.

The total receipts for the year were as follows:

Interments	\$51,620.00
Land Sales	25,800.00
Perpetual Care	25,800.00
Foundations	<u>10,890.00</u>
Total	\$114,110.00

Riverside Cemetery Commission
Gene Leighton, Chairman
Michael McLaughlin, Supervisor

TOWN CLERK'S DEPARTMENT

ELECTION & REGISTRATION

Fiscal Year 2000 was a very busy time for the Town Clerk's Office.

Preparations were made for Y2K insuring a smooth transition for our office equipment and operations. In December the Town Clerk's office received 3 new computers and one printer from the Secretary of State's Office, which were up and running for Y2K.

The Annual Census was conducted and updates and changes were processed. The information obtained from the census was used to update the Resident and Voter Lists, and to compile the Jury List. The 2000 Street Listing was published and the Town Clerk's Office worked with the Census Bureau up-dating maps for Census 2000.

This was the year of the initiative petitions and our office processed 2,387 petitions between November 15, 1999 and November 22, 1999. A special thank you is due to the Board of Registrars, especially Registrar Carol Teague, for her assistance in certifying signatures on these petitions.

A Polling Location Survey of all the precincts was performed by this office, along with the Commission on Disabilities, prior to the Town Election in November 1999.

The Town Election was held November 2, 1999 and a Presidential Preference Primary was held on March 7, 2000. Approximately 2,500 voters changed their party designation for the Presidential Preference Primary and most changed back after the election.

After the Presidential Primary, Precinct locations of Precincts 2 & 6 were changed from the Belmonte Middle School to the new Saugus Senior Center on Central Street. Precincts 4 & 8 were changed to the Town Hall Auditorium and notices were sent to all the registered voter households in those precincts.

Special Town Meetings were held in September and December 1999. The Annual Town Meeting was held in May 2000 and Special Town Meetings held in May and June 2000.

In addition, the Town Clerk/Election and Registration Office conducted its usual business. processing voter registrations and absentee ballot applications, issuing certified copies of births, death, and marriages, hunting and fishing licenses, dog licenses, marriage intentions and marriage licenses, gasoline storage registrations, ramp permits, business certificates and answering citizen inquiries.

Town of Saugus – 2000 Annual Report

TOWN CLERK'S OFFICE

BOARD OF SELECTMEN

The following shows the money collected for various licenses and services which are provided by the BOARD OF SELECTMEN'S OFFICE. Prior years are also listed for comparison purposes only.

	<u>1998</u>	<u>1999</u>	<u>2000</u>
Liquor Licenses	115,490.00	4410.00	119,630.00
Victualer	4,550.00	150.00	4,950.00
Entertainment	920.00	30.00	950.00
Coin-Op Amusements	10,000.00	100.00	9,300.00
Juke Box	500.00	50.00	600.00
Sunday Entertainment	3,000.00	100.00	2,900.00
Auto Dealers	2,700.00	300.00	2,550.00
Taxi Licenses	175.00	-----	125.00
Auctioneer	-----	-----	-----
Golf Range	100.00	-----	200.00
Used Goods	20.00	10.00	20.00
Miscellaneous	150.00	4374.00	4,540.00
Trans. Vendor	-----	-----	-----
Fortune Teller	2.00	-----	2.00
Trailer Sales	-----	-----	-----
Valuable Goods	700.00	-----	500.00
Filing Fees	-----	-----	-----
Special Permits	950.00	300.00	1,200.00
Roller & Ice Rinks	300.00	-----	200.00
	-----	-----	-----
TOTALS	139,557.00	9824.00	147,667.00

1998 - Calendar year

1999 - January – June, 1999

2000 - July, 1999 – June, 2000

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TOWN CLERK'S OFFICE

The following shows the money collected for various licenses and services which are provided by the TOWN CLERK'S OFFICE. Two prior years are also listed for comparison purposes only.

	<u>YEAR END 98</u>	<u>YEAR END 99</u>	<u>FY 2000</u>
Resident Listings	\$ 477.00	\$ 558.00	\$ 438.00
Marriage Intentions	864.00	855.00	790.00
UCC Financing Statements	2,961.00	3,376.00	3,200.00
UCC Terminations	277.00	294.00	308.00
Certified Copies	9,913.85	11,070.80	11,429.17
Business Certificates	1,204.00	1,198.00	1,814.20
Gasoline Storage Permits	817.00	697.00	721.00
Pole Locations	25.00	100.00	50.00
Conduit Locations	0.00	150.00	131.00
Miscellaneous	267.00	595.00	633.80
Raffle Permits	180.00	140.00	120.00
Ramp Passes	Not Available	1,039.00	590.00
Board of Health Violations	2,300.00	450.00	0.00
Zoning Violations	125.00	250.00	850.00
Conservation Violations	0.00	75.00	0.00
Dog Licenses	6,928.00	10,035.00	9,394.50
Hunting & Fishing Proc Fees	168.00	250.85	203.55
Hunting & Fishing Gross	5,592.76	7,268.50	7,242.00
Hunting & Fishing Fees	146.60	128.52	129.32
TOTALS	\$ 32,246.21	\$ 38,530.67	\$ 38,044.54

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Town of Saugus – 2000 Annual Report

TOWN CLERK'S OFFICE

The Town Clerk's Office recorded the following Vital Statistics for FY 2000. Two prior years are also listed for comparison purposes only.

	<u>Year End '98</u>	<u>Year End '99</u>	<u>FY 2000</u>
BIRTHS TO RESIDENTS			
Female	136	114	111
Male	142	134	137
TOTAL BIRTHS	278	248	248
.			
DEATHS			
Residents	241	290	241
Non-residents	37	40	40
TOTAL DEATHS	278	330	281
.			
MARRIAGE CERTIFICATES ISSUED			
Licenses Issued	148	176	167
Licenses not exercised	6	3	2
.			

WHEN A DEATH OCCURRS IN TOWN TO NON-RESIDENTS, A COPY OF THE DEATH CERTIFICATE MUST BE SENT TO THE APPROPRIATE CITY OR TOWN CLERK. EACH MONTH COPIES OF ALL RECORDS OF BIRTH, DEATH AND MARRIAGES ARE FORWARDED TO THE BUREAU OF VITAL STATISTICS OF THE DEPARTMENT OF PUBLIC HEALTH IN BOSTON.

COLLECTOR/TREASURER'S DEPARTMENT

The role of the Collector/Treasurer's Office within the Town of Saugus is two fold. The Collector's Office is responsible for the collection of all taxes such as Real Estate, Personal Property, Motor Vehicle Excise, and Boat Excise, as well as, Water and Sewer user charges. To do this, the Collector's Office issues tax bills and water/sewer bills accordingly:

Real Estate Tax Bills	42,000 annually
Personal Property Tax Bills	3,000 annually
Water/Sewer Bills	17,000 annually
Motor Vehicle Excise Tax Bills	27,000 annually

In addition, during Fiscal 2000 the Town Collector recorded tax takings (liens) on 25 parcels and foreclosed on 6 parcels of land with a book value of \$39,905.10

The Treasurer's Office is responsible for receiving, recording, and investing approximately \$40m in funds resulting from the collection of taxes, water/sewer charges, as well as, other various types of fees collected by other Town offices. Those may include, but are not limited to, state receipts, grants, licensing and permitting fees, filing fees, violations, school lunch receipts, scholarships, or donations. The Treasurer reports all cash received to the Town Accountant who then uses that information in preparation the Town's operating budget.

The following report outlines the total amount collected during Fiscal 2000 on accounts receivable as well as investment earnings.

Respectfully submitted,

Wendy A. Hatch
Collector/Treasurer

Town of Saugus – 2000 Annual Report

TOWN OF SAUGUS TOWN COLLECTOR FISCAL 2000

The following is a statement of accounts receivable as of the end of the fiscal year ended June 30, 2000:

PROPERTY TAXES RECEIVABLE:

Current year's tax levy – FY 2000	\$ 456,906.23
Prior year's levy's	233,641.79
Water/Sewer Liens added to taxes	19,710.49
Tax Title	312,009.01
Tax Possession	125,106.95

OTHER RECEIVABLES:

Motor Vehicle Excise	449,745.23
Boat Excise	75,697.00
Water Charges	86,233.12
Sewer Charges	<u>83,551.20</u>

TOTAL ACCOUNTS RECEIVABLE \$1,842,601.02

The following collections were received for the fiscal year ended June 30, 2000:

Property taxes, net	\$30,555,528.00
Water/Sewer Liens added to taxes	124,740.03
Tax Title	230,921.00
Motor Vehicle Excise	2,019,127.00
Boat Excise	2,758.00
Water Charges	1,449,069.87
Sewer Charges	<u>1,419,613.16</u>
Total Collections	\$35,801,757.06

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TOWN TREASURER FISCAL 2000

The following is a statement of interest earned on investments for the fiscal year ended June 30, 2000:

INVESTMENT ACCOUNTS

General Cash Investments	275,410.28
School Scholarships	86.28
Historical Calendar	.49
DARE Program	125.87
Escrow	37.55
Police Federal Drug	116.59
Police State Drug	120.23
Historical Mural	708.16
Housing Rehab Grant	258.64
Community Development Grant	281.52
Millennium Committee	218.24
Senior Center Fundraising	3.29
Special Detail	1,978.17
Anna Parker/Tot Lot	362.95
Tree 2000 Committee Fundraising	64.07
Conservation Commission	1,079.02
Guaranteed Deposits	1,900.68
Capital Improvements:	
Capital Improvement Bonds	824.50
Capital Improvement	41,408.26
Kasabuski Arena Renovations	5,382.42
MWRA Water Infrastructure Rehab	5,905.90
School Construction	219,032.90
Certificates of Deposit:	
School Scholarships	4,788.37
Johnson Library Fund	216.73
McKenzie Library Fund	232.03
Wilson Library Fund	93.19
Trust Funds:	
Kimball Library Trust	15.58
Kimball Senior Center Trust	747.02
McKenzie Library Trust	7.72
Debt Service Reserve Fund	91,212.37
Stabilization Fund	31,108.94
Medical Trust	104,935.76
Cemetery Perpetual Care	40,247.62
Sick Leave	5,317.38
Total	<u>\$834,228.72</u>

CONSERVATION COMMISSION

The Saugus Conservation Commission conducts business under Massachusetts General Laws, Chapter 131, and Section 40 and under Town of Saugus Bylaws Article 508. The Commission saw significant activity during 2000.

The Conservation Commission held 23 regularly scheduled public meetings during 2000. At these meetings, 29 Public hearings were held, 12 of which were continued to future meetings. There were 11 requests for Determinations of Applicability, of which 1 was positive, requiring a Notice of Intent to be filed. Ten were negative and did not require a Notice of Intent. There were 25 requests for modifications to previously issued Orders of Conditions. Twenty-four of these were found to be non-significant and 1 was denied. The Commission issued 24 Orders of Conditions, 1 Denial, 6 Extensions, and 13 Certificates of Compliance.

The Commission made several site visits as a group and individual members of the Commission made numerous site visits.

The Conservation Commission accepted a Land Donation of 9 acres on Spruce Street in Golden Hills. The Commission forwarded a request for acceptance of this land to the Board of Selectmen for approval. Tim Dame, Chairman of Open Space Committee, has been involved in discussion regarding other parcels of property, which may be suitable for acquisition.

Violations of the Wetlands Protection Act and Wetlands Bylaw continue to occur. Frank McKinnon, the Conservation Officer, issued 13 Enforcement Orders as voted by the Commission. Five tickets were written for violations. The Conservation Officer made site inspections for 157 Building Permits and made 450 site visits for Orders of Conditions, Enforcement Orders, Complaints, etc.

The Conservation Officer met with Massachusetts Department of Environmental Protection officials as well as attending educational and informational conferences and meetings on the State and local levels.

There are currently two vacancies on the Commission. A list of current members, elected at the November 8 meeting, and officers follows:

Ray E. Martin, Jr. – Chairman
Timothy Dame – Vice Chairman
Francis G. McKinnon – Conservation Officer
David Jackson
William O. Snowdon

Judith E. Riley, Clerk

COUNCIL ON AGING

The Saugus Council on Aging is an advocacy agency for Senior Citizens of Saugus, and the Town of Saugus should be very proud of their new Senior Center.

For the past three years, we have been the Senior Center, in the State of Massachusetts, that directors and board members of other agency must see and tour.

The population of seniors in Saugus is over 6,000, most of who still own and maintain their own homes. We have served approximately 4,000 Saugus seniors over the years, in one program or another.

- * Transportation
- * Outreach – Into homes and office
- * Counseling
- * Fuel Assistance
- * Connecting with Health Care
- * Assisting with forms for Insurance and other documents
- * Setting up programs with family members
- * Meals on Wheels
- * Congregate Lunch Program
- * Snow Shoveling
- * Plowing
- * Volunteer Transportation
- * Telephone Reassurance
- * Veteran's connections
- * Friendly Visitors
- * Emergency Calls
- * Setting up Legal Contacts
- * Health Screenings
- * Food deliveries to homes
- * Food baskets on Holidays
- * Preventative Medicine
- * Holistic Health Programs
- * Speakers
- * Weatherization

The Saugus Council on Aging provides a number of programs and lectures on a weekly basis to help meet these needs. We encourage seniors to participate in these programs. Seniors in surrounding communities come into the Saugus Senior Center to participate, as they do not have such programs in their own hometown, taught with respect and dignity.

Board of Directors

Saugus Council on Aging

Ralph Badger, Chairman
Richard Barry, Co-Vice-Chairman
Margaret Joyce, Co-Vice-Chairman
Mary Dunlop, Secretary
James Nicholl, Treasurer
Peter Bogdan
Ann Ciccarelli
John Mangini
Carmine Moschella
Loretta Nicolo
John Picariello
Leona Verrengia

Friends of the Saugus Council On Aging

George Wentzell, President
Peg Wentzell, Treasurer
Anne Cogliano, Secretary
Ralph Badger
Nelson Chang
Martha Coombs
Sophia Melewski
Marie Poitras
Ellen Proodian
Steve Spano

Council on Aging
Highlighting Services in FY2000

Nutrition Services:

- * 16,870 Meals on Wheels to 153 elders
- * 18,260 meals served at noon at the Senior Center.

Volunteer Assistance:

- * 315 volunteers service the Senior Center throughout the year
- * 27,515 volunteer hours per year
- * \$268,449 is the total value of volunteer services

Telephone Communication:

- * 2,100 calls to Director
- * 2,020 calls to Outreach
- * 3,000 calls – general information

Transportation Services:

- * 13,480 units of medical transportation for Saugus elders and/or disabled
- * 1,200 units of transportation to the Mall
- * 1,000 units of transportation to and from our Lunch Program

Outreach:

- * Estimated 2,080 contacts this past year – Saugus Residents
- * Communication by phone, home visits, office visits, or meeting in the Center. Informally, Outreach handles between 9 –10 situations a day, varying from support, listening, advising, referrals, filling out forms, contacting and setting up appointments with necessary agencies following through so that each request has a conclusion.

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Council On Aging Population, Age 60 And Older, Residing In The Town of Saugus

As we end FY2000, census figures indicate a **current total of 6,090 residents, age 60 and older.**

- 4,090 = Head of household, 60 years and older
- 320 = 60 years and over living in Senior Housing in Saugus
- = 60 years and over living in Nursing Homes (Total not available at this time)

Saugus Council On Aging Monthly/Special Events

Bake Sale
Ecumenical Program
Flu Shot
Holiday Dances
Indoor Flea Market
Men's Club
Pizza Party
Seminars
Speakers
Special Luncheons

This building reflects the respect and dignity with which seniors need and deserve.

Rather than viewing the later years of our lives in terms of dependency, limitations and illness, I would like to bring conscious aging into our lives, informed, awake, joyfully – also to know our mortality. By living and experiencing the aging process with creativity and lifelong learning. Of course this is available, but it is only as good as the listener chooses.

By the year 2010, people over the age of 50 will outnumber all other age groups.

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Council On Aging Van Transportation

The Council on Aging has 2 vans for transportation.

Hours

Hours vary depending upon situations – 7 a.m. – 4 p.m.
8 a.m. – 4 p.m.

Van #1

Medical

Transportation 24-30 Trips a day – 5 days a week into 7 communities

Lynn	Saugus	Swampscott
Salem	Peabody	Stoneham
Lynnfield	Melrose	

Medical

Chemo – Radiation – Dialysis – Physical Therapy
(Strokes/Heart Attaches) – Lab Work and Testing –
Pre-admittance Test – Regular Medical Appointments –
Psychiatrist – Hospital Discharge – Podiatrist

Van #2

Lunch Program

5 days a week – 10-12 seniors picked up at homes
throughout Saugus – Brought to the Senior Center
and returned home 20-24 trips

Mall/Stop & Shop

1 day a week – Thursday – 10-12 people taken to the
Mall and Stop & Shop
6 approximately from Laurel Towers & Gardens, 5-8 trips
Stops made at hairdressers and banks on these days

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Saugus Council On Aging Staff

Staff of the Saugus Council On Aging consists of all part time employees, with the exception of 2 full time (Director and Administrative Assistant), and 1 full time Van Driver.

<u>Personnel</u>	<u>Hours Per Week</u>	<u>Source of Income</u>
<u>Director</u>		
Frances Rigol	36.5	Town
<u>Admin. Assistant</u>		
Joanne Olsen	36.5	Town
<u>Outreach</u>		
2 Part Time	34	Town
Norma Barbarisi – 18 hrs		
Peg Joyce – 16 hrs		
<u>Bookkeeper</u>		
1 Part Time	19.5	Town
Georgie Lewis		
<u>Van Drivers</u>		
1 Full Time	40	Town
Dan Redden		
2 Part Time	24	Grant
Bob Burns – 9 hrs		
Joe Silvia – 15 hrs		
<u>Clerical Staff</u>		
2 Part Time	39	Town
Edith Carrigan – 19.5		
Mary O'Brien – 19.5		
<u>Senior Aid</u>		
2 Part Time	19.5	AARP
<u>Assist. Volunteer Coordinator</u>	10	Grant
<u>Full Time Custodian</u>	40	Inspectional Services
<u>Kitchen Staff</u>		
1 Prep Cook	19.5	Revolving Account
1 Prep Cook	19.5	Grant
1 Dishwasher	19.5	Grant
1 Nutritionist	10	Revolving Account

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Saugus Council On Aging - Programs/Activities

Arts & Crafts
Attorney Spano
Bingo
Blood Pressure
Bowling
Bridge/Whist
Computers
Cards & Chess
Drill Team
Exercise to Music
Exercise with Verna
Falun Gong
Flag Making
Friend's Meeting
Furniture Refinishing
Golden Forum
Italian I & II
Knit & Crochet
Line Dancing (Wednesday)
Line Dancing (Wednesday Evening)
Line Dancing (Friday)
Manicurist
Men's Club
Movie
Oil Painting
Pizza Party
Podiatrist
Quilting
Steering Committee Meetings
Steven Angelo, Representative
Stretch & Relax
Tai Chi
Tap Class
Trips
Walking Group
Weight Lifting (Tuesday & Friday)
Wood Carving
Yoga

HAWC (2 days a week)

Flu Clinic
Hearing Tests

EMERGENCY MANAGEMENT AGENCY

The Saugus Emergency Management Agency is a volunteer organization that is required by law. During declared emergencies, the Emergency Management Agency is the Town's contact point with state and federal agencies if their assistance is required for manpower, materials or equipment.

MISSION STATEMENT

The mission of the Saugus Emergency Management Agency is to provide for the common defense and to protect the public peace, health, security and safety, and to preserve the lives and property of the people of the Town of Saugus

We temporarily moved into the old fire station at 12 Hamilton Street. The Agency has not had a permanent home since our building on Main Street was demolished to make room for the new Public Works building. We are presently working with the Town Manager to find a location to permanently house our equipment.

During 2000 the Agencies volunteers logged over 3500 man hours. A great effort was put into decorating the Town for the annual Christmas lighting ceremony, which was a huge success. The Emergency Services volunteers responded to several flooding problems and utilized our pumps to remove water from basements. We have also supplied lighting for other Town Departments when needed.

I wish to express my sincerest thanks and appreciation to all the volunteers of the Emergency Management who unselfishly give of their time and effort to support the Town of Saugus

Robert R. Autilio
Emergency Management Director

FIRE DEPARTMENT

The Saugus Fire Department responded to 3673 runs in the year 1999 and 1809 runs from January through June 2000. A summary sheet of the breakdown in responses is included at the end of this report.

During the fiscal year 2000, the Fire Department hired 2 firefighters and placed 2 through the Massachusetts Firefighting Academy in Stow, MA. Training is a very important part of firefighting along with preplanning a fire whether or not it is a high rise building full of elderly or a vacant commercial building, which is abandoned and ready for collapse. Fire Prevention continues to update the list of vacant buildings in the Town of Saugus, as indicated in their report. Protection of life and property is the most important role as a fire officer.

The Fire Department retired its most senior member James Bonquet, who served the Town as a firefighter for 34 years. Also retired Firefighter Michael Valovane who retired as a result of an injury.

The Fire Department received donations of a thermal imaging device (camera) donated by RESCO, and a mini carbon monoxide detector donated by the White Hen Pantry.

A new Laerdal Heartstart defibrillator was purchased by the Department and put in service as of December 22, 1999. The new Jaws of Life arrived on July 22, 1999.

Capt. James Blanchard was recognized as the 1999 recipient of the Eugene H. Rooney, Jr. Public Service Award. This award is given to an employee of the Commonwealth who best exemplifies excellence in the field of human resource development and training.

Captain Dan McNeil joined in the Administrative Office of Fire Prevention after serving on the Firefighting force for 25 years.

Promotions: Arthur Sinclair was promoted to Captain and Christopher Pozark was promoted to Lieutenant at a swearing in ceremony on 09/20/99.

Saugus Firefighters with more than 20 years of service have been recognized by the Mass Dept. of Fire Service Commission and each of the following firefighters have been awarded a number pin and award certificate by Chief Newbury on behalf of the Fire Service Commission and its Chairman Ronald Cormier and the State Fire Marshal Stephen D. Coan:

30 Years: Captain William O'Malley, Lt. John MacKenzie, Firefighters James Bonquet, James McQuaid and Donald Babin.

Town of Saugus – 2000 Annual Report

25 Years: Chief Walter Newbury, Capt. James Blanchard, Capt. Daniel McNeil, Firefighter Raymond Calder, and Charles Shipulski.

20 Years: Lt. Domenic Cataldo, Firefighter James Zelinski.

On July 1, 1999 **Cataldo Ambulance Service, Inc.** began servicing the Town of Saugus. A smooth transition took place.

October 1999, which is **Fire Prevention month**, Fire Prevention conducts the Stop, Drop & Roll program in all the elementary schools grades K – 2. This program continues with that of the S.A.F.E. program which is funded through a state grant. Last year the Department was awarded \$4739.26 from the **State for the Student Awareness of Fire Education (S.A.F.E.) grant** program. This program curriculum includes match & lighter safety, planning escape routes, escalator safety and more. Other activities include health fairs, presentations at the mall and acknowledgements such as the award of a certificate to Saugus resident Tony Gallo, age 11. Tony dialed 9-1-1 to get help for his grandmother when she fell to the floor and was unresponsive. Tony was awarded a Certificate of Appreciation from Chief Newbury and the SAFE Program

The Department participated in the DFS summer camp program. Two Saugus students were selected to attend the Department of Fire Services Fire Safety Program Summer Camp in July. A contest was held to select the eligible students.

Also, in the SAFE community is a house trailer used by the surrounding communities. This trailer was used in the Town of Saugus on Founders Day. The trailer is set up like a mini living area and the public is invited inside. The trailer is then pumped with non-toxic smoke causing the smoke alarms to sound. At that time evacuation is necessary and preplanned, and it is important that everyone get out safely and meet at a designated meeting place.

Firefighter Memorial Sunday, in honor of deceased firefighters, was held on June 11, 2000 at the new Public Safety Building. Firefighters held a graveyard service at Riverside Cemetery and then marched to the Central Station.

Training is ongoing in the Fire Department. Members are trained annually on defibrillators, C.P.R./ First Responder, and on all new equipment before the equipment can go in service. “Epi-Pens” Epinephrine auto-injectors were put on the apparatus last year to be used in the event of certain allergic reactions. A driver-training course was conducted for all groups in accordance with the guidelines of MIIA, which consisted of 3 hours driver training. Water rescue drills and ice rescue drills are conducted for the administrative staff has attended all groups Computer classes. The Fire Dept. received a lecture and viewed a video on communicable diseases including hepatitis B & C. Included in the lecture was information on prostate awareness.

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Several **blasting** applications were submitted, reviewed and approved by the administration. Blasting took place at the Trimount Quarry (dba Aggregate Industries), for new homes at 500 Main Street, 353 Main Street, Aberdeen Ave., Bisbee Road, 25 Great Woods Rd., Kayla Drive, Lisa Lane, Saugus. Ave. (Park St. end) and Mattress Giant on Rt. 1 North.

On November 15, 1999 the new Public Safety Building housing Police Headquarters and the Central Fire Station was opened and dedicated. Over five years of planning and construction led to the opening of the state of the art building.

The Public Safety Building opened with the establishment of a combined fire/police dispatch center staffed by civilian dispatchers who answer all 9-1-1 emergency calls and business calls taking the proper actions to dispatch units for both departments.

The three bay Central Fire Station houses Engine 3, Ladder 1 in service and spare unit Engine 2, Special Operations Rescue 1, and the Rescue Boat.

The Administrative Offices were moved from the Essex Street Fire Station to the Public Safety Building housing all administrative services, Chief of the Department and Fire Prevention.

The Department was re-districted with the opening to reflect the change in assignments of all three in service units and a majority of the fire fighting force.

Captain O'Malley, with the assistance of Firefighters, collected toys and gifts on behalf of donations from the Oxygen Clubs employee Christmas party and collections from donations made through Eastern Bank to give to the children in Saugus who are more needy than others are. Santa's elves delivered the gifts the week of Christmas. This year Santa's elves will be delivering once again.

The Fire Department Santa Claus visited the children in the elementary schools the week of 12/18/00.

The Saugus Fire Department continued to provide the Town with a high quality professional and well trained Fire Department prepared to respond to all call for assistance including medical emergencies, life and property protection and prevention measures to ensure a high quality of safety to those who live, work and travel in the Town of Saugus.

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SAUGUS FIRE DEPT. SURVEY OF FIRE RESPONSES				
Fire Situations	410		Rescue/Medical Calls	2470
Structure Fires	106		Inhalator Calls	0
Outside of Structure	10		Emergency Medical	2443
Vehicle Fire	85		Lock-In	18
Trees, brush, grass fire	178		Search	0
Refuse fire	11		Extrication	3
Explosion no after fire	2		Rescue call not above	6
Outside spill, leak	5			
Fire, Explosion not above	13			
Hazardous condition	149		Service Calls	552
Spill, leak (no fire)	24		Lock-out	18
Explosive, bomb removal	1		Water evacuation	20
Excessive heat	2		Smoke, odor removal	11
Power line down	27		Animal Rescue	4
Arcing, electrical equipment	19		Assist Police	3
Aircraft standby	1		Unauthorized burning	6
Hazardous condition	75		Mutual aid	42
			Service call	448
Good Intent Calls	150		False Calls	726
Smoke scare	21		Mischievous false	9
Controlled burn	3		Bomb scare	5
Steam for gas	5		System malfunction	532
Not classified above	121		Unintentional	106
			False alarms	74
Other Situations Found, Not above	916			
Total Number of Responses: 5373				
Survey is from 1/1/99 thru 6/30/00				

Town of Saugus – 2000 Annual Report

Fire Department - Fire Prevention

Once again the Fire Prevention Bureau of the Saugus Fire Dept. has had a very busy year. Among our regular responsibilities and duties are enforcing State and Local codes, plan reviews, commercial and residential inspections. We also put great effort into public education.

Our Fire Safety Program for School Children, grades Kindergarten through second grade, we feel is second to none. We are constantly receiving positive feedback from the parents of these children. Over the course of the year, we have meetings with our senior citizens and discuss fire safety and answer their many questions.

Some of the larger construction projects we have been dealing with were:

The Target Store, Papa Gino's/D'Angelo's, Mattress Giant/Kinko's, Town Fair Tire, Caruso's Diplomat/Opus renovations, Phase 2 of the YMCA addition.

Other duties performed throughout the year are:

1. We continually work with Inspectional Services on new building construction (Residential and Commercial).

- * All construction plans must be reviewed and stamped by the Fire Dept. showing proper fire alarm protection.

- *Commercial construction requires proper placement of smoke detectors, emergency lighting, exit signs, fire extinguishers and sprinkler systems.

- *A follow up visitation for inspection is required before an occupancy permit is issued.

2. A permit to install or alter fuel oil burning equipment must be obtained from Fire Prevention and upon completion, an inspection is done to insure that 527 CMR 4 (oil burner code) has been followed.

3. To insure that homes are protected with smoke detectors.

- *All homes sold or remortgaged must be inspected for proper installation and testing of all smoke detectors.

The total number of these inspections for fiscal 2000 is 400 inspections.

- *Numbering of houses inspected as per Town Ordinance.

4. Wood and pellet stoves are inspected for safe and proper installation. A permit must also be pulled.

5. All public and private schools in Saugus were inspected prior to the beginning of the school year. Fire Drills were conducted in all public schools as required by State Law.

6. Nursing homes and establishments with inn holders' licenses, i.e. hotels & motels, were inspected quarterly as required by State Law.

- *Proper use of fire extinguishers were demonstrated to the

Town of Saugus – 2000 Annual Report

employees of local businesses and nursing homes.

7. Underground tank installation or removal requires a permit.

- *When tanks are removed the surrounding area must be inspected for soil contamination and cleanup, if necessary.

- *A new tank installation must be tested for leaks before it can be installed.

- *All propane tanks installed require a permit and inspection.

- *Tar kettles (propane) used on roofing jobs requires a permit.

- *All flammable fluids and gases require a permit, which is renewed annually. (April)

- *Fuel oil and gasoline tank trucks are inspected for compliance with CMR 8.00.

8. Permits are required for all blasting in Saugus and all complaints related to blasting are investigated and the necessary action is taken.

9. Places of public assembly were inspected at various times during the year.

10. All businesses in Town were inspected by on duty Fire Fighters. These inspections were followed up by Fire Prevention.

11. Constant updating of office filing and reports into the new computer system.

12. Fire alarm systems were shunted out and later put back in service, on a regular basis, as requested by private alarm companies or contractors.

13. All fires are investigated for cause and origin if needed.

- *A successful Grand Jury Indictment and conviction by the Fire Dept. arson investigator Capt. O'Malley in conjunction with the Saugus and State Police for a fire on Bristow Street in 1999.

- *Capt. O'Malley is currently working on two other suspicious building fires and one suspicious vehicle fire.

14. Investigate and follow up on any complaint of violations received by this office.

15. Fire Prevention continues to complete and update our list of vacant buildings throughout Town. Each member of the Saugus Fire Dept. was given a tour of the two vacant Henkel Buildings on Central Street. This was done to familiarize the firefighters with the interior of the building.

16. Fire Prevention personnel attended the following courses at the Massachusetts Fire Academy:

- *Administration and Code Enforcement

- *Explosive Recognition and Bomb Threat Procedures

- *Flammable Gas School

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In conclusion, we in Fire Prevention feel our activities and enforcement of State and local codes have proven very successful. The protection of life and property in the Town of Saugus is our main goal and concern. Through the education of the public and the enforcement of codes, we feel that the Town of Saugus can continue to be a safe community in which to live.

Respectfully Submitted
Captain William O'Malley
Captain Daniel McNeil
Fire Prevention

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Saugus Fire Department Vehicles 2000

<u>DESIGNATION</u>	<u>YEAR</u>	<u>MAKE</u>	<u>CAPACITY</u>	<u>CONDITION</u>
ENGINE #1	1988	PIERCE	1250 GPM	GOOD
ENGINE #2	1985	PIERCE	1250 GPM	GOOD
ENGINE #3	1996	PIERCE	1000 GPM	EXCELLENT
AERIAL LADDER #1	1988	PIERCE	95 FEET	GOOD
SQUAD #1	1975	PIERCE	250'	GOOD (brush)
CAR #1	1992	FORD	Crown Victoria	GOOD
CAR #2	1994	FORD	Crown Victoria	GOOD
RESCUE BOAT/10'		TRAILER & 5 HP NISSAN MOTOR		
JAWS OF LIFE	1988	AMKUS		EXCELLENT
JAWS OF LIFE	1980	HURST		GOOD
RESCUE 1	1991	FORD	RESCUE	GOOD
"M-1"	1998	CHEVROLET	PICK-UP TRUCK	EXCELLENT

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FIRE DEPARTMENT GROUP ROSTER CENTRAL STATION			
GROUP 1	GROUP 2	GROUP 3	GROUP 4
Captain Blanchard	Captain Autilio	Captain Johnson	Captain Shea
Lieut. MacKenzie	Lieut. Cataldo	Lieut. D. McQuaid	Lieut. Shannon
FF J. McQuaid	FF. Schultz	FF Calder (Mechanic)	FF Shipulski
FF Babin	FF McDermott	FF Moses	FF Folino
FF McQueen	FF Penachio	FF M. Autilio	FF O'Neil
FF Olsen	FF DiFlumeri	FF K. Littlefield	FF Porter
FF Cross	FF Vinard	FF Cinelli	FF Phelan
ESSEX STREET			
GROUP 1	GROUP 2	GROUP 3	GROUP 4
Lieut. Hansen	Captain Sinclair	Lieut. Hughes	Lieut. Pozark
FF Gannon	FF Springer	FF Zelinski	FF Drella
FF Kaminski	FF Newbury	FF Nolan	FF Ruskowski
FF Ragucci		FF Rizza	FF Piscitelli
	FF Boretti: Injured		December 2000

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INSPECTIONAL SERVICES

I hereby submit, as required, an Annual Report for the Fiscal Year 2000 for the Town of Saugus Inspectional Services Department.

Inspectional Services is a consolidated department of inspectors and professionals authorized by State and Local Laws to enforce and promote public health and safety. In July of 1998, the Capital Improvements Program was added to the ISD. The Department is now comprised of the following divisions:

Board of Health
Building Department
Building Maintenance
Electrical Inspection
Plumbing and Gas Fitting Inspection
Canine Control
Weights and Measures
*Capital Improvements Program

The coordinated effort of inspection, enforcement and education is undertaken to the benefit of homeowners, contractors, businesses, developers and the needs of the community.

To follow are detailed reports from each division of the Inspectional Services Department. I would like to thank all members, both past and present, of the departments for their professionalism and dedication to public service. I have included a brief narrative on each division of the department.

Sincerely,

Kevin L. Nigro
Director of Operations
Capital Improvements Coordinator

Inspectional Services Department
Capital Improvements Program

CIP Program – Public Safety Building

The Saugus Town Meeting voted unanimously in 1995 to undertake an ambitious twenty (20) million dollar Capital Improvement Program. The program included renovations to school buildings, infrastructure improvements, the construction of a new Senior Center, demolition and new construction of the Public Library, demolition and new construction of DPW, Historic Renovation of Town Hall, and the construction of a new Police/Fire Station (Public Safety Building).

Under the direction of Town Manager Steven Angelo, I continued my involvement in the program moving from Clerk of the Works to CIP Coordinator and now Director of Operations. My role is to act as project manager for Capital Programs taking projects from inception to completion, mindful of community and Town board(s) involvement and tight adherence to budgets.

During the FY 2000, the Capital Program neared completion with the opening of Public Safety Building. The building now houses the Police and Fire Station and is equipped with state of the art technology and communication systems along with combined areas for training and fitness.

I am pleased to report that the Town was able to add furniture, fixtures and equipment to all new buildings, add a communications tower and system for the PSB along with firing range (under design) for the Police training. All the work was done within the original Town Meeting authorization of funding.

Veterans Memorial School

During FY 2000, the Veterans Memorial School project was taken from idea, to conception, design and construction. Under the direction of the Town Manager, I was responsible for developing a contract for architectural and construction services and working the Town's Purchasing Department for the competitive bidding and awarding of the architectural and general contracts for the school.

In order to fast track the project, I assembled meetings of the Planning Board, Conservation Commission, Building, Electrical, Plumbing, Gas and Board of Health reviews at the conceptual design phase. This process identified problems and code concerns at early enough phases so that changes were incorporated into the plans without hindering progress.

The project started on the fast track and continued that way under the design of Tappe Associates and their team of engineers. Through our efforts, we were able to receive approval of plans and specification on June of 1999 and secured a 67% reimbursement from the School Building Assistance Program. School construction began in September

Town of Saugus – 2000 Annual Report

Inspectional Services Department **Capital Improvements Program**

Veterans Memorial School (Continued)

of 1999 with Bovis Construction Corporation continuing it's relation with the Town as Owners Representatives and Clerk of the Works for the Project. Successful planning, oversight and management of the project have allowed us to continue on time and on budget with an expected opening in December of 2000.

Saugus River Dredging Project

The Saugus River Dredging Project had been a dream of the Town's for the past twenty years. Under the direction of the Town Manger, the project was brought back to life as he secured funding from the Department of Environmental Management to bring the dream to a reality.

I have acted as the Town's project manager and liaison with the Army Corp. of Engineers, DEM, DEP, USEPA, General Electric and RESCO, all partners needed to complete the project. I have secured project agreements from the cities of Revere and Lynn, negotiated and secured easements with General Electric and RESCO and worked with Town Accountant Kevin Gill and Treasurer Wendy Hatch to secure funding for our financial contributions to the project.

The dredging is currently underway and expected to be finished in February of 2001.

Town of Saugus – 2000 Annual Report

Inspectional Services Department Report of the Inspector of Buildings

In February of 2000, Mr. Fred Varone joined the ISD as an Inspector of Buildings. Mr. Varone's resume includes over 40 years in the design and construction of residential and commercial type buildings. He is a certified Building Inspector and holds a Boston (ABC) Builders License.

Mr. Varone has turned the Building Department into a professional operation, and in his short time with the Town, has already gained the respect of Town boards, commissions and the public. To follow is Mr. Varone's report of FY 2000.

The Town of Saugus has experienced a steady growth in construction over the past fiscal year. A total of 440 residential permits have been issued along with 95 commercial permits. A total revenue of \$300,758.00 has been generated for the Town.

Many businesses were asked to comply with A.A.B. rules re: missing handicap parking posts and signs, repainting of handicap surface decals and the restriping of designated parking spaces. Some businesses were asked to restripe entire parking lots. There were also some places of business that were required to replace handicap handrails on ramps, remove merchandise from walkways and discontinue the use of handicap spaces for loading and unloading. I am happy to say, in almost every case, business owners complied immediately.

The following issues were also addressed during said fiscal year:

- Many businesses were cited for violation of the sign by law; canvas banners, A frames etc. . Most complied, some were fined.
- Some were cited for expansion of merchandise to the exterior sidewalks or parking area. All complied.
- Many were asked to remove storage containers or trailers. Some paid fees, some removed them
- Angeliques, using a van as a sign, appeared before Lynn clerk magistrate along with Karl's Sausage Kitchen, selling used cars after the Selectmen refused a class 2 permit.
- Three illegal apartments were dismantled, and we are also working on other complaints of illegal apartments.
- Working with Board of Appeals to come to an agreement re: in-law apartments
- Answered many complaints / some settled, some ongoing such as sheds, noise, etc.
- 5 home owners had to lower their fence to meet regulations

I have just started to receive complaints on freestanding signs that do not comply with the 11pm to 7am "lights off" curfew. I am in the process of notifying all businesses of this by law.

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Inspectional Services Department Report of the Inspector of Buildings

BUILDING PERMITS FISCAL YEAR 2000

<u>Residential:</u>	<u>Permits:</u>	<u>Estimated Cost</u>
Single Family Homes	68	\$ 9,135,400
Demo	3	13,100
Two Family	0	0
Alterations and Additions	192	3,178,273
Roofing and Siding	126	791,170
Garage	1	15,000
Pellet and Wood Stoves	2	2,200
Sheds	7	11,550
Pools	41	341,155
	-----	-----
	440	\$13,487,848.00

<u>Commercial:</u>		
New Structures	2	\$ 1,100,000
Alterations and Addition	45	6,420,160
Signs	32	178,610
Roofing and Siding	15	535,350
Demo	1	10,000
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	95	\$ 8,244,120.00

<u>New Veterans Memorial School</u>	\$ 9.118 Million
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Town of Saugus - 2000 Annual Report

FISCAL YEAR 2000												
Residential Permits	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
	Cost	# Permits	Cost	# Permits	Cost	# Permits	Cost	# Permits	Cost	# Permits	Cost	# Permits
Single Family Homes	380,900	3	1,008,500	7	1,023,000	7	525,000	4	839,000	5	1,700,000	10
Demolition Single Homes												
Two Family Homes												
Alterations & Additions	262,730	21	306,800	8	237,650	22	230,510	17	126,955	7	188,973	18
Roofing & Siding	46,458	7	26,600	4	141,697	18	141,970	10	70,350	13	43,345	8
Demo Barn												
Retaining Walls					3,000	1			5,000	1	20,000	1
Fireplace												
Pellet Stove									2,000	1		
Garage											7,000	1
Sheds	2,750	2			1,000	1	2,000	2				
Demo Shed												
Pools	31,200	6	27,000	2	40,400	4	16,000	2				
Demo Pool							6,500	1				
Gazebo			2,500	1								
TOTALS	724,038	39	1,371,400	22	1,446,747	53	921,980	36	1,043,305	27	1,959,318	38
Commercial Permits												
New Buildings	250,000	1					850,000	1				
Alterations & Additions	147,200	6	298,975	6	1,057,140	8	188,000	4	16,800	1	31,780	2
Signs			9,300	4	4,000	2	55,020	10	27,000	2	34,800	1
Roof & Siding	463,000	1							70,350	13	2,000	1
Demo Building												
New School Veterans Memorial							9.118 Million					
TOTALS	860,200	8	308,275	10	1,061,140	10	10,211,020	15	114,150	16	68,580	4
Residential Permits	JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
	Cost	# Permits	Cost	# Permits	Cost	# Permits	Cost	# Permits	Cost	# Permits	Cost	# Permits
Single Family Homes	574,000	4	470,000	3	995,000	7	448,000	4	180,000	7	992,000	7
Two Family Homes												
Alterations and Additions	29,000	2	166,700	10	140,595	19	1,040,005	24	240,950	22	208,135	22
Demo							2,500	1	10,600	2		
Pellet and Wood Stoves			200	1								
Garage			15,000	1								
Sheds			800	1			5,000	1				
Pools					27,000	2	52,000	5	43,055	10	104,500	10
Roofing and Siding	56,400	9	12,500	2	61,100	16	60,800	10	68,650	17	61,300	12
TOTALS	659,400	15	665,200	18	1,223,695	44	1,608,305	45	302,305	36	1,365,935	51
Commercial Permits												
New Buildings												
Alterations and Additions	40,000	1	177,000	2	140,595	3	324,000	3	175,000	2	3,823,670	7
Signs	2,500	1	7,550	3	900	2	700	1	27,840	3	9,000	3
Roofing and Siding												
Demo											10,000	1
Waterslide for YMCA									2,500			
TOTALS	42,500	2	184,550	5	141,495	5	324,700	4	205,340	6	3,842,670	11

Town of Saugus – 2000 Annual Report

Inspectional Services Department Report of the Director of Public Health

Ms. Deborah Rosati joined the ISD as our new Director of Public Health. Ms. Rosati's resume includes over 15 years experience in the municipal public health field. Ms. Rosati's education includes a Masters Degree in Health Administration.

Ms. Rosati has turned the Health Department into a professional operation and in her short time with the Town, like Mr. Varone, she has gained the respect of Town boards, commissions and the public. To follow is Ms. Rosati's report of FY 2000.

Ms. Rosati would like to acknowledge the tireless support and dedication of the Board of Health, Lauren McLaughlin, Sanitarian and Rosemarie Sola, Administrative Assistant. To follow is Ms. Rosati's report of FY 2000.

Board of Health

Mr. Joseph Vinard, Chairperson
Ms. Diane Serino, Vice Chairperson
Dr. Edwin Faulkner, M.D.
Dr. Darol Duca, D.V.M.
Ms. Louise Bucchiere, R.N.

Refuse Violation Notice - The Department created a **refuse violation notice** that would result in a simplified process for notifying residents of a recycling or rubbish disposal problem.

Food Establishment Plan Review Fees – A schedule of fees was developed to charge for review of plans for new food establishments and modifications to existing establishments. Although supported by the Board, they failed to adopt unless the fees could be returned to the Board of Health budget.

71-73 Vine Street – The Board and Department expended significant time researching and reviewing issues relative to occupancy of these vacant condominiums, constructed on the site of a former dry cleaning establishment. The Dept. of Environmental Protection and Dept. of Public Health were subsequently involved in the review of hazardous waste documents and health risk information.

Boulder Mobile Home Park – Court action initiated by Department staff resulted in this long-standing environmental problem (failed septic system resulting in frequent sewage overflows) being solved via connection to Town sewer.

Town of Saugus – 2000 Annual Report

Inspectional Services Department Report of the Director of Public Health

Household Hazardous Waste – Board and staff members toured the Minuteman Household Hazardous Waste permanent facility in Lexington with the intent of considering support for a permanent facility closer to Saugus.

A local one-day collection event was held on October 16, 1999 which resulted in 87 households disposing of toxics and other potentially harmful materials for proper packaging, transport, and disposal by Safety-Kleen, a licensed hazardous waste company.

Community Septic Management Program – The Department continued to provide information on this program of low-interest loans to residents considering the abandonment of their septic systems for connection to town sewer. Several applications were reviewed and processed, with two projects commencing during this period.

Recycling Grant – The Department applied for and was awarded grant funding from the Dept. of Environmental Protection to support several initiatives including consumer education materials and recycling bins.

Expanded Kitchen Licensing Program – The Board and staff spent considerable time reviewing and discussing State and local regulation regarding the licensing of food establishments and food manager certification. The resulting conclusion was that a number of establishments that should have been licensed have not been licensed. Individual inspections, education on the food regulations, and assistance with compliance was offered to the identified locations.

Body Piercing Regulations – In response to the growing trend of body piercing, the Board of Health reviewed a variety of regulations to be considered for implementation in Saugus. A regulation was ultimately adopted

CRT Collection – As a result of State ban on disposing of computer monitors and TVs in the regular waste stream, the Department coordinated a CRT collection program.

Mosquito Control (West Nile Virus) - This virus, transmitted through mosquitoes, first identified in 1999 in New York, resulted in significant prevention activities in an attempt to protect the health of the public. Efforts included educating the residents of Saugus, treating catch basins, larviciding, and truck spraying to eliminate adult mosquitoes.

Tobacco Control Program – Administered for the Town by the North Shore Area Boards of Health Collaborative, this program continued to meet the objectives of Dept. of Public Health grant funding requirements for tobacco control including conducting compliance checks on retailers, enforcement of local tobacco control regulations, and providing tobacco control education to the youth of Saugus.

Town of Saugus – 2000 Annual Report

Inspectional Services Department Report of the Director of Public Health

Grease Trap Pumping Program – A series of sewer line blockages in the public lines due to accumulation of restaurant grease, resulted in Department staff increasing its efforts to monitor pumping records and locate sources of the problem. These efforts are on going.

Temporary Food Permits – The Board expended considerable time discussing the issue of temporary food activities including, but not limited to, Founders Day and the Christmas Stroll. Policy was established regarding the Board's minimum criteria that temporary food vendors would need to meet relative to food handling, training, and equipment.

BOARD OF HEALTH FY 2000 ANNUAL REPORT

<u>HEALTH DEPARTMENT</u>	<u>INSPECTIONS</u>	<u>REINSPECTIONS</u>
Food Inspections	205	33
Food Complaint Inspections	15	
Pre-Opening Inspections	5	4
Mobile Food	1	
Other Food	10	
Housing	19	24
Rubbish	31	30
Fill	14	8
Septic Systems	13	7
Tanning	10	
Soil tests	5	
Massage	2	1
Bathing Beach	1	
Recreational Camps	5	3
Swimming Pools	12	10
Lead Determinations	3	
Other Inspections (Nuisance, Etc.)	35	8
Plan Reviews	19	
Court	13	

Town of Saugus – 2000 Annual Report

Inspectional Services Department Report of the Director of Public Health

Canine Control Officer

Mr. Harold Young is the town's Canine Control Officer. He is responsible for enforcement of Article 23, Town By Law 507.00 Canine Control and Massachusetts General Laws 140. In order to better serve the public, two part-time officers were added for weekend coverage. Walter Homan and Margaret Whitten split the duties of weekend coverage and have become a valuable asset to the Department. Under the supervision of Officer Young, the Town's Canine Control efforts are rivaled by none. We have become one of the most professional and well-run Canine Control programs on the North Shore.

Stray dogs housed (Saugus only)	41
Stray dogs returned to their owners	24
Dogs adopted for the year	5
Dogs Euthanized (P.T.S.)	4
Dogs transferred to other shelters	7
Dog licenses issued	926
Calls or complaints answered	
(including calls from the Police Dept.)	3,120
Emergency calls	107
Board of Selectmen Hearing on K-9 issues	0
Court Cases	6
Tickets issued	46
Dog Bites reported	23
Cat Bites and Scratches reported	18
Bat Bites	3
Quarantines issued for State Animal Health	80
Animals tested for Rabies (negative)	20
Animals tested positive for Rabies	6
Deceased animals picked up from public streets	373

Rabies clinic was held at the Saugus Dog Pound 4-8-2000

Town of Saugus – 2000 Annual Report

Inspectional Services Department Report of the Director of Public Health

Public Health Nurse

Ms. Louise Bucchiere sits as a member of the Board of Health and is also the Saugus Health Care Coordinator. She performs public health activities on a part-time basis for the Board of Health.

HEPATITIS B PROJECT

1. Immunizations now available for all residents in the 6th – 12th grades, (for a limited time only.)
2. Continuous immunization of police and firemen.
3. Immunization of all “at risk teachers”.

TB TESTING

1. Continuous monthly testing for any Saugus resident.
2. Teacher testing yearly.

SENIOR CITIZENS

1. Health clinics that cover B/P's, diabetes screening, skin cancer testing, breast exams, and podiatry.

FLU CLINICS

1. Annual flu shots for all residents, Town employees, and nursing home residents.

COMMUNITY INVOLVEMENT

1. Saugus Business Education Collaborative
2. Northeast Public Health Nurses Network
3. Mass. Association of Health Boards
4. Mobile Van

FUTURE PROJECTS

1. Health van to elementary schools.
2. Healthy Heart for Town employees
3. Hepatitis A immunizations
4. Joint ventures with the new Medical TreatmentCenter

PROCEDURES

Blood Pressure	789
Immunizations	92
Hepatitis B	545
TB Reporting	0
Flu/Pneumonia	1,800
Investigations	18

Town of Saugus – 2000 Annual Report

Inspectional Services Department Report of the Sealer of Weights & Measures

Mr. John Hansen is the Sealer of Weights and Measures. In addition to his sealing duties, which require an annual inspection (sealing) of every weighing or measuring device, used for buying or selling in the Town, he must make numerous visits for reweighing of prepackaged commodities, checking for correct unit pricing and servicing all consumer complaints, including numerous short measure of gasoline, home heating fuel, and checkout scanner errors. As you will see from his report, Mr. Hansen accomplishes a great deal for a part-time employee

<u>SCALES & BALANCES</u>	<u>SEALED</u>	<u>ADJUSTED</u>	<u>NOT SEALED</u>
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<u>CONDEMNED</u>			
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Over 10,000 lbs.	3		2
5000 to 10,000 lbs	0		
1,000 to 5,000 lbs.	2		
100 to 1,000 lbs.	14	1	1
100 lbs.	231	14	4

<u>WEIGHTS:</u>	
-----------------	--

Avoirdupois	0
Metric	21
Apothecary	44

<u>LIQUID MEASURING DEVICES:</u>			
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Gasoline & Diesel	211	6	5
Oil & Grease	2		
Kerosene	1		1

<u>LINEAR MEASURES:</u>	1
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Yard Sticks	
-------------	--

<u>AUTOMATIC MEASURING DEVICES:</u>			
-------------------------------------	--	--	--

Taximeter	2		2
Fabric Measuring	1		
Wire Cordage	2		
Reverse Vending			
Machine	11		

<u>FUEL OIL DELIVERY INSPECTIONS:</u>			
---------------------------------------	--	--	--

Total	4	Violations	1
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<u>TOTAL FEES COLLECTED FOR FY 2000 WERE:</u>	
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Sealing Fees	\$5,774.00
Adjusting Fees	26.00

Town of Saugus – 2000 Annual Report

Inspectional Services Department **Report of the Plumbing & Gas Fitting Inspector**

Mr. Arthur Rumson is the Plumbing and Gas Fitting Inspector for the Town. He has over 40 years experience in the trade and is also a licensed construction supervisor. Mr. Rumson also lends a great deal of his expertise in solving many of the Town's problems concerning HVAC and plumbing throughout the Town buildings. The following is the Annual Report for the Plumbing & Gas Inspector for the fiscal year of 2000:

INSPECTIONS:

There were three hundred and four (304) Gas Permits issued and two hundred and seventy-five (275) Plumbing Permits issued. Approximately one thousand one hundred fifty eight (1,158) inspections were made at residential dwellings, commercial and industrial properties. This does not include inspections of Town owned buildings.

FEES:

The total fees collected for Plumbing & Gas Permits for the fiscal year of 2000 were:

Gas Permits – eleven thousand, nine hundred and fifty one (\$11,951.00) dollars.
Plumbing Permits – twenty three thousand ,seven hundred and seventy eight (\$23,778.00) dollars.

NEW SEWER PERMITS:

A total of seventy-six (76) permits were issued for an amount of fifty three thousand, one hundred and thirty (\$53,130.00) dollars.

EXISTING HOMES (Sewer Connections):

A total of twenty six (26) permits were issued for an amount of one thousand, three hundred (\$1,300.00) dollars.

In addition to his duties as a plumbing and gas fitting inspector, Mr. Rumson also oversees the Town's cross connection control program, which is mandated by the DEP.

Town of Saugus – 2000 Annual Report

Inspectional Services Department Report of the Electrical Inspector

Mr. Charles Reed is the Electrical Inspector for the Town. He has over 40 years experience in the trade. Mr. Reed also lends a great deal of his expertise in solving many of the Town's problems concerning electricity throughout the Town's buildings. The following is the Annual Report for the Electrical Inspector for the fiscal year of 2000:

INSPECTIONS:

There were eight hundred and eleven (811) electrical permits issued during the year. Approximately sixteen hundred and twenty-two (1,622) inspections were made at residential dwellings, commercial and industrial properties. This does not include the many inspections of Town owned buildings.

FEES:

The total fees collected from electrical permits for fiscal year 2000 were:
Fifty four thousand two hundred and twenty- nine and 50/100s (\$54,229.50)
dollars.

Inspectional Services Department Building Maintenance

The Building Maintenance Department is responsible for general repair and upkeep of all municipal and school buildings. There are 21 different buildings for which we provide HVAC, electrical, plumbing and carpentry repair. The Department was administered by Ms. Cerbone, with assistance from Ms. Waugh.

The Department is staffed by three full-time employees and is supplemented by contracted services for major repairs and mechanical services. Mr. Paul Cargill is the maintenance supervisor and craftsman. He is assisted by Mr. Ralph Materesse, also a skilled craftsman. In order to keep up with an aging school building infrastructure, Mr. Vincent Imperial was added to the staff to handle the many plumbing repairs required.

In order to be more efficient and serve the Town better, a box type truck was purchased and fitted with compressors, generator and racking for emergency type materials. The staff of the Building Maintenance Department has an overwhelming, at times, workload and accomplish much for a three-man crew. When not repairing emergencies, the Department has now starting focusing in on preventative type maintenance and replacement to better utilize our budget.

KASABUSKI ARENA

During this fiscal year, in excess of 2000 skaters will utilize the Kasabuski Arena in an average week. The users are public skaters, hockey players, figure skaters, our two-year-old tot program, and our early morning men's hockey skaters. The Kasabuski Arena is home to the Saugus High School Hockey Team, the Northeast Regional Hockey Team, the Massachusetts Bay Figure Skating Association, and the Saugus Youth Hockey Program, as well as, the Boston Junior Blackhawks, a junior hockey program traveling nationwide. The Kasabuski Arena is also home to the North Suburban Hockey League. Mr. Thomas O'Hearn, former Arena Manager, founded the North Suburban Hockey League in 1985 and Mr. Robert Tisi, Sr. These gentlemen had the vision to start a hockey program to serve, not just the elite, but youth team programs of all levels. Currently, the North Suburban Hockey League boasts 165 teams serving 18 cities and towns from Boston to Southern New Hampshire. In addition, the Arena manages John Parcher Memorial Field. This is the only softball field in the area equipped with lights for night play. The field is in operation from May 1st to October 30th. The field hosts the Saugus Men's Softball League, the Saugus Fire Department team, Saugus Rotary Club team, the Massachusetts State Police Softball League, Saugus National Little League, and in late summer and fall, Saugus Pop Warner Football.

The Arena continues to be the best managed facility in the New England area. Under the careful direction of John S. Hatch, Manager, the facility continues to improve and add state of the art equipment, which not only benefits the patrons of the Arena, but also is energy efficient and cost affective.

This year is extremely exciting for the Kasabuski Arena. After four years of hard work by the Arena Management and State and Local Delegation ~ Representative Steve Angelo and Town Manager, Selectman Chris Ciampa, Senate President Tom Birmingham, and especially Senator Chip Clancy, we were able to obtain \$650,000 from the Metropolitan District Commission for a total roof renovation. This is the last piece to the overall facility's plan, which was developed by the Arena Manager, John S. Hatch in the summer of 1997.

With the Arena renovation plan completed, we look for continued success and improvement in this year and many years to come, with the top priority continuing to be serving the residents of Saugus and most importantly the youth of our community.

Charles Naso, Chairman
Board of Governors
Kasabuski Arena

SAUGUS PUBLIC LIBRARY

LIBRARY SUMMARY:

Three words that characterize the year 2000 for the Saugus Public Library are change, growth, and progress. All of these advances are the result of the hard work and energy of the Library Staff, the dedication and assistance of the Trustees, the enthusiasm and cooperation of the Friends, and the encouragement and support of the Town Manager. In the year 2000, the Saugus Public Library completed many of the objectives identified in both our *Long Range Plan* and in the management consultant's report. Four key areas that the Library focused on included the library facility, the collections, the technology, and the community of users, or, as Christine Lind Hage identifies in her American Library Association report, *Buildings, Books, Bytes, and Bodies: Public Libraries in the 21st Century*.

The Library purchased new furnishings for the Children's Room and new collection storage and display units throughout the building. We reorganized shelving space and shifted collection areas to provide for planned collection growth. We also began work on improving and expanding public reading and study spaces and staff work areas. In late December 1999 and early January 2000, the Library migrated from an old terminal based online system to a new PC based system. The Library added new types of materials and formats in 2000 and greatly expanded the size and depth of existing collections, attracting many new patrons and improving its circulation figures. The additional \$20,000 appropriation from Town Meeting in October of 1999 had a dramatic impact on our most popular collections.

Libraries, however, especially public libraries, are more about people than they are about books. The Library made its greatest strides in 2000 in the area of serving the community. One thousand new borrowers registered for library cards. The Library was able to provide its patrons with more popular titles in a more timely fashion. The Library offered eighty-four more programs in 2000 than in 1999. Moreover, the Library added programs with a broader appeal to attract a wider audience of adults, young adults, and seniors. In addition to the many programs in 2000, the Library established new services including a book delivery service and book discussion group for seniors. We have also worked hard to build partnerships with other departments including the School Department, Youth and Recreation Department, and the Senior Center. The progress we have made in 2000 is due, in large measure, not only to the efforts of those mentioned previously but also to the Saugus Community as a whole and to the Town Officials who have been so supportive of the Library, its programs, and services.

Library Facility: (Building)

The Library continued to make progress completing building projects and identifying furnishing needs in reading, study, and display areas throughout the facility. Children's story time and craft room furnishings, computer desks, study tables, and stools have been added to the Room in an effort to provide a welcoming environment for children and their caregivers. Purchases were made possible through capital improvement funds, State Aid grants, Friends' gifts, and donations from members of the community. Display shelving has been added to provide more space for and increased access to popular, high

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demand materials. Staff workspaces have also been reorganized in each department to improve workflow and to maximize efficiency. The Library has added a shed to provide storage for infrequently used equipment.

Library Collections: (Books)

The Library increased the size of its book collection in FY 2000 to 58,117, an increase of 8,000 volumes over the previous year. The total for all Library collections for FY 1999, including books, was 56,791 items. The total holdings of the Library as of June 30, 2000, including both print and non-print materials, was 64,949. In 2000, we increased the number of subscriptions to online databases and expanded our books on tape, videocassettes, large print, and young adult collections. New collections included feature film videos, music CDs, DVDs, and books on CD. This overall increase in the size and scope of the collections was made possible through additional Town appropriations, generous donations of new popular materials from patrons, Trustee funds and Friends' contributions, and approximately \$12,000 in donated funds.

The Library loaned 95,720 items in FY 2000. During a time when libraries statewide reported a one percent decline in library borrowing, the Saugus Public Library posted an eight percent increase in circulation. Furthermore, in the first half of this fiscal year (2001), circulation activity is up approximately 1,000 items each month over the same months in the previous year. From July 1, 2000 to-date, the Library has circulated 51,730 items. Saugus Public Library more than doubled its lending to residents from other communities, improving its reciprocal borrowing figures by 104%. This increase translated into increased State Aid for the Library for 2001. The Library will receive \$34,166.13 in State Aid, which we use for capital improvements such as furnishings and technology. Because we have made such progress in the area of collection growth, we have reduced our reliance on other libraries' materials. The Library is borrowing fewer items from others and sharing more of its resources with surrounding communities. In 2000, the Library was able to update much of its non-fiction collection, especially in Reference and Children's. We replaced worn, out-of-date, and inaccurate material with current, accurate and authoritative titles.

Library Technology: (Bytes)

The Library currently supports and maintains 34 PCs for the Public and Staff, four public printers, and a CD ROM tower, which allows access to twenty electronic titles. As part of the NOBLE Network and the Northeast Massachusetts Regional Library System, the Saugus Public Library has access to online resources, which have more than 18,000 full text periodicals and numerous reference databases. We also subscribe to several databases. Access to these resources is also available to Saugus cardholders both in the Library and from home and other remote locations, including schools and businesses. In 2000, the Library, as part of NOBLE, migrated from a text-based system running dumb terminals to a PC based system. This change gives our patrons greater access to Web based technologies. This past October, the Library upgraded its Internet connection to a T-1 line, providing faster access to our online resources. The network conversion and upgrade was funded through Federal and State grants; while the local equipment purchases and upgrades were purchased using State Aid monies.

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Library Patrons and Personnel: (Bodies)

Library Use:

More than 1,000 new borrowers signed up for Saugus Library cards in 2000, bringing the number of registered cardholders to 13,985. Approximately 137,000 patrons visited the Library this past year, borrowing materials, using the computers, asking Reference questions, and attending programs and meetings. The Library offered 210 Children's programs and 38 adult programs, with attendance topping 7,500 people. The Reference Department and the Children's Department answered more than 1,800 patron questions in 2000. With the hiring of the new Young Adult Librarian in June, the Library has started to develop programs, services, and activities geared to Saugus' young adult population. Starting this past autumn, the Library increased the number of scheduled open Sundays. We are now open September through May, which includes most Sundays through the academic year. Saugus is among the 23% of Massachusetts's public libraries that offer Sunday hours.

Library Staffing/Staff Development:

The Reference Department had a few staff changes in 2000 with the resignation of two part-time Reference Librarians who left to pursue full-time opportunities. The Library used the hours to hire a Young Adult Librarian. In addition to her reference duties and responsibilities, the YA Librarian has responsibility for YA programming and collection development and is the liaison to the schools for grades 8-12. Four new shelvers were hired to replace long time staff that left to attend college and to pursue other interests. The remaining Staff changes were shifts in personnel to provide greater coverage on public service desks, to assist with Children's programming, and to cope with the additional workload in Technical Services related to the overall increase in ordering and processing of new materials.

Library Staff continued to take advantage of the training opportunities available through NOBLE, the Region, and the Massachusetts and New England Library Associations. With the new system in place for Y2K, Staff attended numerous technology-training sessions throughout the year to develop their skills. Training will continue as new releases are installed and new system modules are developed. More formal in-service training and departmental cross-training programs are in place for early in 2001. Updated job descriptions and job check lists have been drafted and will be used to develop performance measures and departmental goals and objectives next year.

Library Staff Members

Administration:

Director	Mary Rose Quinn
Assistant Director/Dir. of Circulation	Carolyn Wakefield
Bookkeeper/Administrative Assistant	Linda Duffy

Reference Department:

Director of Reference Services	Dolores O'Hara
Reference Librarian/Local History Librarian	Judy Floyd
Young Adult Librarian	Tatjana Saccio
Reference Librarians	Ron Weekley

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Richard Allen
Mary Ann Donnelly

Children's Department:

Director of Children's Services
Children's Associate
Children's Assistant

Charlene Baxendale
Amy Martin
Linda Shea

Circulation Department:

Assistant Director/Dir. of Circulation
Circulation Associates

Carolyn Wakefield
Betty Colarusso
Rose Desmond

General Assistants Lisa Brewer
 Beverly Lenehan
 Sharada Murthy
Shelvers Frances Drozdowicz
 Rachel Mullen

Barbara Ciovacco
Charlotte Montanez
Mary Ellen Picardi
Kelly Fahey
David Nygren

Technical Services Department:

Director of Technical Services
Technical Services Associate

Ewa Jankowska
Susanne McNamara

Inspectional Services

Custodian

Bob Wright

Library Trustees:

The Board of Library Trustees has worked closely this year with the Library Director to update policies, expand programming, develop long range plans, expand services and collections, raise funds, and improve building spaces. The Trustees said farewell to their newest member, David Gavegnano, who resigned due to the demands of law school. The Board of Library Commissioners updated and distributed a new Trustee Manual to all Library Trustees in Massachusetts. The Manual outlines the duties and responsibilities related to library trusteeship and offers guidance to boards in the governance of their libraries.

Saugus Public Library Trustees:

Marilyn Carlson	Chair
Mary Leahy	Vice Chair
Kathy Tozza	Secretary
Andrew Nagelin	Treasurer
Marion Attubato	Member

Library Friends:

The Friends of the Saugus Public Library, led by President Anne Vient, provided ongoing financial support for many of the Library's most popular collections and services. Through their generosity this year, the Library has been able to provide museum passes, many popular best sellers, books on tape and CD, and many adult and children's programs. The Friends raised funds through their book sales, and sale of bookmarks, book bags, and mouse pads. Their most successful fund-raising program in 2000 was the popular mystery play, *Murder in the Library* that raised \$1,750 for the Friends.

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Library Funding:

Increases in funding in 2000 helped expand the Library's reference and circulating collections, assisted the Library in expanding programs and services, and expanded access to electronic resources for patron both in the Library and throughout the community. The Library also received \$9,000 in capital improvement money for Children's Room furnishings. State Aid of over \$33,000 was used to purchase new technology and donated funds of over \$15,000 were spent to enhance the collections and to purchase furnishings for the Children's Room and reading areas.

Library Planning:

The Library completed both the long-range plan and the long-range technology plan in 2000 and drafted an updated collection development policy and personnel policy manual. The plans included a new vision statement and roles for the Library and an updated mission statement and goals.

Next Year:

The Library is looking forward to 2001 and to continuing the growth and progress made in 2000. New initiatives include information literacy programs, a homework center for young adults, a homework zone on the Web to assist Saugus students and teachers with assignments, and expanded services for patrons with disabilities. A new long range planning process will be developed to assist the Library with providing the Town of Saugus with comprehensive library services. Challenges the Library faces in 2001 and into the future include balancing its traditional roles and services with its dynamic mission and goals in an effort to meet the needs of the community it serves.

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PARKING DEPARTMENT

The Parking Clerk works under the direct control of the Treasurer/Collector. All parking violations issued within the Town of Saugus by the Saugus Police Department are processed by the parking clerk.

Hearings are heard when any violator feels the ticket has been issued unfairly. The Parking Clerk also provides information regarding handicap eligibility as provided by the Commonwealth of Massachusetts.

The following is a summary of parking violations and fees collected from the period ending June 30, 2000.

VIOLATION	#OF VIOLATIONS	FEES
Fire lane	173	\$2450.00
Restricted St/area	164	2395.00
Handicapped	50	4380.00
10' of a hydrant	04	315.00
Bus stop	21	325.00
Not in marked space	98	1380.00
20' of an intersection	21	285.00
Wrong direction	10	150.00
Blocking free flow of traffic	16	210.00
Handicap ramp	02	100.00
On a sidewalk	21	315.00
Overtime	37	550.00
Crosswalk	16	225.00
Blocking a driveway	14	170.00
1' from the curb	07	120.00
Snow emergency	04	60.00
Other	09	115.00
	<u>667</u>	<u>\$13,545.00</u>

late fees:	\$1285.00
city fees:	1465.00
RMV fees:	<u>2520.00</u>
	\$5270.00

RECAP:

Violations collected:	\$13,545.00
Fees collected	<u>5,270.00</u>
	\$18,815.00

Respectfully submitted,
Jackie Howard, Parking Clerk

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PLANNING BOARD

The Planning Board consists of five regular members with rotating five-year terms, and one associate member as provided by M.G.L. Chapter 40A, Section 9, for the purpose of Special Permits. There is a full-time clerk and a part-time consulting engineer employed by the Town of Saugus who provide services to the Planning Board.

The Planning Board of the year 2000:

Mary Carfagna, Chairman	term expires: December 31, 2003
Michelle O'Brien, Vice-Chairman	term expires: December 31, 2001
William Jones	term expires: December 31, 2000
William Howell Jr.	term expires: December 31, 2002
Ellen Palleschi	term expires: December 31, 2004
Edward Boesel, Associate Member	term expires: December 31, 2003
Nancy Stead, Clerk	
James Sotiros, Consulting Engineer	

The Board meets on the first and third Thursdays of every month at the Town Hall Annex, 25 Main Street. Election of the Chairman and Vice Chairman takes place at the first scheduled meeting of each New Year.

Mary Carfagna
Chairman

PLANNING BOARD

As required by M.G.L. Chapter 41, Section 81C, the Planning Board is submitting the following report of its activities.

I. The Planning Board membership consisted of:

Mary Carfagna, elected Chairman
Michelle O'Brien, elected Vice Chairman
William Howell, Jr.
William Jones
Ellen Palleschi
Associate Member: Edward Boesel
Consulting Engineer: James Sotiros
Planning Board Clerk: Nancy Stead

II. Ongoing Subdivision Projects: Total 10

Birch Pond Estates
Longwood Estates
Pheasant Hills Estates
Applewood Estates
Vinegar Hill Estates Phase 1
Bellevue Estates
Columbus Avenue Extension
Twin Springs Estates
Hidden Valley Estates
Brentwood Estates

III. Public Hearings, Approved Definitive Subdivisions: Total 1

- Vinegar Hill Estates Phase II & III Approved 7/20/2000 (Agreement for Judgment)

IV. Subdivisions Completed: Total 2

Carol Drive
Walden Heights (Laura Lee Circle)

V. Ongoing Site Plan Review Projects: Total 8

Augustine's (IHop)	Lamb & Richie Co.
Birch Pond Estates	Hidden Valley
Susse Chalet	Longwood Estates
York Ford	
Veterans School	

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VI. Public Hearings, Site Plan Review: Total 6

CC&S Development, LLC Microtel Inn & Suites, Broadway/New Building
York Ford, Broadway/Approved Modification to approved Site Plan
McDonald's Restaurant Drive –Thru, Broadway/New Building
Continental Restaurant, Broadway/Addition
Filenes, Broadway/Addition
Accor Economy Lodging (Red Roof Inn), Formally Microtel Inn & Suites,
Broadway

Approved Modification to Approved Plan

VII. Site Plan Completed: Total 1

Mattress Giant

VIII. Public Hearings on Rezoning Articles: Total 7

Rezone Saugus Ave./Bristol St. I-1 to R-3	Recommended
Rezone 24 Bennett Highway/ Weylu's R-1 to B-2	Recommended
Amend Zoning By-Law on Drive-Thru Windows	Recommended
Rezone 316 Essex St. R-2 to B-2	Withdrawn
Acceptance of Acadia Ave as a Public Way	Not Recommended
Rezone Amend Section 12.4.C to R-4	Recommended
Rezone Amend By-Law Map to R-4	Recommended

IX. Other Public Hearings: Total 1

- Subdivision Rules – Amend Section 5.N. & 2.C.2.B (Clerk of the Works)

X. Public Hearing to Return to the Board Appeals: Total 3

Hampton St.	Recommended
26 Holland St.	Recommended
27 Stone St.	Recommended

XI. Public Hearing, Hillside Protection: Total 5

Microtel Inn & Suites (Red Roof Inn)
Golden Hills Rd. & Richmond Rd.
Forest St. Nicole Circle – Lot 4
Lamplighter Way 111A #14 Hammersmith Village
29 Seminole St /Modification to Approved Hillside Permit

XII. Lot Releases

Bellevue Heights	8 Lots
Nicole Circle	All lots but 5&6

XIII. ANR Approvals: Total 14

Lot 26 Partridge Lane
Lot 38A Hammersmith Drive
Lot 15 Addison Ave

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1481 Broadway – York Ford
Nickole Circle
Essex St. and Altamount Ave
45 Hesper St.
Bellevue Estates
Ventre Family Trust
Lot 1 & 2 Birch Pond Drive
6 Midland Ave.
6 Wildwood Terrace
32 Columbus Ave.
62 Golden Hill Rd.

Mary Carfagna, Chairman for
Michelle O'Brien, William Howell, Jr., William Jones, Ellen Palleschi,
Edward Boesel
Saugus Planning Board

SAUGUS POLICE DEPARTMENT

Chief Edward J. Felix

Michelle M. Blaney, Administrative Assistant
Donna Gould, Administrative Assistant

LIEUTENANTS

Lt. Arthur Cook, Bureau of Criminal Investigations
Lt. Domenic DiMella, Commanding Officer
Lt. Stephen Harper, Commanding Officer
Lt. George Hart, Commanding Officer
Lt. Nicholas Hartt, Commanding Officer/Training Officer
Lt. James J. MacKay, Assistant to the Chief
Lt. David Putnam, Crime Prevention/Licensing
Lt. Norman Stanton, Commanding Officer/Traffic

SERGEANTS

Sgt. Michael Annese, Community Policing
Sgt. Thomas Coogan, Patrol Supervisor
Sgt. Alan Erickson, Prosecutor
Sgt. Thomas Murray, Patrol Supervisor
Sgt. Stephen Sweezey, Patrol Supervisor
Sgt. Howard Wheeler, Patrol Supervisor
Sgt. Ronald Witten, Patrol Supervisor, D.A.R.E.

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PATROLMEN

Dana Bates, Detective
Paul Bennett
Richard Brunelle
John Buchanan
Leonard Campanello, Detective
Charles Carroll
Peter Cicolini, Detective
John Coburn
Herbert Collibee
Patrick Collins
Glenn Cote
Scott Crabtree
A. William Diotte
James Donovan, Detective
Andrew Evlog, Detective
Timothy Fawcett
Sean Flynn
Frederick Forni
Stacey Forni
Thomas Gaeta
David Gecoya
Francis Gill
Ronald Giorgetti, Detective
Alfred Harris, Detective
Thomas Jones
Jocelynn Kountze, Detective—Domestic Violence Unit
Roy Lattanzio, Detective
Steven MacDonald
James Magill
Gary Mansfield
Stephen McCarthy
Mary McConnell, D.A.R.E. Officer
Michael McGrath
Francis McKinnon
Michael Morelli
Sean Moynihan
Kevin Murphy
John Naglieri
George Naviskas
Kevin Nichols
Timothy O'Brien
Frank Pantalone
Michael Ricciardelli
Michael Stewart
William Stuffie
Mark Torbin
Richard Wells
Jeffrey Wood

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CIVILIAN DISPATCHERS

Keith Chalmers
John Cinelli
James Daly
Virginia Dunbar
David Felix
Jerren Griffin
Doreen McLaughlin
Margaret O'Leary
Dean Santosuosso
David Spelta
Robert Tremblay
David Zeitz

RECORDS OFFICE:

Sandra St. Clair, Administrative Assistant
Nancy Sayles, Senior Clerk

John Donachie, Custodian

POLICE MATRONS:

Donna Cormier
Maria Kontis
Heidi Ragucci
Patricia Stockwell

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I hereby submit the Fiscal 2000 Annual Report for the Saugus Police Department.

The Saugus Police Department's manpower is 64 officers: 1 Chief, 8 Lieutenants, 7 Sergeants, and 48 Patrolmen.

Calls for service, received by the Saugus Police Department, for July 1, 1999 through June 30, 2000 are broken down on Pages 8 through 10 by call type.

The following is a brief summary of the many accomplishments and enhancements to programs that were made in Fiscal 2000:

Community Policing:

Since the implementation of Community Policing in 1995, our community-policing programs have evolved tremendously. Programs are continually expanded and improved upon. Many collaborative relationships have been fostered – with our schools, churches, YMCA, businesses, etc. Many of our community policing programs are listed below:

(All programs offered are at no cost.)

- ◆ Mountain bike patrols were implemented.
- ◆ Stop & Walks were implemented for business in Town – officers stop in each business and assess needs.
- ◆ Police Activities League.
- ◆ Monthly dances at Saugus YMCA for Middle School students.
- ◆ Driver training tips for driver's education students.
- ◆ Gives drug and safety talks to students.
- ◆ Babysitting classes at the Middle School level.
- ◆ Participated in After School Program at the Middle School.
- ◆ Holds annual photo and fingerprint events for children.
- ◆ Organized neighborhood crime watch groups.
- ◆ Holds crime prevention meetings for local businesses.
- ◆ Mediates neighborhood disputes to avoid court action.
- ◆ Many programs for the elderly -- including Alzheimer's Safe Return Program, Vial for Life Program (also File for Life Program), snow shoveling for the elderly, providing information and education on telemarketing fraud and other fraud aimed at elderly, self defense, and 55 Alive (driving refresher tips for the elderly).
- ◆ Bicycle safety helmet program -- educate children on safe bicycle riding including distribution of helmets and distribution of ice cream coupons by patrol officers to children seen wearing their safety helmets.
- ◆ Involved in "Post Prom Party."
- ◆ Gun Lock Give Away – to residents in Town to properly lock guns.
- ◆ Participates in drug sweeps at the High School.
- ◆ Mentor at-risk children

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One of the most successful Community Policing programs started in 1995 is the “Police Activities League.” This program is very similar to Police Athletic Leagues. However, it also incorporates sports and dancing programs for girls. This program plays an important part of our community-policing program. The primary focus has been on the youth in Saugus and giving them positive alternatives to hanging on street corners, etc. This program allows the police officers to interact with children from elementary school to High School level in a positive setting. They mentor the children and serve as role models. This program is growing each year -- turnout has gone from having under 10 children attend to now over 75 – 100 kids for such programs as flag football. The P.A.L. includes such seasonal programs as girls and boys basketball, street hockey, girls’ volleyball, cardio kickboxing, teen country line dancing, flag football, and baseball/softball clinic. Contests are held such as “Pass, Punt, and Kick.” Trophies are awarded. T-shirts and sweatshirts are given to participants of all programs. Pizza parties are given.

The New England Community Police Partnership presented Lt. Michael Annese for his outstanding commitment to community policing and partnership development with the seventh annual “Robert Trojanowicz Memorial Community Policing Lifetime Achievement Award”.

Civilian Police Academy:

The fourth Civilian Police Academy class graduated in November 2000. We have received a tremendous amount of positive feedback on this program. This was designed to bring the citizens of Saugus into the police station to give them a feel for the job the police perform routinely. This class is an opportunity for the citizens of Saugus to build friendships and to be involved with the future of Saugus Police Department’s Community Policing efforts as we move toward the future.

Some of the subjects covered include motor vehicle law, patrol procedures, OUI including a mock drunk driving arrest and the procedures from the stop to the booking process, domestic violence, crime scene procedures, a visit to the Essex County jail, ride-alongs (civilians get to ride in the cruiser with a police officer to observe), and a variety of other police work.

Classes are open to all Saugus residents but limited to 25 students.

Domestic Violence Unit:

Our Domestic Violence Unit was established in August 1996 through a Community Policing grant. One officer is assigned to the Unit on a full-time basis. Officer Kountze assists victims of domestic abuse with obtaining restraining orders, court procedures, providing referrals to H.A.W.C. (Help for Abused Women and Children) as well as other counseling services that may be needed. Officer Kountze is a member of the Domestic Violence Coalition as well as the Lynn District Court Round Table.

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Juvenile Officer:

The Juvenile Officer works directly with Community Policing as well as with the school system and Superintendent of Schools. The Juvenile Officer makes out complaints, seeks restitution, and follows up on all cases involving juveniles.

The Juvenile Officer continues to attend monthly Community Collaborative meetings involving the school, the DA's Office, and the Police Department. The Juvenile Officer and the Community Policing Unit continue to concentrate on the graffiti problem in Town, specifically at the schools.

In addition, Detective George Naviskas will be overseeing the Gun Buy Back Program in the ensuing fiscal year. Through this program, people can receive \$50 vouchers for each gun they turn in with complete amnesty. The vouchers can be traded in for cash at the Saugus Federal Credit Union. This program is popular among senior citizens, especially widows whose husbands have left behind guns.

Drug Enforcement Unit:

Three detectives were assigned to a full-time Drug Enforcement Unit in March 1999. Funding was obtained through a Federal Block grant and additional funding was awarded through the State Community Policing grant. The three Detectives and the Lieutenant in Charge of the Unit were awarded a Special Achievement Award in May 2000.

The SPD DEU works closely with the Essex County District Attorneys Drug Task Force and other local, state and federal agencies. The relationships that they built will be the foundation of all investigations in the future.

During the first 14 months that the SPD Drug Enforcement Unit was operational, the following statistics were recorded:

- ❑ 161 arrests made;
- ❑ Seized over \$120,000 vehicles and other assets;
- ❑ Seized over \$244,000 in cash;
- ❑ Taken over \$162,000 (street value) in drugs off the streets (heroin, cocaine, crack-cocaine, vicoden, ecstasy, marijuana, anabolic steroids, psilocybin, klonopin, percocets, methamphetamine, and other controlled substances);
- ❑ Four stolen handguns have been seized.

The Drug Unit has worked extensively with officials from Saugus High School, proactively working with school officials to identify youth at risk and continuing to diminish drug activity with the schools. Drug sweeps have been conducted on a regular basis. Drug use or distribution is dealt with in a zero-tolerance manner. In addition, the

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Drug Unit has held several drug awareness seminars both at the police station and in the schools for parents and guardians to make parents aware of warning signs of drug abuse.

D.A.R.E. Program:

We continue to teach the D.A.R.E. Program at the elementary school level.

The D.A.R.E. Officer has participated with the Drug Enforcement Unit in drug awareness seminars for parents, guardians, and teachers to teach warning signs of drug use. The D.A.R.E. Officers also participate in the Civilian Police Academy.

The D.A.R.E. Officers have participated in local car shows for which the D.A.R.E. Volkswagon has won awards for its unique design.

The Sgt. in Charge of the D.A.R.E. Program participates in the flag football program with Lt. Annese, Community Policing. They hold a pass, punt, and kick contest at the end of the session. Players are awarded trophies and D.A.R.E. footballs as well as P.A.L. sweatshirts.

MOTOR VEHICLE CITATIONS:

Motor vehicle citations are issued to motorists who violate traffic rules and regulations. These violations are divided into two categories: criminal offenses and civil infractions. The dollar figure referred to in this report for FY2000 is the dollar amount assessed by the police officer on civil motor vehicle infractions only, at the time of the issuance. The exact dollar amount actually paid for civil infractions are determined after appeals are exercised or waived through the Registry of Motor Vehicles. Fines that are assessed on criminal motor vehicle violations are processed through the Lynn District Court.

This Department issued a total of 2,916 citations for FY2000. A breakdown follows:

Date	Fine Total	Civil	Warnings	Verbal	Arrests	Criminal	Totals
7/1/99-6/30/00	\$112,378*	1,951	181	1	362	421	2,916

*Not including fines assessed by the court.

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CALL ANALYSIS BY CALL REASON FOR FY2000

<u>Call Type</u>	<u># of Calls (7/1/99-6/30/00)</u>
Rape	3
Robbery	15
Assault/A & B	45
Assault/A & B Domestic	8
Break & Enter/Burglary	108
Break & Enter, Attempt	15
Break & Enter Motor Vehicle	207
Larceny	312
Larceny Attempt	12
Larceny by Check	21
Larceny of Motor Vehicle	152
Larceny of Motor Vehicle, Attempt	6
Credit Card Fraud	18
Arson	3
Forgery	4
Matron Called	64
Warrant Recall	22
Bomb Threats	3
Building Fire	19
209A Emergency Request	33
Assault w/Dangerous Weapon	9
Well Being Check	120
MV Repossession	44
Police Information	15
Counterfeiting	9
Area Check	238
Attempt to Serve Warrant	6
51A Request	2
License Plate Lost/Stolen	63
Stolen Plate Recovered	5
Hazardous Road Conditions	42
Registration Plate Confiscated	27
Property Returned to Owner	2
Waterway Problems	5
Flooding – Fire Dept.	3
Found Property	34
Infectious Exposure to Officer	3
Violation of Town Building Codes	1
Stolen Property – Possessing, Receiving, Buying	2
Sound of Gun Shots	6
Weapon Confiscated	9
Neighborhood Dispute	10
Stolen Property Recovered	2
Drug Overdose	15

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Property Damage	153
Tagging – Graffiti	7
Vandalism	183
Weapons Violations	5
Sex Offenses	11
Drug Violations	60
Offenses Against Family	2
Operating Under the Influence	10
Liquor Law Violations	4
Liquor License Inspection	5
Disorderly Conduct	12
Threats	74
Harassment	29
Officer Field Investigation	129
Arrests – Warrants Only	108
Extortion	1
Car Fire	12
Trespassing	26
Civil Complaint	20
Truancy Complaint	3
Motor Vehicle Recovery	137
By-Law Violations	23
Missing Person	37
Missing Person Located	35
Missing Person/Runaway	29
Lost Property	188
Found Property	28
Disturbance (General)	407
Disturbance (Domestic)	299
Disturbance (Gathering)	182
Disturbance (School)	6
Unwanted Party	73
Noise Complaint	304
Annoying Phone Calls	160
Suspicious Activity	556
Suspicious Motor Vehicle	266
Suspicious Person	112
Shoplifting	337
209A Service Only	268
Attempted 209A Service	24
General Services	266
Officer Needs Assistance	14
Escort	199
Prisoner Transport	122
Assist Citizen	313
Community Policing Services	5
Building Check	2639
Notification	19

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Animal Complaint	130
Assist Municipal Agency	29
Assist Other Police Dept.	68
Emergency Services	14
Medical Call	911
Suicide	3
Suicide Attempt	15
Reported Death	15
Summons Service (not 209A)	936
Protective Custody	23
Intoxicated Person	18
Psychologically Impaired	14
Box Alarm	41
Burglar Alarm	1788
Abandoned Motor Vehicle	18
Disabled Motor Vehicle	256
Traffic/MV Complaint	169
Children in Street/Hazard	4
Unlawful Operation of MV	119
MVA Leaving Scene	203
MVA Non-fatal Injuries	457
MVA Property Damage	801
MVA Pedestrian	12
MVA Bicycle	1
MVA Fatal	1
Traffic Control	114
Parking Violations	156
Operating to Endanger	2
209A Violation	46
Fire, Investigate Smoke	77
Assault & Battery DW	12
Bicycle Stolen	12
Bicycle Found/Recovered	2
Fight in Progress	92
Stop & Walk	1208
Electrical Hazard	23
Carbon Monoxide Detector	10
Gas Leaks/Problems	7
E911 Hang up	254
Officer Injury	29
DPW Complaint	32
Other Miscellaneous Calls	2011
TOTAL	19,776

Flag football kickoff



STAFF PHOTO BY DAVE SCOTT

Sgt. Ron Witten of the Saugus Police Department talks strategy with his team at during a Police Activities League flag football game at Hurd Avenue. The annual PAL flag football season kicked off last month.



4th Civilian Police Academy May 2000

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PUBLIC WORKS DEPARTMENT

Submitted by Joseph Attubato, Director of Public Works

This Department is comprised of the following divisions:

ADMINISTRATION
WATER
FORESTRY & PARKS
MAINTENANCE
HIGHWAY

ENGINEERING
SEWER
MOTOR VEHICLE
CEMETERY

ADMINISTRATION

Joan Hynes and Barbara Cimmino staff this office. Their job consists of taking all complaint calls and follows through with the foremen of their related departments, such as water breaks, sewer blockages and pothole calls. The payroll has to be made out every week, paying bills related to Public Works projects such as sidewalks, water and drain projects. Grants to coordinate with the Town Accountant.

The Clerks take in applications for contractors for plowing and sanding and call them when needed and keep track of their time, as well as, Public Works employees.

This office coordinates water meter installation, as well as, problems pertaining to water meters with the Treasurer's Office.

Every year a report has to be made out the D.E.P. in regards to water quality and make certain that inserts are mailed out in regards to Lead & Copper with the water and sewer bills.

Mr. Parks supervises the following Departments:

Water Sewer Highway

Water Department

Mr. Waugh is the foreman of the Water Department. He discusses projects daily with Mr. Parks. This Department is responsible for over 1000 hydrants. Many of them have to be anti-frozen every winter so they will not freeze. There is over 100 miles of water main to maintain. Water samples are taken every Tuesday from 12 different locations and sent to the M.W.R.A. laboratory in Somerville. This is for water quality to ensure good water. Tests are mainly for coliform and turbidity. So far, over the years, Saugus has had good results for having good water quality. Every year a survey has to be done on the water system and sent to the D.E.P. This is

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for water quality. The Town of Saugus water is supplied by the M.W.R.A, which is responsible for water quality to the Town and once it is in the system the Town is responsible.

All rotaries with sprinkler systems are flushed in the spring and in the fall they are turned off at the curb box. This is done for all the parks and playgrounds as well.

This past year, the Town obtained a water grant from the M.W.R.A. interest free for \$906,000 to be paid back over 10 years. I was able to put on the program Newcomb Avenue, Robinson Street and Lincoln Avenue. Robinson Street and Newcomb Avenue were started in October and finished in early November. Both streets had 8" ductile pipe installed. 480 L.F. on Robinson Street that replaced a 4" calcimine pipe and 1,080 L.F. on Newcomb Avenue that replaced an old 4" C.I. that was tuberculated down to 1". The next phase will be Lincoln Avenue from Sweetser Corner to Ballard Street a little over 5380 L.F.. It has a 10" calcimine pipe that was put in over a 100 years ago. It will be replaced with 12" ductile. This project will start in the spring of 2001. Also, in the spring of 2001, the M.W.R.A. will be installing a 12 " ductile water main from Rt. 107 to Lincoln Avenue. At the same time, they will replace an old 6" water main with an 8" ductile from Dudley to Lincoln Avenue. The M.W.R.A.'s 12" main will tap into their 48" main on Lincoln Avenue that is on their system. The 6" water main will tap into our main on Lincoln Avenue on our water system.

Water department personnel did many shut-offs and turn-ons at the curb box. They repaired 23 water breaks on water mains and water services.

There were 16 hydrants that were replaced due to being very old and not operating properly. They also repaired 20 hydrants.

A Leak Detection Program was done in cooperation with the M.W.R.A. this year. A little over 100 miles of water main was surveyed for leaks. There were 13 small leaks. The Water Department is repairing them.

SEWER DEPARTMENT

The foreman, Mr. DiNocco, also coordinates the scheduling with Mr. Parks on jobs that have to be completed. Every day the main sewer station, as well as, the 8 sub stations, has to be checked for problems, as well as flow. The screens have to be checked and cleaned as necessary. They make certain that the sump pumps are working. The annual flushing took place in sewer mains where there might be settlement, such as Spring Street, Fay Court, Sterling, Catalpa, Springdale, and Forest Street.

There were dialers installed in all the sewer sub stations for alarms. When something goes wrong, the alarm will ring into the Fire Dispatcher. They will call the Public Works emergency

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man, who will resolve the problem. This is a great system. The water and sewer personnel work together on issues a good deal of the time.

HIGHWAY DEPARTMENT

The foreman of this Department is Pat Cardalisco, who coordinates with Mr. Parks. This Department is responsible for repairs of collapsed catch basins, sewer, manholes, sidewalks and installation of catch basins. This Department is responsible in the winter for plowing and sanding all Town streets whenever necessary. Sand barrels have to be put out in various locations, approximately 140. There are 4 Town sanders that are used, as well as, 3 contractors. The Town has many roads to maintain. Also, when there is a plowable storm, up to 60 contractors are called in to plow the Town. There are 8 Town plows.

The following areas had berms installed, Stone St., Adams Ave., Free St., Beech St., Plymouth St. and Intervale Ave. Concrete sidewalks were installed between Taylor St. and Parker, also on Parker. Catch basins were installed at 72 Auburn, 58 Walden Ave. and 16 Parker Street. Bituminous sidewalks were installed at 250 Lincoln Ave. also, along the left side of Adams Ave. from Vine Street as far as Adams Ct. and Intervale Street.

The following streets were resurfaced, Wakefield Ave., Parker St., Clifton Ave., Saville (Bridge to Riverbank), First St., Clifondale, Crescent, Intervale St., Sherman Ave. and Longwood Avenue.

This past spring, all of the 1,500 catch basins were cleaned. Also many drains were flushed out. At 66 Main Street, a new drainpipe was installed, a 12" drain pipe approximately 250 ft. This past year, the Hurd Avenue brook was cleaned from the Veterans School to Central Street.

Again this year, many signs were installed throughout the Town, also "No Parking" signs "Stop" signs, etc.. Also this year, crosswalks were painted around the Town, especially near the schools. Many potholes were filled throughout the Town.

The reconstruction of Walnut Street from Rt.1 to the Lynn line was started in the spring. It will not be complete until the fall of 2001. It will be a full depth paving, with new guardrail and sidewalks, traffic lights where needed, also, separator catch basins that will trap oil, grease etc. They will have to be cleaned quite frequently when they are in place, to prevent pollution from going to the reservoir. That is the City of Lynn's water supply.

Engineering Department

Mr. Randazzo, staffs this Department. Under this Department, many things go on for him to respond to. such as, overseeing maps and plans for developers. This also includes applications for building permits. He is always updating maps for the Assessors Department. Every day people are in his office asking questions for lot lines, as well as, general information for the areas

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in question pertaining to building, location of water, sewer drainage, brooks, wet lands. He also deals with the Conservation Commission. He helps coordinates water main installation, such as this past year on Newcomb Avenue, Robinson Street and Lincoln Avenue. Next year it will be Lincoln Avenue from Sweetser Corner to Ballard Street. Mr. Randazzo works with an engineering firm on these. This year he coordinated the road program with Trimount on Wakefield Avenue, Parker Street, Saville St. (Bridge to Riverbank) First Street, Cliftondale Avenue, Sherman Avenue, Clifton Avenue and Crescent. Mr. Randazzo layed out the sidewalk on Adams Avenue. He is also consulted whether land is Town owned or privately owned when a decision has to be made regarding the removal of a tree.

Mr. Randazzo assists in all drawings or plans for drainage and locations for gate valves on water breaks. He assisted on the 5 year Capital Improvement Program, on roads, water, sidewalks, drainage.

Also, there is a part time Clerk of the Works to check on developments that are being built. Mr. Parks, of the Public Works, is able to monitor work that is going on and report to the Planning Board and the DPW Director. So far, it is working out well. This is the first time in years that a person has been assigned to watch over the contractors. This is due to the Town Manager, Mr. Angelo

MOTOR VEHICLE

This Department is staffed by Mr. Morelli, foreman. Mr. James is also available. He mainly works on police vehicles but he assists Mr. Morelli when necessary.

There are over 45 pieces of equipment to maintain. Due to Mr. Angelo's efforts, the Public Works has added extra pieces of equipment. New front-end loaders, a backhoe, bobcat, 2-ton truck and a 5-ton truck, also, 2- 1½-ton dump trucks. Hopefully, the cost of maintenance will start to drop due to the new vehicles. There are also small pieces of equipment that have to be maintained, such as, mud suckers, compactors, all sorts of park equipment, lawn mowers, etc.

PARKS DEPARTMENT

Mr. Stack, is the foreman of this Department. He coordinates daily work with Mr. Vatcher. There is a little over 200 acres of fields to maintain for activities dealing with the School Department. Fields have to be cut, trimmed and lined for soccer, softball, field hockey, football, lacrosse, baseball and tennis. Parks and schools that have basketball courts are maintained, such as rims that are damaged or vandalized and nets that have to be replaced.

This year was a successful year in regards to tot lots in parks. Through funding efforts of the Town Manager, Bristow Street tot lot, Lynnhurst tot lot and Waybright tot lot were all done over. New swings, monkey bars, etc. They are all in compliance with the A.D.A.. Mr. Vatcher also

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deserves credit for coordinating the installation of the tot lots with C.J. Serino, of the Youth Commission.

FORESTRY DEPARTMENT

This Department has Mr. Wendell as a foreman. He coordinates his work with Mr. Vatcher. This past year was a busy year. Again, approximately 35 dead trees were taken down. However, due to funding from the Town Manager Angelo, 85 new trees were planted. Over 60 were planted in the Saugus Center area from approximately the Iron Works through Saugus Center to Winter & Summer. The rest of the trees were planted throughout the Town.

Due to motor vehicle damage, 7 new trees were planted at the cost of the various insurance companies. This was a good year for tree planting. Public Works employees planted all trees. The concrete sidewalks were a problem because a machine had to do a lot of concrete cutting to have room to plant a tree.

Next year, trees will be planted on streets leading into Cliftdale Square. There will also be trees planted throughout the Town again.

Besides the dead trees that were taken down, 65 trees that were trimmed. Also, when heavy winds occur, many Town trees and branches fall and the Department is responsible for cutting and removing the debris.

CEMETERY DEPARTMENT

The foreman is Mr. Michael McLaughlin. He coordinates his work with Mr. Vatcher. This year a new person was added to the Department. There now are 4 full time people. In the spring there may be a possibility of adding one or two temporary people to get ready for Memorial Day. Mrs. Waugh has been transferred to the Assessor's Department in the Town Hall. A new person has been hired. Mrs. Geddes is now the clerk at the Cemetery office.

The Cemetery Commissioners have been great, as well as, the Town Manager to try and make the Cemetery uniformed and looking good. At the Special Town Meeting the Article for approximately \$11,000 was passed to spend on trimming of trees, cutting down old trees, raising flat markers and possibly putting in cremation graves. This money was left over from having the avenues resurfaced from an earlier Town Meeting, from 2 years ago.

We received a lot of favorable comments regarding this past Memorial Day and the condition that the Cemetery was in.

The receipts for the Cemetery Department are on page 55 of this Annual Report.

RETIREMENT BOARD

The Saugus Retirement System is one of 106 Contributory Retirement Systems for public employees in Massachusetts. A retirement board governs the system, and although operating independently, all boards in the Commonwealth are bound together under one retirement law, Chapter 32 of the Massachusetts General Laws, which provides uniform benefits and uniform contributions. The Division of Public Employee Retirement Administration (PERAC) oversees all 106- retirement systems.

The Saugus Retirement Board consists of five members. Ex-Officio Member Kevin Gill (A member by virtue of holding an office, in our case that of Town Accountant). Two elected members, Henry MacKenzie and William Cross, III (Employee or retiree's within the system who are elected by both the active and retired members.). One appointed member chosen by the Board of Selectmen. Eugene Decareau has been named as the appointed member. The fifth position is an appointed position by the other four members of the Board. Doreen DiBari has been named as the appointed member in that position. Doreen, resident of Saugus, is a Vice-President in the Trust Department at Eastern Bank. Ann Quinlan is Administrative Assistant to the Board and is available to assist both active and retired members.

By Massachusetts Law, each individual retirement account in the system, can earn only the average of the savings account interest paid by Massachusetts banks. In 1999, each individual retirement account earned 2.2%. Regardless of what interest rate the system's investment fund achieves, each member's account will always earn the average bank savings interest rate.

In 1999 the Saugus Retirement System was made up of the following members:

Active Members	340
Inactive Members	20
Regular Pensioners	178
Accidental Disability Retirees	38
Ordinary Disability Retirees	7
Survivors	46

The Saugus Retirement Pension Funds are part of the Pension Reserve Investment Trust (PRIT). The 1999 PRIT Fund return was 23.23%, approximately 12.75% higher than the annualized return of 10.48% since inception in 1985.

The Trust's investment policy is conservative and they continue to be a prudent and appropriate choice for governmental units within the Commonwealth.

Respectfully submitted by
Henry E. MacKenzie

SAUGUS PUBLIC SCHOOLS
Superintendent's Report

Superintendent of Schools: Keith R. Manville, Ed.D
Assistant Superintendent of
Curriculum & Instruction: Charlotte A. Sciola
School Committee Board: John S. Hatch, Chairman
Ellen Faiella, Vice Chairperson
Barbara Malone
Wendy Reed
Christine Wilson

The first School Committee meeting for fiscal 1999/2000 was held on July 8, 1999 with Dr. Keith R. Manville, Superintendent, in attendance. Topics for discussion were changes to the High School attendance policy, class sizes, and the possibility of acquiring the building next door for classrooms. The custodial staff and summer help were busy sprucing up the schools with painting and cleaning for the September opening. The first day of school, Wednesday, September 1, went very smoothly. The Lynnhurst and Oaklandvale Schools moved their preschools to the High School.

The official groundbreaking ceremony for the new Veterans Memorial Elementary School was held on Thursday, September 16 at 4:00 p.m. at the construction site. This was a very exciting occasion with many people from the Town and School department present. With the Veterans School underway, the School Committee decided to conduct a feasibility study for the schools with its master plan in mind. The School Committee and the Superintendent met with the Town Manager, Mr. Steven Angelo, to discuss the next step in the implementation of the master plan.

This was an election year for the School Committee, with all members reelected.

MCAS scores were received and sent home to parents. While Saugus scored above the state average in all categories, areas were identified which will require extra attention. It is the goal of the School Department to demonstrate improvement from year to year.

The Holiday Stroll was a big success, with many schools participating. School was closed December 24 through December 31 for the holidays and reopened on Monday, January 3, 2000. The weather was on our side this year, therefore, school did not have to be called off due to inclement weather.

Many hours were spent at Saugus High School preparing for the reaccreditation visit from the New England Association of Schools and Colleges. This phase of the process is called the self-evaluation. It culminates with a visit from a committee made up of professional educators from throughout the six state regions. This visit will take place in March of 2001.

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School resumed on Monday, January 3, 2000 after the winter holiday break. The new Veterans Memorial School construction benefited from the warm weather and proceeded at a rapid pace. The Commissioner of Education announced that most of his mailings to the districts will be posted on the DOE website at www.doe.mass.edu. Welcome to the wonderful world of email.

The Department of Education Program Audit, coordinated by Dr. DeMatteo, was completed in February. The Saugus Public Schools were audited in the areas of Special Education, Civil Rights, Education Reform, Title 1 and Health Services. There were some problems to be addressed, but by and large, Saugus did well.

The Saugus Public Schools became an active member of the Saugus Coalition Against Violence, which meets monthly at the East Saugus Methodist Church.

In the springtime, the Commonwealth of Massachusetts Middle Level Educators and the New England League of Middle Schools recognized Juan Francisco DesLoges and Melissa Parrelli for their scholarship and contributions to the Belmonte Middle School. This was a great honor for these two students.

The Saugus Public Schools would like to take this opportunity to thank all the people who have gone out of their way to help us in the job of educating the children. This kind of cooperation is greatly appreciated and does not go unnoticed. Thanks.

Respectfully submitted,
Keith R. Manville, Ed.D
Superintendent of Schools

BALLARD SCHOOL

The Ballard School, the oldest school in the Saugus Public School System continues to offer a positive, supportive, climate for learning and teaching. It truly is a neighborhood school, no buses, walkers only. An extended family atmosphere has been built over the years through the efforts and actions of the staff, students, parents and principal.

Events that demonstrate academic and personal growth take place on a daily basis. Writing is emphasized across the curriculum. At various grade levels students keep logs or journals in math, science, and social studies. A portfolio of student progress is passed from one grade level to the next. In spring an Art/Writing Fair is held to display the accomplishments of students.

Emphasis on reading is enhanced with a monthly read at home incentive program, wall charts, Accelerated Reader and Reading Counts, a computer generated, self directed, comprehension check on books read. The “Read Across America Program” has become a strong tradition that is coordinated by Mrs. Gill, a second grade teacher, guest readers (school administrators, politicians, town officials, and the Captain of the USS Constitution) read their favorite childhood books to students.

An orientation of incoming first graders and their parents, was held in May by Mrs. Libby, Mrs. Schena, and Mr. Cause. The importance of reading to children and having interactive discussions of the day’s events with children were stressed. Each family received a package prepared by the teachers that included: math games, activity cards, and a list of activities that could be completed during the summer and returned in September. A packet of books and a letter from the principal stressing the importance of early literacy and high expectations for students completed the package.

Members of the Ballard Staff volunteer to serve on a variety of building committees throughout the year from TAT’s (Teacher Assistance Teams) to MCAS review committees. Staff also helped out at the Ballard PTO sponsored events. Staff are also members of Town wide committees, such as the Teacher Mentoring Committee and curriculum committees. Parent volunteers are a strong element in our partnership to educate our children. Parents assist in classrooms in a variety of ways from listening to students read, preparing materials for teachers, or helping students with writing. Mrs. Sandra Cogliano and parent volunteers assist in the circulation of library books. Mrs. Gill, a classroom teacher, and Mrs. Cogliano, a parent, coordinate the Ballard Birthday Book Club. These volunteer parents and many others all contribute to our School in a positive caring way. The PTO’s financial, educational and moral support has had impact on the quality of the culture at our school, under the leadership of Mrs. Naumann, the PTO president, and the executive board.

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Field Day has developed a carnival like atmosphere with cotton candy, slush, and a free lunch provided by PTO. Mr. William Diotte has provided materials and cotton candy machine. A large number of parents volunteer to cook and run the events to make this memorable day.

Our awards program was enhanced this year by the distribution of Ballard Bee Pins, a cookout, and t-shirts for students prepared by Mrs. Autilio.

To develop strong communication between the school and the community, the principal, Mr. Cause, holds monthly Parent/Principal coffee meetings to discuss events, educational issues, and provide added dialogue between school and home. He also writes newsletters to parents informing them of events, or education issues and meets with PTO Executive Board monthly.

Issues that concern the Ballard Community are: the future of the Ballard school and redistricting.

Respectfully submitted
Frank J. Cause
Principal

VERNON W. EVANS SCHOOL

The **Vernon W. Evans School** is located in the heart of Saugus Center. Despite its old and tired demeanor, the three story brick building houses the enthusiasm and promise of more than two hundred families. This year we welcomed the kindergartners from the Waybright School into our school community.

Over the last seven years the Education Reform Act of 1993 guided much of our work. The year 2000 was characterized as a time of continued transition for Evans students, parents, teachers, and principal.

At the core of the Education Reform Act is the school council. Composed of the principal, teachers, and parents, the Evans School Council provides the school community with an opportunity to shape the direction that the School takes through the preparation of a School Improvement Plan. Outcomes of the most recent initiatives are described below.

- Administrators participated in professional development courses designed to improve their ability to supervise and evaluate teachers.
- Teachers participated in professional development workshops to expand their understanding of the extensive knowledge base about teaching and its application in the classroom.
- Primary teachers learned how to include guided reading as part of their overall reading program.
- Mentor teachers provided a safety net of support and counsel to new teachers.
- MCAS results determined how well the content of the Saugus curriculum aligns with the new State frameworks.
- Action plans outlined the steps taken to identify weaknesses in the curriculum and the initiatives implemented to improve student achievement.
- An After School Enrichment Program was implemented. It offered activities that allowed students to be cooks, actors, craftsmen, athletes, readers, mathematicians and artists.
- An Academic Support Services Program was established to provide after school tutoring to third, fourth and fifth grade students who would benefit from remediation in English Language Arts or mathematics. Early intervention for those students who may have difficulty passing the MCAS test is imperative because tenth grade students must pass the English Language Arts and mathematics sections of the MCAS test in order to be eligible to graduate in 2003.

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One of the ongoing goals of the Evans School Improvement Plan is to cultivate a strong sense of community among students, teachers, and parents. Strong positive cultures are places with a shared sense of what is important, a shared ethos of caring and concern, and a shared commitment to helping students learn. It was important for me to articulate those values and beliefs that characterize the Evans School but frequently operate unconsciously and in a “taken-for-granted” fashion. I believe we support a school culture in which teachers, students and parents:

- Strive for academic excellence
- Form cooperative and caring relationships
- Respect diversity or human differences
- Demonstrate a willingness to change

In the spirit of this philosophy, several activities have occurred. For example, the Council invited parents to enter into a **Home/School Contract** that defined goals, expectations, and shared responsibilities of school and parents as equal partners for student learning. We also celebrated **Absolutely Incredible Kid Day**. It is an opportunity for parents and teachers to tell students what makes them special. We participated in **Denim Days**, once to raise money for breast cancer and again to raise money to purchase a wheel chair for the son of a colleague.

Another goal of the Evans School Improvement Plan is to establish a relationship with a member of the business community. John Smolinsky, President of the Saugus Federal Credit Union, responded to our request. He supplied the materials, the technical assistance, and the opportunity. On February 26, 1997 the **Evans School Credit Union** opened its doors to new customers. It was a huge success.

Despite the call for change in educational programs, there were some traditional practices that continued because they reflect the values of the school community. For example, the generous spirit of Evans’ families was once again demonstrated when students were called upon to contribute food to the United Parish Food Pantry, quarters to Item Santa, and hats and mittens to the children on the Rosebud and Pine Ridge Indian Reservations in South Dakota. The PTO organized the Evans Sweet Shop for the Christmas Stroll, sponsored field day, funded awards day and provided a formal luncheon in honor of Teacher Appreciation Day.

Together the Evans’ parents and teachers work to challenge children to succeed. All of us who share the responsibility for the children are in the unique position of daily witnessing the promise and joy that they can provide. We celebrate the presence of children among us!

Respectfully submitted,
Kathleen M. Stanton, Ed.D
Principal

LYNNHURST SCHOOL

The year two thousand was a very successful year at the Lynnhurst School in terms of academic achievement, as well as, the many social and cultural activities that we were able to provide for our students.

By far the most significant academic success is our Inclusion Program. In this Program, students who receive learning needs assistance do so within their own classroom rather than being pulled out to work in a separate area. In this way, many other children within the regular classroom can also benefit from the expertise of our learning needs specialist.

Our School Council was elected and met regularly to accomplish the educational goals set forth in the Education Reform Act of 1993.

Other programs that I would consider a great success are our Read-At-Home Program, the Savings Makes Cents Program, our annual Spelling Bee, the four-day overnight trip to Horizons for Youth Outdoor Education Center, the Required Summer Reading Program, and the MCAS Academic Support Program.

The voluntary Read-At-Home encourages all of our students (and parents as well) to read during their free time and rewards them monthly with small prizes or certificates for a personal size pizza provided by our P.T.O. and Pizza Hut.

Once again this year, in conjunction with the Saugus Co-operative Bank, we continued the Savings Makes Cents Program that is endorsed by State Treasurer O'Brien. Each child in grades three through five was offered the opportunity to open their own savings account. We opened the bank on the second Friday of each month (complete with a teller provided by the Co-Op) so that each child could make a deposit right here at the Lynnhurst School. This has turned out to be a wonderful method to foster the savings habit in our students!

Each winter our teachers hold elimination rounds to determine who will be among the thirty finalists in the Annual Lynnhurst Spelling Bee. The winner of this contest goes on to compete in the Lynn Item sponsored regional spelling bee at Lynn City Hall Auditorium and possibly on to the Nationals in Washington, D.C. This year James Virnelli III, a fifth grader, represented Lynnhurst School and remained competitive into the later rounds before finally being eliminated. We were very proud of him.

As always, our outdoor education trip for fifth graders to Horizons for Youth in Sharon was a rousing success. There is nothing like living in a cabin for a week and learning with them for an educator to get to know their students and vice versa.

In late spring, with the help of our Reading Teacher, Mrs. Susan Cronin, we continued our Required Summer Reading Program that now has been adopted Town wide. Each child was provided with a grade level suggested reading list and was responsible for

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reading four books and completing a small project for each. In that way the children returned to school in September without the usual loss of skills that we previously found.

This year, with the support of grant money from the Department of Education, we were able to develop a fourteen-week after school program to help shore up the academic needs of the students who, were at the most risk for non-success in our MCAS testing. Each participant achieved significant gains in either English Language Arts or Math. This program should translate to improved scores on our school's MCAS results.

On the other side of the coin, from a social viewpoint, I would point to our series of cultural programs, our Student Council, and our Field Day as major successes.

Some of our more memorable P.T.O. sponsored cultural events were: A day long visit by the N.A.S.A. Bus, Science Isn't Always Pretty, The Windy City Players presentation of the play "Beauty & The Beast", a motivational math program presented by the "Math Wizard" and a live portrayal of the life of Wilma Rudolph.

For the twelfth year in a row, we have had a very active Student Council elected from the membership in grades three through five. We have a full slate of officers, as well as, representatives from each room. Some of their worthwhile activities in this year were: a Thanksgiving food drive to benefit a local food pantry, a Christmas collection with the proceeds going to the American Red Cross, a clothing drive for the homeless, the Daffodil Days fund raiser for the American Cancer Society, and the complete operation of our student store.

Our Twentieth Annual Lynnhurst Field Day took place in late May with over seventy-five volunteer parents working to provide a fulfilled day of activities for our entire student body. This year we took the competitiveness out of the activities by eliminating the awarding of ribbons and placing the emphasis in each group on sportsmanship. This change made for a very smooth running and successful field day.

Respectfully submitted
Michael Tanen
Principal

OAKLANDVALE SCHOOL

The Oaklandvale School community took on two large improvement projects for the physical plant in the year 2000, we were involved in several community service projects and we chose to place an emphasis on character development for the 2000-2001 School year.

It was determined that the playground equipment was in need of replacement. The PTO, Home Depot and the Town worked together to fund and construct a completely new playground area with new swings, a slide and several specialty structures for the children in the Oaklandvale area. Home Depot supplied some materials and labor. The DPW dug the foundation and backfilled the mulch and parent volunteers helped to construct the structures.

Our Library was completely renovated, including fresh paint, all new bookshelves and many new books to stock the shelves. The PTO raised the money and hired the workers to set up the shelves. Committees were formed to oversee and coordinate appropriate book purchases to benefit all ages of students.

The faculty and students continued to focus on improving and implementing curriculum to align with Massachusetts' standards. The main focus was on improving writing and math skills.

The faculty of Oaklandvale School chose to focus on the theme of character development by adopting a school-wide theme of "Building Character at the Oaklandvale School" in the 2000-2001 school year. All teachers included lessons on a "character trait of the month". Each morning, a student read the character tip for the day and then that tip was added to a large bulletin board that had a representation of the School building in the main corridor. At the need of 180 days, in June 2001, they will have finished "building" the school with their good character tips.

The students participated in many community service projects this year. They donated food to the United Parish Food Pantry at Thanksgiving time. They collected pennies and donated \$200 to the Make-A-Wish Foundation at Christmas time. They donated used clothing to HAWC. They donated toys to Toys for Tots. They made cards for the VFW on Veterans' Day. They made Christmas cards for the service men and women aboard the U.S.S. Cole. Finally, they donated gloves, mittens and hats to the St. Stephen Ministry at Blessed Sacrament Church.

Our PTO was also involved in the Town's annual Christmas Stroll. They arranged for the School to house the CHIPS Program (Children's Identification Protection Program), as well as, an identification program using dental impressions. Both programs were very successful. Many parents in the community took advantage of the programs that were presented free of charge.

The faculty of the Oaklandvale School and the parents continued to have a healthy partnership in that there are a great many parents who volunteered in the Library, in the cafeteria and in the first grade classrooms helping with the reading program. Whenever there was a need for help in the School, there was no shortage of eager parents.

Respectfully submitted
Myron Manoogian, Principal

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VETERANS MEMORIAL SCHOOL

The Veterans Memorial School was closed in March 1998 due to a variety of building needs. The Veterans Memorial School is currently located in two locations. One location is at the Belmonte Middle School, which houses Grades 1 – 5. The other location is at the former Senior Center on Central Street which houses Pre-School, Kindergarten, and Integrated Kindergarten. We are in our third year of this transition. Town officials, school employees, teachers, parents, and students are to be, again, commended for their efforts during this time.

I am particularly pleased with the manner in which the Belmonte Middle School staff, under the direction of John Serino, Principal, has continued to accommodate us. Soon we will be leaving for our new environment on Hurd Avenue. The opening of the new Veterans Memorial School is on schedule for January, 2001.

The Veterans School Improvement Council has, as it's premier goal, the new Veterans Memorial School and transitioning to it. The P.T.O. has funded a banner for the main entrance of the new Veterans Memorial School, which reads "Success Begins Here". Needless to say, the new Veterans Memorial School is the state of the art in building functionality and all are anxiously awaiting its opening.

The Veterans School continues to support its student authors and artists by having the Annual Book and Art Fair. On this evening, the authors and artists display their published books and artwork that represent their hard work throughout the school year. The Pre-K – K students at the Veterans II have continued to learn sign language, with Mrs. Carney stopping into Veterans I, once a week, to see that her students in Grade 1 and 2 continue to express themselves in sign. This program has been of great benefit to a School that prides itself on diversity and meeting the needs of the students.

In the 21st century, the Veterans Memorial School looks eagerly to the future. The new Veterans Memorial School with a dedicated staff prepare to meet the challenges that they face educationally and professionally for the students in this community.

Respectfully submitted
Victor Leone
Principal

WAYBRIGHT SCHOOL

The Waybright School, built in 1965, is located on the cul-de-sac at the end of Talbot Street. The School services 251 children and accommodates students from first grade through grade five. The School's success can be directly attributed to the strong partnership that exists between School staff and parents. The Waybright School has fifteen teachers, twelve teacher aids and paraprofessionals and several parent volunteers. This unified effort of teachers and parents helps to create a nurturing environment for all students at the Waybright School. The Waybright School Building Council is the chief management group of the school consisting of the principal, three teachers and four parents.

Mr. John A. Fauci, long time teacher and former head football coach, took over as the Principal of the Waybright School. A large turnout of parents greeted Mr. Fauci on curriculum night. This night gives parents an opportunity to meet their child's teacher and to become aware of grade level expectations.

October found our students taking their annual Halloween Parade to our senior neighbors at Heritage Heights. Also, the Fire Department visited the School and gave an important lesson on fire safety. November found us opening our doors to many parents, grandparents, and friends to see our students in the classroom. This annual event is done during National Educational Week.

In December, the Windy City Players performed "The Secret Garden" for the students. The Holly Fair was enjoyed by all and our Holiday Stroll gave students and families the opportunity to have breakfast with Santa.

In the new year, the School Council held their annual Book Fair. This event encourages our students to develop as life long readers. We also saw Jenna DeFillippo win the Waybright School spelling bee and serve as the School's representative in the Lynn Item Spelling Bee.

Spring was a very active time for the students at the Waybright School. The students were actively involved in our "Read Across America" program in celebration of Dr. Seuss' birthday. This program involved students having a book swap with each other and also involved adult community leaders reading to the student population. Our School Superintendent, Dr. Keith Manville, was masterful in keeping the Waybright students spellbound. We also had many parents volunteer to read to our students.

Our fifth graders went on their annual environmental trip to Horizons for Youth. This program engages the students with a "hands-on" science curriculum.

Also, our School auditorium was filled with the sounds of music as we held our spring concert. Our Memorial Day Program was dedicated to the memory of Matthew

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Webb, a former Waybright student (Class of 1991). A memorial stone in memory of Matthew is now situated at the entrance to the School.

The last month of the school year was also extremely busy. Moving on ceremonies, an appreciation breakfast for parent volunteers, Field Day, and Flag Day activities were events enjoyed by all. Kerri Domohowski and Jenna DeFillipo were named Waybright School's "Students of The Year".

Respectfully submitted,
John A. Fauci, Principal

BELMONTE MIDDLE SCHOOL

The Second Annual Preparation and Administration of the Commonwealth's Massachusetts Comprehensive Assessment System (MCAS) highlighted the calendar year 1999 for students in grades 4, 8, and 10.

At Belmonte, our focus remained on teacher training for developing open-ended questions and creating scoring rubrics to assess the proficiency of student responses. This was done on a school wide basis (6-8). All teachers administered and corrected at least one activity. All students in grades 6, 7 & 8 were afforded the opportunity to respond in writing to four (4) open-ended response questions, as well as, a long essay. Teachers reported the students demonstrated a very sincere effort throughout the practice activities.

Of course the continuing presence of the Veterans' Memorial School, at our building, created quite a challenge to our students and staff. Both the student body and staff acted in an exemplary manner to make this emergency transition as effective as possible. The support we have received from all quarters has been most helpful. We continue to grapple with these conditions, and although some creative strategies have developed, space continues to be an issue.

With the retirement of Vice Principal, Mr. Charles Emma, we were faced with the challenge of filling his void. Luckily we had many qualified candidates. Included among them was the eventual appointment of Mr. Charles Naso. Mr. Naso's experience and background working with pre and early adolescents is quite remarkable. Our students, teachers, and parents, I believe, will be quite relieved and pleased with his administrative attributes.

The new school year opened on September 1, 1999. We held our annual "Back to School Night" for parents on September 15.

In October, Belmonte joined in the National Celebration of the Month of the Young Adolescent. The month long celebration evolved around several themes:

Fun Week – with our Annual Fall Field Days

Student Responsibility Week – centered on the issue of harassment and how to effectively deal with this issue.

Academic Excellence Week – highlighted by our annual Middle School Scholars Induction.

Career Awareness Week – highlighted by activities for students purchased from a grant from the Saugus Business /Education Collaborative.

In December we received our student scores on the May grade 8 MCAS Testing. Although this was just the second year of these tests and will serve as part of a baseline for future tests, our 8th grade students took the testing quite seriously. The results of the testing had our 8th graders scoring above the state average in all the subjects that were tested (English Language Arts, Mathematics, and Science & Technology). We look forward to building upon this favorable beginning and will continue to have high

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expectations for all our students. Classes resumed after the holiday recess on Monday, January 3rd. The highlight for the month of January was the Drama Club's presentation of "Charlie and the Chocolate Factory" directed by our theater teacher, Mr. John Macero.

In addition, January began our MCAS School-wide practice activities, which continued up to the Grade 8 MCAS Testing in May.

In March our eighth graders visited Saugus High School for their annual orientation program, while the fifth graders visited Belmonte for their grade six orientation. March was a busy month for example:

March

- 10 Student/Faculty Basketball (Proceeds went to the Brian Crowell Memorial Scholarship Fund.
- 17 Junior Per Leaders sponsor "Grandparents Day"
- 22 Open House for parents 2:30-4:30 p.m.

In April the following activities occurred:

April

- 03 School-wide practice (8:00-8:45) English Language Arts
- 6 & 7 M.S. Drama Club performs "The Big Bad Wolf" for the students of Veteran's Memorial School and Belmonte
- 08 Belmonte hosts the Middle School Drama Festival
- 12 Grade 8 students administered Long Essay – MCAS
- 13 & 14 Book Fair in auditorium

May's activities included:

May

- 02 School-wide MCAS practice (Science)
- 15 – 24 Administration of State mandated MCAS Testing to all grade 8 students.
- 26 Memorial Day/Spring Concert by Belmonte Band and Chorus
- 31 Grade 6 Annual Spring Field Day

In June our activities included:

June

- 01 Grade 7 Field Day
Grade 5 Parent Orientations
- 02 Grade 8 Field Day
- 05 Grade 8 Class Trip – Canobie Lake Park
- 06 Laser Show for M.S. Students sponsored by Veteran's Memorial School P.T.O.
- 07 Grade 6 Class Trip – Canobie Lake Park
- 08 Grade 7 Class Trip – Cedardale/Groveland
Grade 8 "Moving On" ceremony

Respectfully submitted
John A. Serino, Jr., Principal

SAUGUS HIGH SCHOOL

SEPTEMBER 1999

A new attendance policy and drug/alcohol policy was introduced to the staff and student body.

The Mentor/Mentee Program for new staff began successfully during September.

Parent Information Night was held on September 22nd. Parents met the staff and received the course syllabi for each class.

New staff members for 1999-2000:

Ms. Gosselin	World Languages
Mr. Trahan	Learning Needs
Ms. Smith	Language Arts/Social Studies
Mrs. Duncan	Mathematics
Mrs. Yimoyines	Language Arts
Mrs. Milne	Social Studies
Mr. Sullivan-Flynn	Language Arts

Grade Nine parents met with specialists/directors, counselors and administrators to review the first three weeks of school for new students of the Class of 2003.

OCTOBER 1999

Class elections were held for new class officers of the Class of 2003.

Saugus High School sponsored the Globe Information Evening.

Senior Parent Night sponsored by our guidance staff provided the pertinent information necessary for senior parents whose children will be applying to college.

Our School Librarian, Mr. Weekley, and the administrators at Saugus High School hosted a "tea" for members of the Class of 1949, who were celebrating their 50th reunion.

NOVEMBER 1999

Career luncheons began this month. Bi-weekly luncheons were organized by our School to Work Coordinator, Ms. Golan, and our guidance counselor, Ms. Sullivan. Guest speakers from the areas of medicine, law, and ecology, communications and physical therapy have been scheduled to meet with members of the Class of 2000.

Color Day was successful and the Class of 2000 was victorious.

The selection committee for the National Honor Society selected 37 new Inductees:

Adam Muise	Kathryn Danahy	Marc McCaige
Erica Nadworny	Andrea DiPaolo	Jessica Miller
Christina Socci	Marissa Drinkwater	Anthony Mugford
Janelle Tracia	Andrea Giansiracusa	Megan O'Connor
Micahel Vella	Caitlyn Glancy	Gina Seelley
Amanda Alpert	Patricia Goodwin	Angela Sicuranza
Kimberly Anthony	Christine Imbrogno	Matthew Smith

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Danielle Arigo
Alyssa Boy
Nicole Citro
Corey Cunningham
Mary Cunningham

Jennifer Jaynes
Andrew Jeffrey
David Kushmerek
Peter Manoogian
Stephen Mantia

Nicole Strout
Helen Tann
Lisa Tramontozzi
Matthew Zecchino
Renee Zwicker

DECEMBER 1999

Our first parent/teacher open house was held on December 9th.

The Department of Public Works completed a major renovation by restoring Room C15; formerly a home economics room to a large classroom setting.

A Title IX harassment workshop was held for selected teachers and administrators.

The School Council approved the FY'01 fiscal budget and also approved the School Improvement Plan for the 1999-2000 school year.

JANUARY 2000

The Saugus High School faculty submitted suggestions and recommendations for the "Mission and Expectations of Student Learning". The mission statement will be the framework for accreditation at Saugus High School.

Attorney Elizabeth Valerio presented a workshop to the staff on Sexual Harassment.

The MCAS Remediation Program began in January and ran for 12 consecutive weeks.

The School to Work Coordinator, Laurie Golan, held a Career Luncheon for students interested in pursuing a career in physical therapy.

FEBRUARY 2000

Seventy Five (75) students participated in National Shadow Day.

Ms. Barbara Wall was selected head girls' varsity softball coach.

The Saugus High School staff met with Joseph Daisy from the NEASC, to hear a presentation on the eight standards for accreditation.

Our Drama Club presented A Midsummer Night's Dream.

The Saugus High School Peer Leaders conducted a Grade Eight Orientation Program for Belmonte Middle School students.

MARCH 2000

Grade Eight Parent Night was held to inform parents of the course offerings for the 2000-01 school year.

Grades 9, 10 and 11 selected new courses for the up-coming year.

The ASVAB Army Aptitude Test was offered to 90 students.

The training for new Peer Leaders was held at the Italian-American Club in Saugus.

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APRIL 2000

Rotary Club Shadow Day, sponsored by our local Rotary Club, was held on Thursday, April 6th.

Saugus High School Concert Band received a bronze medal at the Massachusetts Instrumental and Choral Conductors Association.

The Language Arts MCAS test was held on Wednesday, April 12th.

The Junior Class prom was held in Andover at the Wyndham Hotel.

The Fine Arts Department sponsored an Art/Photography Fair.

Our Peer Mediators sponsored Violence Prevention Month. Our students displayed many wonderful posters.

MAY 2000

Senior Awards Night was held on May 4th.

The Advanced Placement Examinations, coordinated by Mr. Fabrizio, were held in May.

The MCAS examinations were completed after 14 hours of test taking by grade 10 students.

Twelve seniors received awards at the North Shore Chamber of Commerce banquet.

JUNE 2000

Graduation for the Class of 2000 was held on Sunday, June 4th.

The Class of 2000 Profile:

Four year colleges	61.3%
Two year colleges	25%
Post secondary schools	3%
Military	.5%
Work	4.6%
Undecided	5.6%

Respectfully submitted
Kenneth Fabrizio, Principal

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BOARD OF SELECTMEN

Saugus Board of Selectmen Annual report July 1999 to July 2000.

The Board of Selectmen: Chairman, Janette Fasano, Vice Chairman, Jon Bernard, Richard Barry, Christie Ciampa and Anthony Cogliano. A new Board was elected on November 7, 1999 and sworn in on November 9, 1999: Chairman, Janette Fasano, Vice Chairman, Christie Ciampa, Janice Jarosz, Michael Kelleher and Michael Serino.

The Board of Selectmen held thirty (30) public meetings between July 1, 1999 and July 1, 2000.

They renewed twenty three (23) all alcohol, six (6) beer and wine, seven (7) club, one (1) seasonal and six (6) all alcohol package store licenses. The Board also approved the sale of cordials and liqueurs to one (1) establishment.

The Board approved thirteen (13) Special Permits and modified four (4) Special Permits.

The Board made many reappointments to various boards and commissions. Robert Favuzza as a regular member and Peter Bogdan as an alternate member of the Board of Appeals; the Cable Commission; Harold Young as Canine Officer; Marilyn Carlson and Kathy Tozza to the Library Board of Trustees; Carol Teague as Board of Registrars; Randy Briand as Veterans Graves Officer.

New appointments: Margaret Witten and Walter Hohmann as Part Time Canine Officers.

The Board dealt with many traffic complaints and citizen's concerns such as Roller World; Hewlett Street; Saugus River Dredging Project; abandoned properties; Weylu's; polling locations.

The Board participated in many events such as: granting RCN a License to operate a cable television system in Saugus; participated in the grand opening of the new Public Safety Building; held a tribute to Selectman Richard Barry recognizing his thirty (30) years of service to the Town; the Chairman submitted and was approved by Town Meeting an Article to petition the Legislature to adopt legislation which would allow the Town to establish an Open Space Trust Fund, participated in Student Government Day.

Metropolitan Area Planning Council Year 2000 Report

The Metropolitan Area Planning Council (MAPC) is the regional planning agency representing 101 cities and towns in the metropolitan Boston area. Created by an act of the Legislature in 1963, it serves as a forum for state and local officials to address issues of regional importance. As one of 14 members of the Boston Metropolitan Planning Organization (MPO), MAPC has oversight responsibility for the region's federally funded transportation program. Council membership consists of community representatives, gubernatorial appointees and city and state agencies who collaborate in the development of comprehensive plans and recommendations in areas of population and employment, transportation, economic development, housing, regional growth and the environment. The 25 member elected Executive Committee meets 11 times a year. The full Council meets three times a year. Meetings are held at various localities throughout the region.

MAPC works with its 101 cities and towns through eight subregional organizations. Each subregion has members appointed by the chief elected officials and planning boards of the member communities and is coordinated by an MAPC staff planner. The MAPC subregions meet on a regular basis to discuss and work on issues of local concern. Arlington, Belmont, Boston, the Boston Redevelopment Authority, Braintree, Brookline, Cambridge, Chelsea, Everett, Holbrook, Lynn, Malden, Medford, Melrose, Milton, Nahant, Newton, Quincy, Randolph, Revere, Saugus, Somerville, Waltham, Watertown, and Winthrop are members of the Inner Core Committee (ICC), one of eight subregional organizations of MAPC. The municipal representatives of the Inner Core Committee subregion consist primarily of city and town planners.

This year, the Inner Core Committee

- hosted a meeting with Congressman Barney Frank to discuss issues related to HUD funding for Inner Core communities;
- met with the Governor's Education Advisor to discuss the recent changes made to the School Building Assistance program;
- participated in the development of the new Regional Transportation Plan, the main document that will determine transportation investments and funding until 2025, by reviewing the region's existing conditions, policies, and growth management options;
- discussed the implications of potential growth as shown by buildout analyses for Inner Core communities that were completed by MAPC; and
- followed the progress and participated in the development of the Community Development Plan program under Executive Order 418.

Regional Truck Study Advisory Group

In the past year, MAPC has worked with a number of Inner Core communities as a member of the Regional Truck Advisory Group. The Regional Truck Advisory Group is facilitated by MAPC and consists of representatives from the Office of Attorney General Tom Reilly, Boston, Cambridge, Somerville, Belmont, Arlington, Watertown, Massachusetts Motor Transportation Association, Metropolitan District Commission, Massachusetts Turnpike Authority, and the Massachusetts Highway Department.

The Regional Truck Study, sponsored by the Massachusetts Highway Department, is being conducted by the Central Transportation Planning Staff (CTPS) at the direction of the Advisory

Group and is examining policy changes and roadway improvements that could create a regional trucking network to address both trucking and community interests. The study goal is to identify opportunities that reflect the common interests of addressing truck impacts in residential neighborhoods while retaining the ability of trucks to deliver commodities critical to the regional economy.

Legislative

Working with state legislators, MAPC defined the parameters of a statewide road and bridge construction program under Chapter 87 of the Acts of 2000. The legislation will help to secure a more stable funding source and insure an annual \$400 million statewide road and bridge construction program. MAPC also played a key role in shaping and insuring the passage of legislation that reformed the funding of the Massachusetts Bay Transportation Authority. Similar efforts this year led to the passage of the Community Preservation Act and reform of the Commonwealth's Zoning Enabling Act.

Buildout Analysis Projects

MAPC is continuing its work with local communities on Buildout Analyses throughout the region. The Executive Office of Environmental Affairs has funded this two-year long effort and has contracted with MAPC to complete a buildout analysis for every city and town in the metropolitan region. The purpose of the study is to create an approximate "vision" in quantitative terms of the potential future growth permitted and encouraged by a community's bylaws. If the level or type of potential future development shown in the buildout analysis is not consistent with the community's goals or vision for the future, the residents may choose to make appropriate changes to the regulations. Many of the communities in the Inner Core Committee subregion have had their buildout analysis completed during this past year. By the end of June 2001, every city and town will have had their buildout analysis completed and publicly presented.

Janette Fasano
MAPC Representative

VITALE MEMORIAL PARK /LOBSTERMAN'S LANDING

Vitale Memorial Park/Lobsterman's Landing has been in operation for 7 years. We have been renting the locker spaces to the local lobster fishermen at the rate of \$1,000 each per year. We have eighteen (18) lockers and they are rented generally for the full year at the going rate. Two lockers were not rented for a portion of this past year. Sometimes a fisherman will change his area of operations and move to Gloucester for his cooler/ locker space and we will lose the rental for a portion of the year.

It was necessary to raise the annual rental to \$1200 just to insure funding for needed repairs to the pier and to the refrigeration system.

The uncertain nature of the fishing business is well known, and the Federal, and sometimes the State governments, develop restrictions that impact certain types of fishing or the areas for certain types of fishing. Such action and the unpredictable weather often have a serious impact on our tenants.

Many folks think the lockers at Vitale Memorial Park are for the purpose of "storing lobsters." Not true. These lockers are for the storing of the bait used in the traps, which are used to catch the lobsters. That is the cause of the smell of fish when the hot weather prevails. There are those who think that we have a "store" to sell lobsters. Again, no. The lobsters are brought in by the fishermen and are generally transported to a dealer or wholesaler immediately from Vitale Park. They are not "hanging around". The sale of lobsters to individuals on the grounds of Vitale Park would require certain licenses and, therefore, is not allowed since no licenses are issued for that purpose.

Calendar year 2000 started off quite good for the fishermen but tapered off quickly. We had a serious problem with the cooling system which, after the replacement of the units, the problems seem to have been mitigated significantly. The units are given to salt water corrosion. The combination of salt water, salt air and the changing temperatures both in and out of the bait lockers can be compared to your home refrigerator and the kids constantly opening the door to "see what is there". The units are running all the time, plus the defrosting unit never knows when to go on or when to shut off. The tenants come and go at differing times each day and the tides and weather have a lot to do with it.

A lack of bait caused some serious limitations on their operations. When they can't get bait they cannot go fishing. When the cooler does not work properly, they can't keep the bait from rotting, which makes it unusable. The lack of fresh bait improved for a while and then it went sour again. They are forced to use salted bait that is not nearly as good as fresh bait. It caused some very long days for the lobstermen since they had to work well into the afternoon to get their bait for the next day.

The fees collected for the use of the Town Boat Ramp are added to the rentals for the operation of the bait lockers. This usage was productive since we issued over 100 Ramp Passes with a window sticker. In the case of 1-Day Passes, no sticker is issued only a receipt that the boat owner places in the front window of his tow vehicle.

Persons with boats who use the Town Boat Ramp (now called The David Penney Boat Ramp) are required to have a RAMP PASS in order to launch a boat. This includes haulers who are hired to launch boats for others.

RAMP PASSES are available at the Town Clerk's office at Town Hall or at the Harbormasters Office and at the Bait Shop at 86 Ballard Street, adjacent to the David

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Penney Boat Ramp. One-day passes are available for Saugus residents at \$2.00 per day and for out-of-towners for \$7.00 per day. Season passes for residents are \$10 and out-of-towners are \$50. Persons over 60 (with proof of age) are given 50% off.

The boat ramp has been hot topped and there are marked lanes for parking. Users of the ramp may also park across from Vitale Park and along Ballard Street and along Eastern Avenue. The picking up and off loading of passengers at the PUBLIC PIER at Vitale Park is encouraged. The failure to obtain a Ramp Pass to use the David Penney Boat Ramp could result in the tow vehicle with the boat trailer being towed at the owner's expense. It is truly not worth that cost to avoid paying a ramp fee.

The family of slain police officer Harold Vitale, for whom the park is named, holds an annual memorial remembrance and family get-together each year in August. Most of the flowers that are planted at the park are donated by the Huberman family and by the family of the park manager, Peter Bogdan.

The pier at Vitale Park is a public pier. The tie-up time is for 30 minutes unless a boat has broken down, and then they must be moved to the end of the pier until repairs are made. This applies equally to all users of the pier.

We look forward to the soon to be completed dredging and the to be created mooring areas as being both satisfactory and adequate for all. Whether or not there are any new mooring spaces, only time will tell.

Good Boating to all. Come on down and enjoy the fresh breezes at Vitale Park but please do not litter. AND...Leave your dog at home.

Respectfully submitted
Peter E. Bogdan
Vitale Park Manager

YOUTH AND RECREATION DEPARTMENT

The Youth and Recreation Department has undergone many changes since it became a department in July 1999. The Department has moved from 25 Main St. to 120 Essex Street. The Fire Station office is larger and allows for meetings and classes to be held on location. The Department consists of one full-time Director, one part-time Office Manager, the Youth and Recreation Commission, and several seasonal employees that help staff the Summer Parks Program, the After School Program, and various instructed courses.

The Youth and Recreation Commission is: Chair Donna Gould, Vice-Chair Mike Navarro, Bruce Banks, Michelle Blaney, Leanne Fiore, Carla Scuzzarella, and Tim Whyte. C.J. Serino, in December, became the permanent Director of the Department after the departure of the previous Director in August. C.J. Serino was Interim Director from August until December. Kathy Tozza is the part-time Office Manager. The Youth and Recreation Dept., even with the lack of continuity in location and administration, has grown to be a great asset for the community of Saugus.

The Department has instituted many new programs while building on previous ones. We have refurbished some of the playgrounds in the Town, and, with the help of Town Manager Steven Angelo, we have installed many new playgrounds. We have also been able to, with the help of the DPW Director Joe Attubato and his staff, been able to keep up with the maintenance of these new playgrounds.

The Youth and Recreation Dept. has been very successful in bridging the gap between the Town and its public. We have brought programs to the Library, schools, and the Town Hall. This has let the public into these buildings for alternative reasons than what they are usually used for. These programs give the people of Saugus a sense of belonging to the whole community.

The Youth and Recreation Dept. has seen many new faces over the past year. Enrollment in programs has increased over previous years, including a 25% increase in the Summer Parks Program. The Summer Parks Program went from a half-day program to a full-day program. The number of people who responded to this change was astronomical. There were over 400 children registered for the Summer Parks Program. There had to be a waiting list instituted for this program, with the increase in hours a lot more parents were registering their children. We even had to hire 50% staff than originally intended. But it was all for the better. The Summer Program was a huge success according to the feedback the Department received from parents and children who were involved.

Playgrounds

The Department, with the help of Town Manager Steve Angelo and Director of Public Works Joe Attubato, has rebuilt almost all of the playgrounds in Town. The Town has poured over \$100,000 into the Waybright School Playground, Oaklandvale School, Lynnhurst School, Stocker Field, and Bucchiere Park. The Department's main goal is to maintain these structures so that this money doesn't have to be spent for a longtime to come. The Department of Public Works has been very helpful in keeping up with the upkeep of these structures, and it has also been very quick with cleaning up the minimal amount of graffiti that has been painted on these playgrounds.

Summer Parks Program

Program	Registered children
Waybright School Program	185
Belmonte Middle School Program	162
Summer Teen Challenge	54

This Program was, by far, the most ambitious Program that the Youth and Recreation Department has ever run. The preexisting program was Monday through Friday 9AM-12PM; Wednesdays were the field trip days and ran until 4PM. The new program for this year was entirely different. It ran Monday through Friday 8:30AM-4:00PM. There were three sights instead of one. The first sight was the Waybright School where children grades K-3 were housed. The next sight was the Belmonte Middle School where grades 4-6 were housed. The third sight was the Youth and Recreation Office where the Teen Challenge Program was housed. Enrollment for the Summer Parks Program was up by over 20% from previous years.

The Waybright School based program had several activities on Mondays, Wednesdays and Fridays such as arts and crafts, soccer, playing on the swings, etc. This program went on field trips on Thursday: Children's Museum, Whale Watch, York's Wild Animal Kingdom, etc. On Tuesdays the Waybright Program went to Breakheart Reservation for a beach day. This was one of the surprising successes of the Summer Program. The children loved to go up to Breakheart and play in the sand and swim. The Middle School Program went to Breakheart Reservation on Fridays, and their field trips were on Wednesdays: Water Country, Canobie Lake, Six Flags, Crane's Beach. These two programs ran smoothly and that is because of the wonderful and responsible staff that was on hand.

The Summer Teen Challenge program was an entirely new program that was put into place to reach young teenagers. This program allowed the teens involved to learn responsibility, consequences, and the joy of giving and helping. The program was designed as follows:

Monday – Community Service Day – Helping at the Saugus Senior Center

Tuesday – Fun Day – Reward for helping on Monday – Water Country, Six Flags, etc.

Wednesday – Life Experience Day – Visiting Middlesex Prison, an AIDS clinic, etc.

Thursday – Adventure Day – Kayaking, Ropes Course, etc.

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Friday – Discussion and Fun Day – This day was designed for the teens to discuss everything that they did and learn over the week.

This was the first year this program ran, and the Department is very happy with the outcome. The Youth and Recreation is proud to report that 97% of the teens that passed through this program have stayed out of trouble inside and outside of school.

After School Program

The After School Program that the Department runs for grades 6, 7, and 8 has been a roller coaster program. Enrollment fluctuated season to season because of the different outside activities that children are involved in: hockey, basketball, band, etc. The program is always greatly received by children and parents. It allows children, whose parents' work until 5 or 6 o'clock in the evening, a place to go instead of being home alone after school.

The After School Program will be restructured for the next season including: bringing in area business men and women to teach the children about owning and running a small business, field trips around town, D.A.R.E. programs with Officer Mary McConnell, building snowmen in front of the Middle School with a local volunteer, taking the children up to the High School automotive lab to learn about cars, etc. The After School Program is an important program for this age group and the Department is determined to make it the success that it can be.

Activities

Ice Skating Party 150

The Youth and Recreation Department and the Kasabuski arena hold a Skating Party at least once a year for all of those children who love to skate or want to learn. This event is always a huge success because of the limited amount of free ice time there is over the year. When children get the chance to skate they take full advantage of it.

Easter Egg Hunt 350

Every year the Department has an Easter Egg Hunt at the Iron Works. This year, even with the rain, 350 children turned out to search for the eggs. Each child was given a bag of candy with bubbles when the hunt was over. The Easter Bunny was on hand to oversee the activity.

Summer Concert Series 75 - 150

The Iron Works is also home to the Department's Summer Concert Series. The Concert Series ran for eight weeks this past summer from June through August and had a record attendance. These concerts are free and they give the community a chance to utilize the Iron Works in a way that can be appreciated.

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YMCA Youth Nights

215

The YMCA is a great asset to the Town of Saugus, and for the first time we are utilizing the facility. The Department and Town Manager Steve Angelo have put aside money for a Saugus Youth night to be held at the YMCA on Friday nights. These nights are for Saugus Youth ages 10-13 and they have been extremely successful. The daily attendance on Friday nights is usually 215 children per night. The Youth Nights give Saugus Youth a place to hang out with their friends, participate in activities, dance and have a good time in an enclosed environment where they cannot get into trouble.

Fishing Derby

120

Every the year the Department holds its annual Fishing Derby . This was the first year it was at Prankers Pond and not at Camp Nihan. It was a nice change and the children enjoyed the fishing. Next year the MDC has invited us back to Camp Nihan.

Friendship Club

25

The Friendship Club has been around for almost 5 years now. This group is designed for special needs and handicapped people. The group meets twice a month. The Fox Hill Yacht Club has donated their function room one Tuesday a month. This night consists of dancing to music provided by 'Rocking Roger' the DJ, and snacks provided by Stop & Shop. The Saugus Public Library, thanks to Library Director Mary Rose Quinn and the Board of Trustees, has allowed the Friendship Club to meet there one Saturday a month for a movie night in the Meeting Room at the Library.

Haunted Hayride

1,000

The Youth and Recreation Dept. over the past year has formed a successful partnership with Anthony "Coco" Guthro and the staff at Breakheart Reservation. This year we had our most successful venture yet with the Haunted Hayride through Breakheart Reservation. The cost for the Hayride was \$5.00 per person and the event generated \$5,000. After expenses were figured out the Youth and Recreation Department, the Friends of Breakheart, and the MDC presented over \$1,600 to Saugus Youth Organizations who volunteered their time to this event. The Youth and Recreation Department didn't spend any money on this event and the Department didn't make any money. The revenue went back into the event for next year and was given directly back to the youth.

Halloween Party at the Senior Center

250

On October 31, the Youth and Recreation Department and the Saugus Senior Center held a Halloween Party for the youth of Saugus. There was dancing, cookies, juice, costume contests, face painting and each child left with a balloon and a goody bag full of candy and other things. Every child was dancing and having fun. The Senior

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Center supplied the refreshments and the space for the children and the Youth and Recreation Department supplied the balloons, music, face painting, and the goody bags.

Field Trips

Disney on Ice

85

This has always been one of the biggest field trips for the Department. The Department has recently been approved to have a revolving account. The revolving account allows us to keep any of the money generated by the Department over the year. What the revolving account allows the Department to do is keep money generated from some activities and put it towards other activities, which means lower cost on higher costing activities such as Disney on Ice. This is an expensive field trip, but with the revolving account the Department is able to subsidize this trip for the families of Saugus. That's why these trips are so popular. We are able to offer them at a great price.

Paintball

45

The Paintball trips have their share of controversy. But these trips are always very popular with the teenage kids. These field trips give the teenagers a chance to use their paintball guns in a controlled environment with supervision so they do not feel the need to use them in public, which was the original fear. The Department is showing these children that there is a time and a place to paintball.

Double Feature at the Middle School

85

Over the February School Vacation the Department, with the permission of Superintendent of Schools Dr. Manville and the Principal John Serino, used the auditorium at the Belmonte Middle School and the projector to show two movies. The first movie was for younger children and the second was for teenagers and adults. It was a nice way to utilize a Town building for a different kind of activity.

Movie Filed Trip

138

The Department, for the first time, decided to take a bus full of children to the movies on the early release from school day on November 22, the day before Thanksgiving. Little did we know that we would be taking 3 buses (not one) and 138 children (not 45). This field trip was a huge success because the children loved the movie, whether it was "102 Dalmatians" or "The Grinch", that they saw. The parents loved this field trip because it gave them a chance to get started on Thanksgiving dinner in peace.

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